

# Statement of Qualifications

City of Breckenridge

Request for Qualifications  
for Engineering Services  
ARP Act of 2021 CLFRF

October 28, 2021



**Enrotec / Hibbs & Todd**

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Abilene, Texas 79601  
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[www.e-ht.com](http://www.e-ht.com)

Abilene | Lubbock | Granbury  
PE Firm Registration No. 1151  
PG Firm Registration No. 50103  
RPLS Firm Registration No. 10011900



October 28, 2021

City of Breckenridge  
Attn: Bob Sims  
Mayor  
105 N Rose Avenue  
Breckenridge, Texas 76424

**Re: RFQ for Engineering Services  
American Rescue Plan (ARP) Act of 2021 Coronavirus Local Fiscal Recovery Fund (CLFRF)**

Dear Mayor Sims:

Enrotec / Hibbs & Todd, Inc. (eHT) is pleased to submit the qualifications of our firm to the City of Breckenridge for consideration as your engineer for the ARP CLFRF Projects. We look forward to the opportunity to work with you. We have served many communities, including the City of Sweetwater, over the past 30-plus years as we have highlighted in this Statement of Qualifications. We believe we are the right team to assist you in reaching your goals and appreciate your time and consideration.

eHT understands the exact scope of work to be performed under this contract. We confirm that we are a registered professional engineering firm in Texas and have not had a record of substandard work within the last five years or ever. Additionally, eHT has not engaged in any unethical practices within the last five years or ever.

We feel that our team is best suited to assist the City of Breckenridge. Should additional information be desired, please don't hesitate to contact me at (325) 698-5560.

Sincerely,

**Enrotec / Hibbs & Todd, Inc.**

A handwritten signature in blue ink that reads 'Sage Diller'.

Sage Diller, PE  
Associate Vice President

*Environmental, Civil & Geotechnical Engineers*

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402 Cedar  
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6310 Genoa Avenue, Suite E  
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**Granbury Office**  
1310 Weatherford Highway, Suite 116  
Granbury, Texas 76048  
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# About eHT

## Enprotec / Hibbs & Todd, Inc.

eHT OFFICES	ADDRESS	PHONE
ABILENE	402 Cedar Abilene, TX 79601	325-698-5560
LUBBOCK	6310 Genoa Ave., Ste. E Lubbock, TX 79424	806-794-1100
GRANBURY	1310 Weatherford Highway, Suite 116 Granbury, TX 76048	982-498-6000
PE Firm Registration No. 1151      www.e-ht.com		

Enprotec / Hibbs & Todd, Inc. (eHT) is a civil, municipal, environmental and geotechnical engineering firm with offices in Abilene, Granbury and Lubbock in the State of Texas. Our staff consists of engineers, surveyors, geologists, scientists, construction material lab technicians and field operations professionals.



Our success is based on enduring partnerships with our clients. eHT professionals bring a solid foundation of expertise and innovation to each client's project.

### Client Vision Statement

Our goal is to be an organization where we attract clients with whom we can create enduring relationships. We want our clients to feel that we care about them personally and to view our people as being knowledgeable (experts) and honest. We desire to be a "user-friendly" company, providing clear, informative communication and quality work. We define product quality as timely, accurate and complete work. We define service quality as being dependable, trustworthy and confident in our work.

eHT is a forward-thinking and progressive team of engineers and scientists with deep industry expertise, knowledge and resources. We understand the importance of being a consulting firm that clients can depend on for knowledge and expertise.

**More than 80% of our business comes from repeat clients.** We feel that in order to take care of our clients, we must learn their business. We realize that we are working for you, and for the citizens you serve as well.

*We are in the business of improving community infrastructure while creating sustainable development and preserving some of our most prized natural resources. In essence, we offer engineering solutions with a view for tomorrow.*

With offices serving Texas, our resources are strategically located to meet our clients' need for personal and reliable service. Each of our offices has a unique set of skill sets that complement each other. **We have helped our clients place the past behind them, manage the present and plan for a profitable future.** Our diverse staff of professionals is one of our greatest assets. Our people care about their work and their relationships with clients. From planning to completion, each project is personally handled by people who know our clients and their businesses. Our staff of engineers and professionals provides clients with practical, cost-effective engineering solutions.

eHT PERSONNEL	
Civil, Environmental & Geotechnical Engineers	28
Geologists & Environmental Consultants	3
Construction Materials Testing	4
Operations Specialists	3
Construction Inspectors & Managers	7
Surveyors	6
Technicians	14
Administrative	10
<b>Total Personnel</b>	<b>75</b>

## Funding Objective and Sources

Engineering and construction services funded through the American Rescue Plan Act of 2021 can improve, modernize and expand local resources enabling entities to accommodate current and future needs of the community. eHT has extensive experience with federally-funded projects and processes. You can rely on our services to assist in the application process and you can rely on our expertise to deliver sound engineering projects. Our project team has a long-term record of experience with state and federal funding agency requirements to manage projects without unnecessary delays. An important aspect of working with local governments is understanding the funding mechanisms and programs. eHT has been involved over the past 30-plus years in helping municipalities and counties obtain the necessary funding they need for their public works projects.

We have experience with the following programs and agencies:

- Texas Department of Agriculture (TDA): Community Development Fund (CD), Community Development Block Grant (CDBG), Texas Capital Fund (TCF), Colonia Planning Fund (CPF), Colonia Construction Fund (CFC), Colonia Economically Distressed Areas Program (CEDAP), Planning and Capacity Building Fund (PCB), Disaster Relief Fund (DR), Urgent Need (UN), Small Towns Environment Program (STEP), Renewable Energy Demonstration Pilot Program (REDPP), American Recovery & Reinvestment Act (ARRA), Disaster Recovery, Renewable Energy
- Texas Water Development Board (TWDB): Economically Distressed Areas Program (EDAP), Drinking Water State Revolving Fund (DWSRF), Clean Water State Revolving Fund (CWSRF), Rural Water Assistance Fund, Water Infrastructure Fund, State Participation Program-Regional Water and Wastewater Facilities, Regional Facility Planning Grant Program, Texas Water Development Fund (DFund)
- United States Department of Agriculture Rural Development (USDA-RD)
- Economic Development Administration (EDA)
- North American Development Bank (NADBank)
- South Texas Development Council (STDC)
- Texas Department of Transportation (TxDOT)
- Texas Parks and Wildlife Department (TPWD)

## Company Principals

Scott F. Hibbs, PE	President
David Todd, PE, RPLS	Executive Vice President
Keith P. Kindle, PE	Chief Operations Officer
Bob Benham	Chief Financial Officer
Scott D. Hay, PE	Vice President
Scott Yungblut, PE	Vice President
Jordan S. Hibbs, PE	Vice President
Joshua L. Berryhill, PE	Vice President & Technical Director
Sage Diller, PE	Associate Vice President
Chris Hay, PE	Associate Vice President

## Client Benefits

eHT Offers	Benefits to the Client
High Senior Staff Interaction	Appropriate Attention to Project Needs and Goals
Regional Offices	Higher Personal Interaction and Responsiveness
Municipal Infrastructure Planning Experience	Solid Advice to the Client on Infrastructure Issues
Low Overhead	Competitive Fees
Engineering-Science-Operations Mix	Efficient and Effective Design and Construction
Broad Services	One Service Contact Point
System Operators on Staff	"User-Friendly" Engineering Design
Regulatory Agency Relationships	Proactive Planning for Regulations and Programs that Impact the City
Funding Agency Expertise	Efficient and Effective Funding Agency Coordination

We individualize engineering solutions based on:

- Client's objectives
- Comprehensive evaluations
- Flexible alternatives
- Solutions that are economical
- Facilities that are reliable
- Straightforward operations

## Services

### Water Resources

- Water Supply Planning
- Development of Water Supplies
- Water Transmission / Distribution
- Water Treatment
- Elevated / Ground Storage
- Pump Station Design and Improvements

### Wastewater

- Wastewater Treatment
- Wastewater Collection and Transmission
- Reclaimed Water
- Wastewater Master Planning

### General Civil

- Street, Paving, Grading and Drainage Design
- Land Development
- Stormwater Management
- Park and Trail Design
- Municipal Pool Design
- Athletic Facilities
- Downtown Revitalization and Sidewalk Improvements

### Assessment Services

- Monitoring Programs
- Feasibility Studies
- Risk-Based Assessments
- TRRP Assessments
- Air Quality Sampling
- Water and Soil Sampling
- Subsurface and Groundwater Assessments
- Phase I and II Transaction Assessments
- Indoor Air Quality Assessments
- Pollution Prevention

### Regulatory Compliance

- Process Safety Management
- Risk Management Plans
- Compliance Audits
- Sara Title III Compliance
- Regulatory Agency Interface
- NEPA Environmental Documents

