



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

September 7, 2021

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Ordinance 21-12 amending the Code of Ordinances by amending Article 2 "Administration," establishing Section 1-30 'Claims Against City'.

BACKGROUND INFORMATION:

The city currently does not have an adopted ordinance establishing guidelines for persons wishing to file a claim against the city. The proposed ordinance is a common set of guidelines used by many cities to allow the public to file a claim with the City Secretary who is responsible for the cities insurance policy.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure:
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

Not applicable.

ATTACHMENTS:

Ordinance

RECOMMENDED MOTION AND/OR ACTION:

Move to adopt Ordinance 21-12 amending the Code of Ordinances by amending Article 2 "Administration," establishing Section 1-30 'Claims Against City'.