### Solid / Hazardous Waste

- Landfill Design and Permitting
- Solid Waste Planning
- Landfill Construction Quality Control and Assurance
- Soil Liner Evaluations, Inspections and Reports
- Landfill Closure / Post Closure Monitoring
- Hazardous Waste Management Plans
- RCRA Facility Permitting
- TSD Facility Audits
- Air Quality Sampling
- Water and Soil Sampling
- Aquifer Testing
- Soil Vapor Surveys
- Subsurface and Groundwater Assessments

### Permitting

- Domestic Wastewater Permitting
- Industrial Wastewater Permitting
- Air Permitting
- Solid / Hazardous Waste Permitting
- Development of CT Studies for Potable WTPs

### Pollution Prevention Services

- Recycling and Resource Recovery
- Waste Stream Reduction and Alternatives
- Stormwater Management
- Pollution Prevention Plans
- Spill Prevention Control and Countermeasure Plans

### Remediation Services

- Corrective Action Plans
- Feasibility Studies
- Pilot Tests
- Groundwater Recovery
- Implementation of Remedial Technologies such as Vapor Extraction, Bioremediation, Soil Venting, Air Sparging
- Water, Soil and Air Treatment
- Plume Stability Monitoring
- Closure Plans

# About eHT

## Mold Consulting

- Sampling and Testing
- Mold Inspection and Assessment
- Mold Remediation Plans

## Asbestos Consulting

- Building / Facility Surveys
- Condition Assessments
- Bulk Sample Collection
- Preparation of Operation and Maintenance Programs
- Asbestos Abatement Project Design & Specifications
- Asbestos Abatement Contractor Bid Evaluation
- Abatement Monitoring and Administration
- Hazard Awareness Training and Consulting
- OSHA Compliance Consulting
- AHERA Compliance Consulting
- NESHAP Compliance Consulting

## Construction Management and Inspection

- Construction Administration and Management
- Peer Review
- Bidding Support
- Start-up Support
- Construction Support
- Resident Construction Inspection
- Geotechnical Services

## Geotechnical Engineering

- Subsurface Explorations - Borings
- Soil Property Evaluations
- Foundation Recommendations
- Pavement Recommendations
- Roadway and Parking Lot Upgrades
- Airfield Pavements

## Construction Materials Testing

- Material Sampling
- Concrete Mix Design
- Concrete Cylinders and Beams
- Slump Testing
- Air Content Testing
- Plant Inspection
- Moisture Contents
- Atterberg Limits Testing
- Sieve Analysis
- Specific Gravity and Absorption
- Proctor Information
- Field Density Testing
- Core Sampling
- Wet Ball Mill Testing
- Soundness Testing
- Abrasion Testing
- CBR Testing
- Hot Mix Design

## Surveying Services

- Boundary, Topographic, Route, ALTA/ACSM, Plats/Maps
- Topographic
- Route
- ALTA/ACSM
- Plats, Maps and Exhibits

## What our Clients Say

“Your genuine interest in Winters and Runnels County consistently demonstrates your profound and passionate commitment to our entire community. Your display of progressive attributes sparks enthusiasm and positive attitudes that are essential for continued growth and achievement. I believe that our best days are ahead of us. Your participation **KEEPS THE DREAM ALIVE.**”

Alan Hollander

City of Winters  
Former City Manager

# Experience

## Funded Project Experience

<b>City of Abilene</b>	2018 TWDB Water Meter Replacement		
<b>Acton Municipal Utility District</b>	2019 TWDB Wastewater Treatment Plant		
<b>City of Albany</b>	2010 RD Water Treatment Plant		
<b>City of Ballinger</b>	2020 CDBG Paving Improvements 2013 CDBG Wastewater Improvements		
<b>City of Beeville</b>	2018 TWDB WTP Improvements		
<b>City of Big Lake</b>	2020 CDBG Water Line Improvements 2017 CDBG Water System Improvements 2009 CDBG Sewer and Water Improvements		
<b>City of Breckenridge</b>	2021 TWDB Wastewater Improvements 2016 TWDB Wastewater Treatment Plant 2015 TWDB Water Treatment Plant 2014 CDBG Water Line Replacement 2013 TWDB Water Treatment Improvements 2012 TWDB Wastewater Improvements		
<b>City of Brownfield</b>	2018 TDA Downtown Revitalization Project 2018 TWDB Water Treatment Plant 2018 CDBG Paving Improvements 2017 FEMA HGMP Emergency Sirens 2016 TWDB Water Treatment Plant 2014 TWDB WWTP Improvements 2013 TCF Sewer Infrastructure 2012 CDBG Water Improvements 2009 TxDOT Utility Relocation		
<b>City of Coahoma</b>	2021 USDA RD Wastewater Improvements		
<b>City of Cool</b>	2014 CDBG Water System Improvements		
<b>Concho County (Eola WSC)</b>	2013 CDBG Water System Improvements 2011 CDBG Sewer Improvements		
<b>City of Covington</b>	2011 TxDOT Safe Routes to School Project		
<b>Crockett County WCID1</b>	2016 CDBG Sewer Line Improvements 2011 CDBG Sewer System Improvements		
<b>Crosby County (White River MWD)</b>	2012 CDBG Water System Improvements 2011 TWDB Water System & Treatment Improvements 2009 TWDB Water Improvements		
<b>City of De Leon</b>	2013 TWDB Water Treatment Improvements 2011 CDBG Water System Improvements		
<b>Dickens County (Valley WSC)</b>	2013 TWDB Water Treatment Improvements		
<b>City of Eden</b>	2020 CDBG Water Line Improvements 2019 USDA RD Water and Wastewater System Improvements 2015 CDBG Water Line Replacement		
<b>City of Eastland</b>		2018 TWDB Water System Improvements 2017 CDBG WWTP Improvements 2016 TWDB Wastewater Treatment Plant 2010 TWDB Water Distribution Improvements	
<b>Eastland County (ECWSD)</b>		2019 TWDB Water System Improvements 2017 CDBG Water Lines 2010 TWDB Water Improvements	
<b>City of Evant</b>		2016 Water System Improvements 2014 Water System Improvements	
<b>Fisher County</b>		2021 CDBG Water Line Improvements	
<b>City of Glen Rose</b>		2020 CDBG Street and Drainage Improvements 2018 TWDB Collection System Improvements 2016 CDBG Water System Improvements 2013 TWDB Wastewater Treatment Plant	
<b>City of Granbury</b>		2018 TWDB Water Treatment Plant Expansion 2018 TWDB Wastewater Treatment Plant 2017 TWDB Water System Improvements 2016 TWDB Meter Replacement Project 2016 TCF Water System Improvements	
<b>Hawley WSC</b>		2016 CDBG Water System Improvements	
<b>Hood County</b>		2020 CDBG Pump Systems 2015 CDBG Sewer System Improvements 2010 CDBG Water System Improvements	
<b>Irion County</b>		2012 CDBG Paving Improvements	
<b>Johnson County SUD</b>		2019 TWDB Water System Improvements	
<b>Jones County</b>		2016 CDBG Water System Improvements	
<b>LLWSSSC</b>		2013 TWDB Water Treatment Improvements 2017 CDBG Water System Improvements	
<b>City of Loraine</b>		2012 CDBG Water and Sewer Improvements 2010 CDBG Water Standpipe	
<b>City of Malone</b>		2015 TWDB Water System Improvements	
<b>City of Mason</b>		2017 TWDB Water Treatment Project	
<b>City of Mertzton</b>		2012 CDBG Water and Wastewater System 2013 CDBG Water and WW Improvements	
<b>City of Missouri City</b>		2010 TWDB Regional Plan	
<b>City of New Deal</b>		2019 CDBG Water System Improvements 2018 TWDB Water System Improvements	
<b>City of Paducah</b>		2020 TWDB Water System Improvements 2011 TWDB Wastewater Treatment Plant	
<b>Palo Pinto County (LPPA WSC)</b>		2013 TWDB Water Treatment Improvements	
<b>Parker County SUD</b>		2018 TWDB Water System Improvements	



# Experience

<b>Pecos County</b>	2017 CDBG Water Transmission Line 2014 CDBG Water System Improvements 2011 CDBG Water System Improvements
<b>Reagan County (RCWSD)</b>	2010 USDA RD Water System Improvements
<b>Richmond-Rosenberg LGC</b>	2014 TWDB Water Treatment Plant
<b>City of Roma</b>	2020 CDBG Paving Improvements 2017 CDBG Paving Improvements 2015 TWDB Regional Water System Improvements 2012 GLO Disaster Relief Paving 2011 CDBG Paving & Drainage
<b>City of Roby</b>	2014 CDBG Water System Improvements 2009 CDBG Water System Improvements
<b>Rolling Hills Water Service</b>	2016 TWDB Water System Improvements
<b>City of Roscoe</b>	2019 TWDB Water Distribution Improvements 2016 TWDB Wastewater Collection System Improvements 2013 TWDB Wastewater Treatment Improvements 2011 CDBG Sewer System Improvements 2010 TWDB Water Improvements
<b>City of Rule</b>	2010 CDBG Wastewater Improvements 2009 CDBG WWTP Pond Rehab
<b>City of San Angelo</b>	2019 TWDB Groundwater Supply Project
<b>City of Santa Anna</b>	2019 CDBG Wastewater System Improvements
<b>City of Smyer</b>	2014 CDBG Water and Wastewater 2013 TWDB Water System Improvements
<b>City of Snyder</b>	2010 CDBG Water Improvements
<b>City of Sonora</b>	2009 TWDB Wastewater Treatment Plant Improvements 2009 CDBG Wastewater System Improvements 2005 CDBG Elevated Storage Tank Rehab 2005 CDBG Sewer System Improvements 2001 CDBG Water Storage Improvements
<b>City of Spur</b>	2019 CDBG Water and Sewer Improvements 2011 CDBG Wastewater & Water Improvements
<b>City of Stamford</b>	2016 TWDB Water System Improvements 2013 CDBG Water Storage Improvements
<b>City of Stephenville</b>	2009 CDBG Sewer System Improvements
<b>City of Sterling City</b>	2011 CDBG WWTP Improvements
<b>Sutton County</b>	2020 CDBG Wastewater Improvements

<b>City of Sweetwater</b>	2020 TWDB Water System Improvements 2020 TWDB Wastewater System Improvements 2018 CDBG Water Line Replacement 2016 TWDB Water System Improvements 2014 TWDB Water Treatment Improvements 2011 CDBG Sewer System Improvements
<b>City of Texico</b>	2017 CDBG Wastewater System Improvements 2011 CDBG Wastewater System Improvements
<b>ULRMWD</b>	2013 TWDB Water System Improvements
<b>City of Winters</b>	2020 CDBG Wastewater Collection System 2017 CDBG Wastewater Collection Improvements 2017 TWDB Water System Improvements 2014 CDBG Wastewater System Improvements 2014 TWDB Water Treatment Improvements 2010 TWDB WTP Improvements 2009 CDBG Wastewater Lift Station 2009 USDA-RD Water System Improvements

## What our Clients Say

“As the Director of Public Works for the City of Glen Rose, I have had the pleasure of working with eHT on multiple municipal projects. eHT has proven to be a reliable, accurate and professional engineering firm on every City project and I would not hesitate to give them a recommendation.”

Jim Holder

City of Glen Rose  
Public Works Director

# Experience

## Water & Sewer Improvements — City of Big Lake

eHT provided the City of Big Lake, Reagan County, developers, and individuals the necessary engineering services to deal with the many issues that were associated with the rapid growth from an oil boom. eHT provided the City with surveying, planning, design, geotechnical engineering, permitting, construction administration, civil engineering, environmental engineering and inspection services for infrastructure improvements, including water line improvements, sewer collection system expansion, a WWTP expansion and paving improvements. eHT also provided plan review services, assisted in revising ordinances, and provided surveying services for annexation of developing areas targeted by the City for incorporation into the City Limits. eHT assisted numerous companies in site plan development, site utilities and the required extensions or upgrades to the water, sewer and gas systems to serve a specific site.

The City also needed to add to their water distribution system and sewer collection system to accommodate the growth in the City and within their ETJ. Over a year's time, the City and developers installed over 17,000 feet of water and sewer lines. These distribution and collection system improvements were approximately \$1 million.

Contact: Sheri Benson, City Secretary, (325) 884-2511

## Water and Wastewater Improvements — City of Mertzon

An irrigation storage pond was constructed to resolve a write-up of an unlined pond. The City was cited by TCEQ to resolve the problem. Additionally, the residents of a colonia had no potable water source and relied on hauling water for daily use. The labor of hauling water on a daily basis was burdensome on a mostly elderly population of the colonia. eHT provided project management, application assistance and design for the project funded through the Texas Department of Agriculture Community Development Block Grant Program and included replacing an existing floating aerator at the wastewater treatment plant, installing a new municipal water well and electrical controls and approximately 346 linear feet of PVC water line. The project addressed all TCEQ violations at the WWTP and provided first-time water service to the residents in the colonia.

Contact: Michele Wardlaw, City Administrator, (325) 835-5791

## Northeast Water System Improvements — City of Midland

The City of Midland has experienced a large amount of development growth in the northeast section of the water distribution area, defined as north of State Highway Loop 250 and east of Big Spring Street. The City hired eHT to provide professional services to plan and design water system improvements to support existing and expected future water system demands in this portion of the service area. The project includes transmission system improvements to provide water supply from the Water Purification Plant to the area. Additional project elements include pump station improvements and an elevated storage tank to provide storage and pressure in the project area. Distribution system improvements will also be incorporated to connect the existing system with the new elevated storage tank. The project design includes approximately 50,000 linear feet (LF) of 24" transmission piping and 18,000 LF of 30" transmission piping, encased highway boring, air release valves, a 2 MG Elevated Storage Tank (EST) and high service pumps.

Contact: Carl Craig, PE, Utilities Director, (432) 685-7937

## Water and Wastewater Improvements — City of Eden

eHT provided project management, funding application assistance and design for construction of water and sewer infrastructure improvements consisting of the replacement of old dilapidated water distribution piping and sewer collection piping within existing systems for the City of Eden. The project included construction of a low-pressure sewer collection system in lower areas of the system, as well as a lift station on the east side of town. Some portions of the City's water and sewer systems had reached the end of their design life and were no longer capable of reliably serving the residents of the City. Faced with constant pipe repair costs and interrupted service to their customers, the City decided to replace the most problematic sections in the systems. The project also included new lines to loop the water system and increase water availability. The project is utilizing funds through USDA Rural Development and Rural Utilities Service.

Contact: Laura Beeson, City Administrator, (325) 869-2211

# Experience

## Water System Improvements — City of Granbury



eHT provided application support, project management, design and construction phase services for this water system improvement project funded through the Texas Water Development Board's (TWDB) Drinking Water State Revolving Fund (DWSRF) Program to implement improvements that account for the new 2.5 MGD water treatment plant (WTP), as well as the future WTP expansion. Project elements include:

- Scout Camp Pump Station and Distribution Improvements consisting of a new pump station, a PRV relocation and 18,600 linear feet of 16-inch water line.
- Hospital and Bridge Crossing Distribution System Improvements consisting of 3,100 linear feet of 12-inch water line, 3,000 linear feet of 8-inch water line and piping improvements.
- Lakewood Hills Distribution System Improvements consisting of 1,500 linear feet of 8-inch water line, a PRV and valve opening and closing.
- North Elevated Tank Distribution System Improvements consisting of 50 linear feet of 12-inch water line.
- Water Treatment Plant Distribution System Improvements consisting of 350 linear feet of 20-inch water line to replace an existing 8-inch water line in the area. The improvement aids the distribution of water leaving the WTP by carrying the water to several water mains along Highway 377. eHT implemented modeling to design these improvements which will drastically enhance the operation of Granbury's potable water distribution system.
- Loop 567 Water Distribution System Improvements consisting of 20,225 linear feet of 12-inch water line that was paid for by project savings from the original project scope above.

Contact: Rick Crownover, PW Director, (817) 573-7030

## Water System Improvements — City of Sweetwater



eHT provided application support, project management, design and construction phase services for this water system improvement project funded through the Texas Water Development Board's (TWDB) Drinking Water State Revolving Fund (DWSRF) Program to create a safer, more reliable and efficient water supply system for the customers of Sweetwater and address regulatory requirements set forth

by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ). The project replaced two sets of membranes at the Water Treatment Plant (WTP) that had begun to experience frequent fiber breakages and required on-going repairs. In addition, approximately thousands of feet of water lines in the distribution system that were some of the oldest lines in the system dating back to the 1950s. A multi-phased SCADA replacement system and expansion of the SCADA system is currently being completed.

The existing elevated storage tank (EST) had surpassed the end of its design life and it was anticipated that rehabilitation would be more costly than replacement due to the structural repairs and tank modifications required to obtain compliance with current TCEQ requirements. Thus the City chose to replace the existing EST with a new 750,000 gallon EST. The City's hydraulic water model was utilized to determine proper sizing and location for the new tank.

Additional system improvements include ultrafiltration membrane replacement at the water treatment plant.

Contact: Eddy Campbell, Utilities Director, (325) 235-4166

# Experience

## Water System Improvements — City of Stamford



eHT is providing project management and design for a water system improvement project for the City of Stamford utilizing funding through the TWDB DWSRF. The City's existing water system consisted of a raw water pump station, transmission pipeline, a conventional water treatment plant (WTP), elevated water storage facility, and distribution pipelines that were originally constructed in the 1950's.

The project includes replacement of the 15-mile-long, 18-inch diameter raw water transmission main from Lake Stamford to the water treatment plant, with a new 14-inch diameter fusion-welded PVC pipeline.

Future improvements will include rehabilitation of the raw water pump station, replacement of the City's elevated storage tank, and construction of a new water treatment plant. The water treatment plant project will include construction of a new pre-treatment system, a complete membrane filtration system, a new high service pump station, electrical, controls, and rehabilitation and upgrades to additional components at the plant. Sections of the City's deteriorated distribution system pipelines will also be replaced to address water losses and improve service to customers.

Contact: Alan Plumlee, City Manager, (325) 773-2591

## What our Clients Say

"The City of Eden has a fantastic partnership with our engineering firm eHT. We are a small City and cannot afford to have staff engineers but we feel as if that is exactly what we have with "our" engineers at eHT. For many years, the City has faced enforcement actions by TCEQ for water quality issues involving radium, and with the help of eHT, we are on the road to compliance. eHT has been invaluable in assisting the City to find funding for much needed projects which include a new water well, water line replacement and the new water treatment plant that will remove the radium. Every step of the way, from funding opportunities to project design, construction and completion, the team at eHT has been very informative and professional. The engineers at eHT go above and beyond and have even returned a frantic Saturday afternoon phone call or two and they always have the best interest of the City at heart. I would highly recommend eHT if you are looking for a full-service engineering firm for any project large or small."

Celina Hemmeter

City of Eden  
Former City Manager

# Experience

## Water Distribution Improvements — City of Breckenridge

The project included installing water lines, fire hydrants, gate valves and replacement of existing water meters in various locations throughout City limits. eHT prepared the Texas Water Development Board (TWDB) financial application and assisted the City with Agency coordination. Additionally eHT planned, piloted and challenge tested the project. eHT provided permitting support and TCEQ coordination, water supply analysis, property acquisition assistance, surveying services for planning and project management, design and construction administration. eHT developed a hydraulic model of the water system to evaluate the adequacy and performance of the existing and future improvements.

Contact: Houston Satterwhite, Public Works Director, (254) 559-8287

## Water System Improvements — Rolling Hills Shores Water System

The Rolling Hills system was built in 1971 and most of the original pumping, storage and distribution facilities remain in service today. Due to the age of the system and the poor quality of the groundwater, the system has high water losses and numerous violations for TTHMs. The groundwater is high in TDS, Chlorides, Bromides and Iron resulting in high TTHMs and aesthetic issues such as color and taste.

The Rolling Hills system is in disrepair and desperately in need of replacement of all of the major components. eHT provided application assistance, project management and design for this project which including: Addition of treatment facilities for the groundwater to include MF/RO and iron removal; Replacement of approximately 10,100 linear feet of 4-inch and 2-inch waterlines and associated appurtenances; Replacement of 20,000 gallon Steel Bolted Ground Storage Tank; Replacement of 2,000 gallon Hydro-pneumatic Tank (HPT); Replacement of 5-Hp Pump Station and associated appurtenances; Replacement of the existing Pump House; and, Replacement of current water meters with AMR meters.

Contact: Cherie Rodenburgh, Vice President, (817) 822-2963

## Second Stage Drought Response Project — City of Abilene



eHT provided planning, design, permitting, project management, construction management, resident inspection and O&M services for this project valued at \$105 million. The Hamby Indirect Reuse Project augmented the City's raw water supply in Lake Fort Phantom Hill; however, the raw water augmentation only offset approximately 25 percent of the City's daily water demands. The need for a second stage drought response strategy was recognized by City leadership. eHT was tasked to identify and develop the design for necessary improvements to utilize brackish raw water from Possum Kingdom (PK) Lake and desalinate the PK raw water to a sufficient level to match raw water quality from Hubbard Creek Reservoir (Hubbard). Since the City had been forced to reduce raw water usage from Hubbard due to the ongoing drought, the water from PK could be used instead. The project goals included upgrading the existing PK Intake Pump Station owned by the Brazos River Authority, construction of approximately 42 miles of raw water, product water and concentrate pipelines, and the construction of a Raw Water Roughing Facility (RWRF), designed to desalinate raw PK water prior to being sent to Abilene for final, conventional water treatment.

Contact: Rodney Taylor, Utilities Director, (325) 676-6416

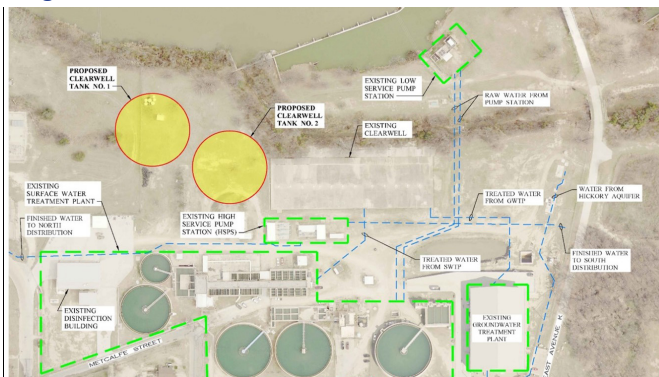
## Bellechase Water Line Project — Acton MUD

The project included 14,000 linear feet of 12-inch PVC water line to complete a major distribution system loop for AMUD. In addition, the project included 12,200 linear feet of 10-inch PVC water line to replace an existing 10-inch line that was deteriorated and leaking. The lines were installed throughout established residential areas within both County Road right of way and private easements..

Contact: Richard English, Manager, (817) 326-4720

# Experience

## Groundwater Supply Expansion — City of San Angelo



The City of San Angelo historically relied on a combination of surface water sources for use in its drinking water supply, but new “drought of record” conditions have severely impacted the available capacity of its surface water supplies. For this reason, the City began identifying and implementing alternative sources of water supply including groundwater from the Hickory Aquifer. Phase I (8 MGD) of the Hickory Aquifer Supply Project was completed by San Angelo in 2011. The City hired eHT to implement Phase II of the Hickory Groundwater Supply Project, which will bring the available supply from this source up to a reliable 12 MGD. Once on-line, new groundwater wells and an expanded groundwater treatment plant designed to remove radionuclides will allow the City to maximize aquifer production to meet potable water demands. In addition to the new groundwater wells and expanded treatment facility, other critical elements of the project include: replacement of an existing clearwell at the City’s water treatment plant; wellfield collection and transmission system expansion and improvements; and, SCADA system improvements.

Contact: Allison Strube, Water Utilities Director,  
(325) 657-4323

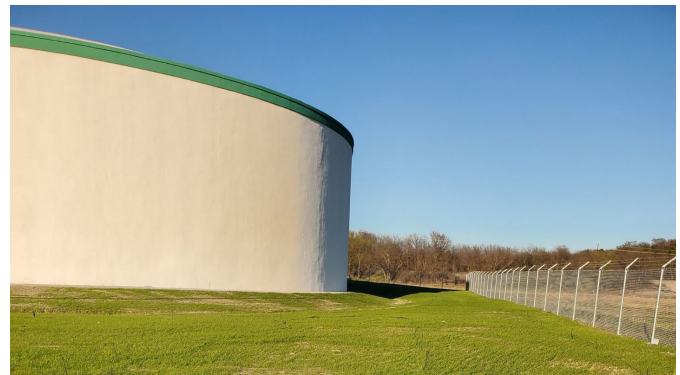
## Hogan-Wadley Elevated Storage Tank Improvements — City of Midland

The City of Midland has experienced a large amount of development growth in the northeast section of the water distribution area, defined as north of State Highway Loop 250 and east of Big Spring Street. The City hired eHT to provide professional services to plan and design water system improvements to support existing and expected future water system demands in this portion of the service area. The project included an elevated storage tank to provide storage and pressure in the project area. The project included construction of new yard piping and inlet riser pipe for the EST, including piping, flow control valve, flow meter and appurtenances.

Contact: Carl Craigo, PE, Director of Utilities,  
(432) 685-7937

## Ground Storage Tank — City of Midlothian

The City of Midlothian retained eHT to provide professional design, project management and construction administration of a new 3.0-million-gallon (MG) prestressed concrete ground storage tank (GST) at the Auger Water Treatment Plant (WTP). The project included excavation and backfill for the GST foundation preparation; yard piping to hydraulically connect the GST to the adjacent existing GST; appurtenances and supporting electrical and instrumentation; and all related site and civil work.



Contact: Timothy Walker, Superintendent, (214) 399-5600

# Experience

## Baylor Drive Lift Station Replacement — City of Abilene



eHT was retained by the City of Abilene to provide professional services to design and manage the replacement of an existing wastewater lift station on Baylor Drive in southeastern Abilene. The former lift station was constructed in 1981 with the development of Lytle Shores South Addition and had reached the end of its service life. The project replaced the lift station and force main with components capable of meeting the existing flows, as well as projected future growth within the lift station area.

Contact: Rodney Taylor, Utilities Director, (325) 676-6452

## Wastewater System Improvements — City of Eastland

eHT provided project management, design and construction administration for sewer system improvements including replacement of approximately 2,600 linear feet (LF) of 8-inch sewer force main, pipe bedding, pavement repair, combination vacuum/air relief valves and associated appurtenances. The project included construction of 10-inch PVC force main via open-cut excavation including granular pipe bedding, valves and pavement replacement along South Broughter Street, from East Sodoso Street south to the wastewater treatment plant (WWTP). The project included funding through the Texas Community Development Block Grant Program administered by the Texas Department of Agriculture (TDA).

Contact: Ron Duncan, City Manager, (254) 629-8321

## Collection System Improvements — City of Roscoe

eHT provided application assistance, planning, design and construction administration of wastewater collection system improvements for the City of Roscoe. The original sewer collection system in Roscoe was installed in the 1940's. The severely dilapidated 6-inch and 8-inch sewer lines that were replaced were installed as part of that original system and constructed of clay tile. The lines had experienced numerous failures, leaks, collapses, and blockages in the past and were difficult for the City to keep operational. The areas that were targeted for replacement were the areas that have the most problems, are the most difficult for the City to repair or replace on their own and are in violation of one or more TCEQ minimum design criteria for sewerage systems. The collection lines were replaced via open-cut trenching with installation of new PVC sewer line. The project included 6,043 linear feet of 8-inch SDR-35 and approximately 710 linear feet of 8-inch SDR-26 PVC gravity sewer line, as well as 37 manholes and appurtenances. The project was funded through the Texas Water Development Board (TWDB) Clean Water State Revolving Fund (CWSRF).

Contact: Cody Thompson, City Manager, (325) 766-3871

## Airport Lift Station — City of Midland

eHT provided project management, design and construction administration for the demolition of an existing lift station and installation of a new lift station, including wetwell, pumps, control, panel, valve vault, valves and piping. The project included installation of 40 linear feet of new 18-inch gravity sewer main and installation of a new fiberglass manhole. The project also included installation of all Airport Lift Station and Midway Lift Station communication equipment.

Contact: Carl Craig, PE, Utilities Director, (432) 685-7937

# Experience

## Sulphur Draw Wastewater System Improvements — City of San Angelo

eHT provided project management, design and construction administration for Sulphur Draw Wastewater System Improvements for the City of San Angelo, which included approximately 1,050 linear feet of 18-inch gravity sewer line to a proposed lift station site, a wastewater lift station, approximately 3,000 linear feet of wastewater force main, force main crossing the Concho River and approximately 2,000 linear feet of trenchless sewer collection system repair.

Contact: Allison Strube, Water Utilities Director,  
(325) 657-4323

## North Ruth Street Lift Station Replacement — City of Monahans

eHT provided project management and design for the demolition of an existing lift station and installation of a new lift station including wet well, pumps and controls. The project included new electrical service and panels, concrete and fencing, 6-inch sewer force main replacement and 4-foot manhole replacement.

Contact: Rex Thee, City Manager, (432) 943-4343

## Wastewater EDAP Improvements, Phase IV — City of Roma

eHT provided design, project management, construction management and inspection and O&M services for this project which was valued at \$2.75 million. The project was part of the City of Roma's sewer system program, which included residents in the West side of Roma along FM 650 from US 83 into the Fronton area. The project involved more than 4 ½ miles of sewers and 7 ¾ miles of force main. The system has more than 70 manholes and four sewage lift stations. It included two miles of asphalt paving and one mile of gravel roadway resurfacing. It also supplied over one mile of water line improvement work and 12 "first time" fire hydrants. It provided over 150 "first time" sewer connections and more than 80 "improved water service connections for the residents of west Roma and Starr County.

Contact: Alejandro Barrera, City Manager, (956) 849-1411

## Wastewater System Improvements — City of Winters

The City of Winters received a grant from the Texas Department of Agriculture for the construction of wastewater collection system improvements. The grant utilizes funding allocated under the Texas Community Development Program. The City's wastewater collection system was originally constructed in the mid- to late-1930's and consisted of clay pipes ranging in size from 4-inches to 12-inches. The project is located in the south eastern section of the City where the main outfall lines come together prior to the main sewage lift station that pumps all wastewater generated within the City to the wastewater treatment plant. The lift station was experiencing periodic pump failures from the debris that entered the lift station from the sewage collection system. eHT provided design and construction management for a new mechanical screen which was installed to remove debris from the wastewater stream so as not to damage the wastewater pumps in the lift station and to bring the wastewater facility into compliance with the TCEQ.

Contact: Todd Choate, Water Department Supervisor, (325) 754-4424

## What our Clients Say

"eHT doesn't just design a project. They become your partner. They treat every client as if they are the only client. They get involved in every aspect of the project from public meetings to design to regulatory interaction. They treat each project as if they are going to be operating it for the next 20 years."

Laura Wilson, PE  
City of Fort Worth  
Utilities Director



# Experience

## Schedule History

CLIENT	PROJECT	YEAR	SCHEDULE
City of Huntsville	Wastewater Treatment Plant	2021	Design and Construction Schedule Met.
City of Abilene	Hamby Water Reclamation Facility	2015	Ahead of Schedule. Design and Construction of \$82 million project in less than 12 months.
City of Stamford	Water System Improvements	2019	5 Months Ahead of Schedule.
City of Roma	Disaster Road and Sewer Improvements	2015	Design and Construction Schedule Met.
City of Sweetwater	Water System Improvements	2018	Design and Construction Schedule Met.
City of Roscoe	Collection System Improvements	2018	Design and Construction Schedule Met.

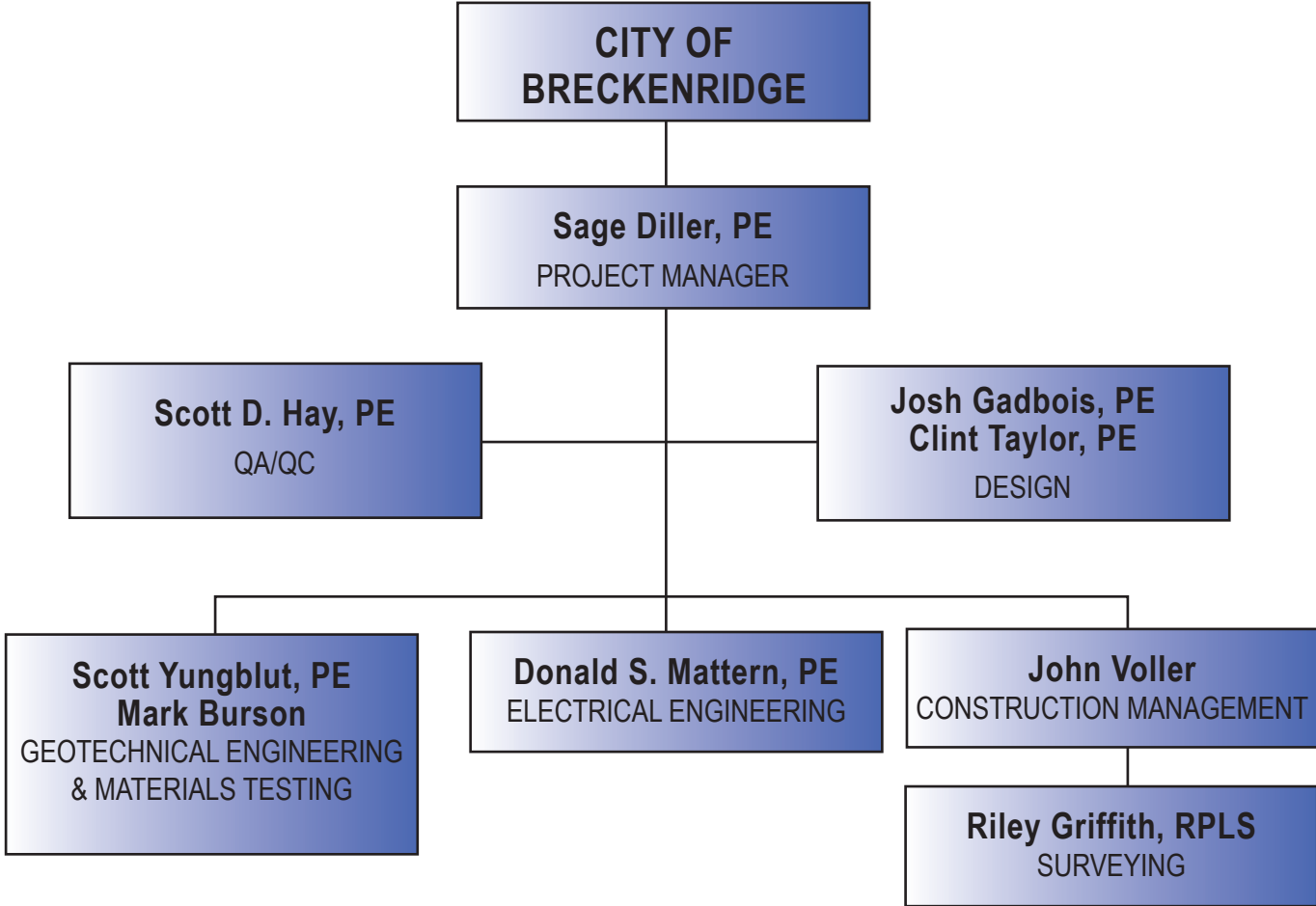
## Budget History

CLIENT	PROJECT	ESTIMATED BUDGET	FINAL COST
City of Huntsville	Wastewater Treatment Plant	\$22,559,000	\$20,785,247
City of Abilene	Hamby Water Reclamation Facility	\$82.5 million	\$82 million
City of Stamford	Water System Improvements	\$6,067,000	\$5,175,639
City of Roma	Disaster Road and Sewer Improvements	\$817,969	\$824,135
City of Sweetwater	Water System Improvements	\$4,386,000	\$4,386,000
City of Roscoe	Collection System Improvements	\$933,000	\$745,542
City of Winters	Wastewater Treatment	\$683,000	\$521,000
City of Cisco	Water Treatment Plant	\$9,000,000	\$8,133,573

# Capacity to Perform

## Organizational Structure

Key Personnel are listed herein. Additional personnel are available as needed.



## Resources

eHT can be supplemented and supported by other professionals within the company to handle peaks workloads or other factors. We do not experience attrition; our staff tend to come to eHT and stay. We have a very stable and cohesive group of employees.

eHT is prepared to increase staff as necessary to complete the project to the satisfaction and expectations of the client. This is a high priority project for our company and we will not accept additional projects that could adversely affect our ability to meet the demands of this project.

eHT is fully prepared to establish a budget and schedule early on in the process and then stick to those commitments. eHT is committed to carry out the scope of work requested within the proposed timeline.

Resumes for the above personnel follow.

# Capacity to Perform



## Sage Diller, PE

Project Manager

### EDUCATION

Bachelor of Science, Civil Engineering  
Texas Tech University

### REGISTRATIONS

Registered Professional Engineer – Texas #96645

### PROFESSIONAL/CIVIC ORGANIZATIONS

Texas Flood Plain Managers Association

Texas Society of Professional Engineers

United Way of Abilene, Executive Board and Finance Committee  
Chair

Texas Tech Alumni Abilene Chapter, President Elect, 2015

### PROFESSIONAL ENDEAVORS

Enprotec / Hibbs & Todd, Inc., Associate Vice President  
Abilene, Texas, 2007 - present

Texas Department of Transportation (TxDOT), Lubbock District  
Project Engineer  
Lubbock, Texas, 2001 - 2007

### PROFESSIONAL EXPERIENCE

Mr. Diller has over 19 years of experience in project design, management and construction oversight on a wide range of projects for municipal, state and private entities. His past projects have included municipal water and sewer systems, groundwater wells and storage facilities, state and county roadways and private developments. In addition to design and construction management, Mr. Diller has extensive experience assisting clients in applying for grant/loan funding through various funding agency programs, including Texas Water Development Board DWSRF and CWSRF, USDA Rural Development, Texas Department of Agriculture CDBG and DTR and TxDOT Utility Relocation and TAP Programs.

Recently, Mr. Diller has assisted clients with drought related planning projects that have included water conservation, water supply options and improved water system efficiency options. Each project has included close client interaction, reports outlining possible alternatives, funding agency assistance and regulatory agency interaction.



## Scott D. Hay, P.E.

QA/QC

### EDUCATION

Master of Science, Administration,  
Central Michigan University

Bachelor of Science, Engineering, U.S. Air  
Force Academy

### REGISTRATIONS

Registered Professional Engineer – Texas #83930

National Council of Examiners for Engineering and Surveying  
#26186

### PROFESSIONAL/CIVIC ORGANIZATIONS

National Society of Professional Engineers (NSPE)

American Society of Civil Engineers (ASCE)

Society of American Military Engineers (SAME), Board of  
Directors, Abilene Post

Leadership Abilene, Past Member

Abilene Board of Adjustments

Abilene Chamber of Commerce, Military Affairs Committee

### PROFESSIONAL ENDEAVORS

Enprotec / Hibbs & Todd, Inc., Vice President

Abilene, Texas, 1998 - present

Engineer-in-Training

Abilene, Texas, 1992 - 1998

U.S. Air Force, 1979 - 1992

### PROFESSIONAL EXPERIENCE

Mr. Hay has 29 years of experience as a water resources consultant for a number of regional municipalities and water districts. He has solid experience analyzing and designing numerous water supply, transmission and storage projects. Mr. Hay has directed multi-discipline and multi-organizational teams for facility plans and system designs, in addition to overseeing construction management and providing hands-on training for operations and maintenance personnel. Prior to becoming licensed as an engineer, Mr. Hay served for over 13 years in the Air Force as a B-52 and B-1 pilot, achieving the rank of Major. His career in the Air Force produced extensive experience in leadership positions with varied individuals and project teams.

# Capacity to Perform



**Josh Gadbois, PE**

**DESIGN**

**EDUCATION**

Bachelor of Science, Civil Engineering,  
Texas A&M University, 2016

**REGISTRATIONS**

Licensed Professional Engineer, Texas #141021

**PROFESSIONAL ENDEAVORS**

Enprotec / Hibbs & Todd, Inc., Staff Engineer  
Abilene, Texas, 2019 - present

Frank Dale Construction, Project Engineer  
Southlake, Texas, 2018 - 2019

**PROFESSIONAL EXPERIENCE**

Mr. Gadbois has experience in the planning, design and construction oversight of various municipal infrastructure and private development projects. His municipal project experience includes improvements to water distribution systems, wastewater collection systems, and water and wastewater treatment facilities. His general civil and private development project experience includes the design and construction oversight of street and sidewalk rehabilitation, drainage facilities, as well as multifamily, single family and commercial development.

His experience includes:

- Hawley WSC USDA RD Water Distribution System Improvements, Jones County, Texas
- Water Distribution System Improvements, City of Abilene
- Eastland Co. WSD TXCDBG Water Distribution System Improvements, Ranger, Texas
- TXCDBG Water Distribution System Improvements, City of Loraine
- Louisiana Ave Water System Improvements, City of Midland
- Wastewater Master Plan, City of Abilene



**Donald S. Mattern, PE**

**ELECTRICAL ENGINEERING**

**EDUCATION**

Bachelor of Science, Electrical  
Engineering, Texas Tech University

**REGISTRATIONS**

Licensed Professional Engineer, Texas #106161

**PROFESSIONAL/CIVIC ORGANIZATIONS**

Institute of Electrical and Electronics Engineers

Institute of Electrical and Electronics Engineers Power & Energy Society

National Society of Professional Engineers

Texas Society of Professional Engineers

American Legion

**PROFESSIONAL ENDEAVORS**

Enprotec / Hibbs & Todd, Inc., Senior Electrical Engineer  
Abilene, Texas, 2021 - present

Lauren Engineers & Constructors, Inc., Engineer  
Abilene, Texas, 2005 - 2021

United States Navy, Electric Plant Operator/Electricians Mate  
2nd Class (E5)

United States Navy, 1993 - 1999

**PROFESSIONAL EXPERIENCE**

Mr. Mattern has over 16 years of experience as a lead electrical engineer and technical expert in the detailed design of electrical and SCADA systems. Responsibilities and experience include planning, design, construction, and commissioning of electrical and SCADA systems in water and wastewater plants as well as projects in Power and Oil & Gas. His experience includes:

- Northeast Water Treatment Plant SCADA Improvements, City of Abilene
- Navajo Refinery Wastewater Treatment Plant, Holly Frontier Corporation, Artesia, NM
- Huckleberry Sewage Lift Station, City of Abilene
- New Deal Estates Subdivision Phase II Sewage Lift Station, City of New Deal

# Capacity to Perform



**Clint Taylor, PE**

DESIGN

EDUCATION

Bachelor of Science, Engineering,  
Abilene Christian University, 2017

REGISTRATIONS

Registered Professional Engineer — Texas #142258

## PROFESSIONAL ENDEAVORS

Enprotec / Hibbs & Todd, Inc., Project Engineer  
Abilene, Texas, 2017 - present

## PROFESSIONAL EXPERIENCE

Mr. Taylor has three years of experience in the funding, planning, design and construction oversight on a wide range of projects for municipal, state and private entities. His experience includes municipal water and sewer systems, roadways, drainage improvements, system planning, water and wastewater treatment plant facilities, and various water resource projects. Mr. Taylor has experience with various grant/loan funding projects, including Texas Water Development Board (TWDB) Drinking Water State Revolving Fund (DWSRF) and Clean Water State Revolving Fund (CWSRF), United States Department of Agriculture (USDA) Rural Development (RD), Texas Department of Agriculture (TDA) Community Development Block Grant Program (CDBG), and Texas Department of Transportation (TxDOT) Utility Relocation Programs. His experience includes:

- TWDB DWSRF Water Treatment Plant, City of Stamford
- USDA Rural Development Water System Improvements, City of Eden
- Raw Water Pump Replacement, Brazos Regional Public Utility Agency
- Water System Planning, City of Breckenridge
- TWDB DWSRF Elevated Storage Tank, City of Stamford
- TWDB Evaporators for RO Concentrate, Stephens Regional Special Utility District
- Water System Planning, City of Stamford
- TWDB DWSRF Water Line Replacement, City of Sweetwater



**Riley Griffith, RPLS**

SURVEYING

EDUCATION

Bachelor of Science, Horticulture,  
Texas A&M University

REGISTRATIONS

Registered Professional Land Surveyor – Texas #1662

## PROFESSIONAL/CIVIC ORGANIZATIONS

Texas Society of Professional Surveyors  
California Land Surveyors Association  
Oklahoma Society of Land Surveyors

## PROFESSIONAL ENDEAVORS

Enprotec / Hibbs & Todd, Inc., Survey Department Manager  
Abilene, Texas, 2017 - present

RG Surveying, Inc., Owner  
Abilene, Texas, 2015 - 2017

West Company of Abilene Land Surveying, Managing RPLS  
Abilene, Texas, 2006 - 2015

## PROFESSIONAL EXPERIENCE

Mr. Griffith is the Survey Department Manager of Enprotec/ Hibbs & Todd, Inc., and has 20 years experience in the field of land surveying. He has worked on residential and commercial land development projects; ALTA surveys; wind farms; oil and gas pipelines; oil field projects; water and sewer projects; a flood control dam; TxDOT ROW projects; Patent Surveys for the GLO; residential, commercial, and farm and ranch surveys. He has experience with pipeline route surveys, construction staking and ALTA surveys across West Texas, including boundary and topographic surveys; elevation certificates; ground bed surveys in Texas and Oklahoma; subdivision platting; and, oil well location staking.

His experience includes:

- Hendrick South Medical Buildings
- Dyess Air Force Base Hospital Facilities, SES Construction and Fuel Services, LLC
- Rehabilitation of Hospital of Abilene, Med Properties
- Fire Station #7, City of Abilene
- Abilene Law Enforcement Center, City of Abilene

# Capacity to Perform



**Scott Yungblut, PE**

GEOTECHNICAL  
ENGINEERING & MATERIALS  
TESTING

**EDUCATION**

Bachelor of Science, Civil Engineering,  
University of Texas at Arlington

**REGISTRATIONS**

Registered Professional Engineer – Texas #85640

**PROFESSIONAL/CIVIC ORGANIZATIONS**

Texas Society of Professional Surveyors, Abilene Chapter, Past  
President

**CERTIFICATIONS/EDUCATION**

Concrete Evaluation and Repair I & II, 2011

Retaining Wall Design, 2010

Shrink Swell Soils, Texas A&M

Forensics Engineering Conference, 2007

Texas Accessibility Academy, 2005

TxDOT HotMix (HMACP) Inspector, 2003

ParSales Training, 1996

Dale Carnegie Leadership Course, 1995

**PROFESSIONAL ENDEAVORS**

Enprotec / Hibbs & Todd, Inc., Vice President  
Abilene, Texas, 2000 - present

Giles Engineering Associates, Project Engineer  
Dallas, Texas, 1997 - 2000

**PROFESSIONAL EXPERIENCE**

Mr. Yungblut has 20 years of experience in performing engineering analysis and design on geotechnical and construction materials testing projects throughout Texas, Louisiana, Arkansas and Oklahoma. He supervises and manages eHT's soil and materials testing laboratory responsibilities including proposal preparation, field investigation, field and laboratory analysis, report preparation and construction quality assurance and quality control. The eHT laboratory staff utilizes state-of-the-art equipment and instrumentation. eHT procedures and methodologies conform to federal and/or state standards such as American Standards and Testing Methods (ASTM), TxDOT and American Concrete Institute (ACI).



**John D. Voller**

CONSTRUCTION  
MANAGEMENT

**EDUCATION**

Engineering Studies, University of  
Nebraska

Surveying and Drafting Technologies Diploma,  
Southeast Community College

**CERTIFICATIONS/EDUCATION**

Bridge Inspector's Training Course, Texas A&M University, 1985

New Steel Water Tank Construction and Water Tank Maintenance  
Seminars, Tank Industry Consultants, 1992

Protective Coating Seminar, Tnemec Company, 1994

Sanitary Sewer Overflow Workshop, Water Environment Association  
of Texas, North Texas Section, 1994

OSHA 40-hr. 1910.120(3)(2) Hazardous Site Worker Training, 1994

OSHA 29 CFR 1910.146 Confined Space Entry Course, 1998

Construction Management Course, American Institute of  
Professional Training and Development, 1998

**PROFESSIONAL ENDEAVORS**

Enprotec / Hibbs & Todd, Inc., Construction Project Manager  
Abilene, Texas, 1990 - present

Jacob & Martin, Inc., Engineering Tech/Surveyor/Inspector  
Abilene, Texas, 1984 - 1990

Tippett & Gee, Inc., Engineering Technician/Draftsman  
Abilene, Texas, 1983 - 1984

**PROFESSIONAL EXPERIENCE**

Mr. Voller has a broad realm of experience in the design, management and inspection of municipal engineering projects that include water, wastewater, infrastructure and construction projects. He has served as a project manager, construction manager and engineering technician for many private, public and governmental entities and provides inspection, planning and design for civil and environmental projects, including street improvements, sewage collection systems, wastewater treatment facilities, water treatment facilities, water distribution systems, water storage facilities and dam improvements.

# Capacity to Perform



**Marc Burson**

## MATERIALS TESTING

### EDUCATION

Bachelor of Science, Agricultural Education, Tarleton State University

### PROFESSIONAL/CIVIC ORGANIZATIONS

Abilene Bow Hunters, Vice President

West Texas Rehab, Lamb and Goat Committee, Board Member

Taylor County Livestock Show, Superintendent

### PROFESSIONAL ENDEAVORS

Enprotec / Hibbs & Todd, Inc., (Geotec Labs) Senior Lab Manager

Abilene, Texas, 1991 - present

Trinity Engineering Testing Corp., Laboratory Supervisor

Abilene, Texas, 1979 - 1991

Laboratory Technician

Abilene, Texas, 1977 - 1979

### PROFESSIONAL EXPERIENCE

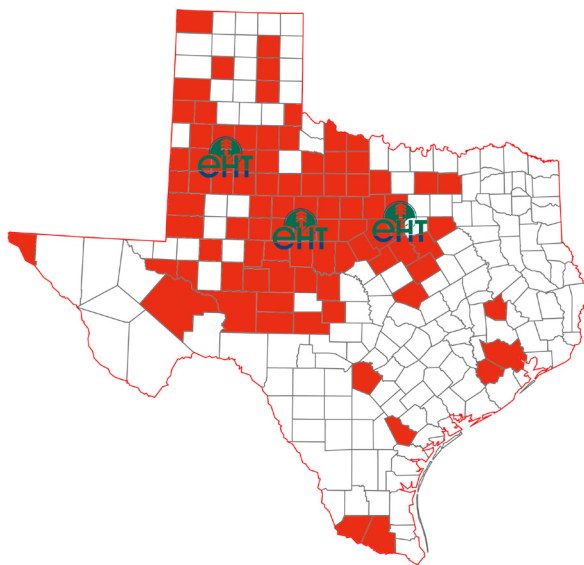
Mr. Burson is the Senior Lab Manager for Geotec Labs, a subsidiary division of Enprotec / Hibbs & Todd, Inc. (eHT). He oversees all lab operations throughout the organization. With over 39 years of lab management experience, Mr. Burson is a valuable asset to the overall operations of the eHT laboratories. He brings a wealth of technical expertise to the operation that is rarely found in most testing labs. He constantly monitors lab operations to ensure accuracy of data and testing procedures and to ensure the most accurate reporting of materials testing possible. His experience includes:

- Abilene Regional Airport, Paving Projects
- School projects including: Abilene ISD, Wylie ISD, Ira ISD, Colorado City ISD, Loraine ISD, Goldthwaite ISD, Palo Pinto ISD
- Texas Department of Criminal Justice Plant
- John Middleton Unit, Abilene; John Walsh Unit, Colorado City; French Robertson Addition, Abilene
- Substance Abuse Treatment Facility, Breckenridge
- Garment Factory Walsh Addition, Colorado City
- Male Mode | State Jail Facility, Colorado City

# Work Performance

## Regional Funded Projects

We have provided engineering services for a large part of Texas for federally- and state-funded projects. Our experience includes many successfully completed municipal infrastructure projects. The insight gained through this experience coupled with our level of service will allow us to provide a design that will meet the needs of the residents in the area. Our design will be cost effective, efficient and practical. The map below highlights areas of the State where we have provided engineering services for state or federally funded projects.



## Ability to Meet Schedules

Based on current staffing, existing projects and known awards, sufficient staff will be available during the time period of this contract. In the event of workload peaks or the need for specialized disciplines, eHT has access to additional employees to meet project requirements. eHT will commit the appropriate staff resources to meet necessary schedules. eHT assures that this project will be a priority and we will have the qualified staff necessary to ensure its success.



## Community Service Projects

eHT regularly assists our clients with community service programs such as Supplemental Environmental Projects (SEPs) which reduce the amount of pollution reaching the environment and enhance the quality of the environment in the community. Additionally, we regularly assist our clients with community outreach and public information pertaining to projects that impact residents, as well as community impact programs such as citywide cleanup projects.



## Federally Funded Construction Projects

The ability to identify and provide a funding source for public improvements is both critical and necessary in today's tight financial markets. Municipalities and counties need a consultant that not only knows how to get the funding but has an in-depth understanding of the program and agency as well. For over 30 years, eHT has been successful in helping our clients apply for and receive funding for critical public works projects.

We have experience with the following programs:

- Texas Water Development Board (TWDB)
- Texas Department of Rural Affairs (TDRA)
- USDA Rural Development (RD)
- Economic Development Administration (EDA)
- North American Development Bank (NADBank)
- South Texas Development Council (STDC)
- Texas Department of Transportation (TxDOT)
- Texas Parks and Wildlife Department (TPWD)



# Work Performance



## Cost Control

Cost control is achieved by:

- 1) close coordination with the client for input and to ensure the client's needs are being accurately addressed;
- 2) project cost estimates produced by experienced professionals; and,
- 3) attention to detail in preparation of construction drawings.

Our "commitment" to cost control is best illustrated with our water / wastewater treatment projects.

**New Treatment Plants.** Typically, new treatment plants are constructed on vacant sites with little or no "unknowns". Our projects under construction are 2% below project cost estimates, with a combined Change Order amount of less than 0.2% of the construction contract amounts.

**Plant Renovations and Expansions.** These type projects have a greater degree of unknowns than "new" projects. These "unknowns" impact not only cost estimates developed for the project, but Change Orders during construction. Our emphasis on developing accurate cost estimates during the planning phase resulted in construction contracts approximately 1.5% less than presented in the estimates.



## Labor Resources

eHT can be supplemented and supported by other professionals within the company to handle peaks and illness. We do not anticipate substantial attrition. We have a very stable and cohesive group of employees. In the event that the Principal-in-Charge or Project Manager are not available during the performance period, their responsibilities will be assumed by other officers of eHT.

eHT is prepared to increase staff as necessary to complete projects to the satisfaction and expectations of the client. This is a high priority project for our company and we will not accept additional projects that could adversely affect our ability to meet the demands of this project.

eHT has managed a variety of projects in various regions throughout the State and is thoroughly familiar with the applicable rules and regulations required to complete this project.



## Quality of Work

eHT has managed more federally- and state-funded projects than most engineering firms in the state. As such, we have a vast array of experience designing and managing all types of water, wastewater and infrastructure improvement projects.

## Initial Engineering and Design Support

**Agency Involvement.** Our engineers will work closely with client representatives during the entire project. Clear communication and close coordination during the project will be critical for its success. There are several methods for establishing strong communication including using established communications procedures, specific TxCDBG protocol and a Strategic Decision Group.

**Strategic Decision Group.** eHT has informally implemented a Strategic Decision Group on each of our projects. The Client, Grant Consultant and Engineer have worked together to keep the projects free of "snags" and on target. Construction firm principals will be added at the appropriate time. This decision-making group will anticipate "snags" and inefficiencies in the project and resolve any major problems that may arise. This will help avoid long periods of downtime that often result because of lengthy negotiations and ineffective decision-making. This group's purpose is to keep the project on target.

**Stakeholder Input.** We advocate incorporating local input from the Client on important project decisions and options. Our experience indicates this level of communication and helps to provide a project that will meet the local needs. We feel Client leadership helps to shape the outcome of the project.

We accomplish this by:

- Providing frequent technical briefings regarding the details of the project.
- Providing field tours for Client representatives to view proposed equipment and processes.
- Ensuring critical project decisions are made by the Client and implemented by the design team.

As your consulting partner, the first step will be to meet with your staff and review the objectives for your project. A preliminary engineering report (PER) will be prepared to evaluate existing conditions, alternatives and associated costs.

# Work Performance

The Client's needs and desires must be integrated into the project from the start. Input concerning functional issues during design and construction phases will result in a more "user-friendly" system. Our staff will maintain constant communication, focusing on sensitive issues and potential roadblocks to success.

## Preliminary Engineering Report

- A. Consult with the Client to determine specific needs and requirements.
- B. Prepare a preliminary engineering study and report on the project in sufficient detail to indicate problems involved and the alternate solutions available to the Client, to include schematic layouts and sketches, general cost projection for the Project and a schedule to set forth the Engineer's recommendations.
- C. Determine whether or not the project requires acquisition of property. Make any necessary surveys of existing right-of-way, topography, utilities, or other field data required for proper design of the project. Provide consultation and advise as to the necessity of the Client providing or obtaining other services such as auger borings, core borings, soil tests, or other subsurface explorations; laboratory testing and inspecting of samples or materials; other special consultations; and act as the Client's representative in connection with any such services.
- D. Determine whether or not the project requires acquisition of property and if applicable furnish to the locality: Legal Description of Parcels to be acquired; Map showing entire tract with designation of part to be acquired.

## Engineering and Final Design Support

### Design Plans and Specifications

- A. On the basis of the approved preliminary design documents and preliminary engineering findings, we prepare detailed construction drawings and specifications for the Project.
- B. Furnish engineering data that will assist in the preparation of the required documents to secure approval of such governmental authorities as have jurisdiction over design criteria applicable to the Project for the Client. Special considerations include obtaining approval of plans and specifications by the Texas Commission on Environmental Quality (TCEQ), Austin, Texas.

- C. Advise the Client of any adjustment to the cost projection for the Project caused by changes in scope, design requirements, or construction costs and furnish a revised cost projection for the Project based on the completed drawings and specifications.

## Contract Procurement (Bid and Award ) Support

- A. Prepare Bid Packet/Contract Documents.
- B. Place advertisement/solicitation (advertised in newspaper of general circulation for two consecutive weeks at minimum).
- C. Issue addenda for any necessary clarification of bid documents including incorporation of any wage rate modifications (if applicable).
- D. Open bids (bid opening to be held at least two weeks from publication date of first advertisement).
- E. Tabulate bids (include completeness and eligibility screening).
- F. Announce lowest and best bid, if applicable (at bid opening). If required, issue a rejection of all bids and re-advertise bids.
- G. Conduct construction Contractor eligibility verification.
- H. Approve contract award by local governing body.

## Contract Management and Construction Oversight

- A. Direct and hold a pre-construction conference with Client representatives, Contractor and Engineer.
- B. Issue Notice to Proceed to construction to Contractor.
- C. Establish Progress Payment Schedule and construction for Contractor's submittal of cost estimates.
- D. Process and submit Change Orders.
- E. Perform site visits and observations (by Project Engineer).
- F. Check samples, catalog data, shop drawings, laboratory and mill tests of materials and equipment and other data which the Contractor is required to submit, only for the conformance with the design concept of the Project and compliance with the information given by the plans, specifications and contract documents.

# Work Performance

G. Based on the Consultant's on-site observations as an experienced and qualified design professional and on the Consultant's review of the Contractor's Applications for Payment, determine the amount owed to the Contractor in such amounts.

H. Prepare Certificate of Construction Completion.

I. Prepare resolution for consideration by the locality for acceptance of the completed Project.

## Task 5.0: Closeout Phase

A. Conduct, in company with Client representative(s), a final inspection of the Project for conformance with the design concept of the Project, and compliance with the plans, specifications, and contract documents, and recommend in writing, final payment to the Contractor.

B. Make an inspection of the Project prior to expiration of the warranty period and report observed discrepancies under warranty provided by the construction contract.

C. Furnish the Client a set of record prints of drawings and addendum drawings showing those changes made during the construction period, based upon the marked up prints, drawing and other data furnished by the Contractor which the Consultant considers to be significant.

## Deliverables

eHT will provide plans, specifications and executed documents as determined by the Client, but typically include:

- Two sets of final plans and specifications during the bid process
- Three sets of executed contract documents
- One set of drawings of record

## Specialized Services

Unlike "purely" design engineering firms, eHT has "hands-on" engineering and operations staff. We have linked our in-house design, construction support and operations functions to provide a comprehensive, "user-friendly" service to our clients. eHT has licensed operators on staff. These specialists complement our team of professionals. We provide a variety of operations services to assist with the successful start-up and continued function of systems.

## What our Clients Say

"Applying for state funds was a daunting task for us. Our need was great, the competition fierce. Our economically disadvantaged community didn't know how to present our problem in a way to garner a favorable result.

eHT stepped in! They researched our geographic area, compiled the statistics and represented us better than we ever imagined! They have been staunch advocates for our community. Thanks to their guidance and tireless efforts, our project is fully funded and due to begin very soon. We are forever grateful for the expertise of eHT, their engineers and staff.

Cherie S. Rodenburgh

Rolling Hills Water Service, Inc.  
Owner



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh & McLennan Agency, LLC 8144 Walnut Hill Lane, 16th Fl Dallas TX 75231	<b>CONTACT NAME:</b> Jacqueline Cardenas <b>PHONE (A/C. No. Ext):</b> 972-770-7163 <b>E-MAIL ADDRESS:</b> jacqueline.cardenas@marshmma.com		<b>FAX (A/C. No):</b> 212-701-1134
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURED</b> Enprotec/Hibbs & Todd, Inc. 402 Cedar St. Abilene TX 79601	ENPROHIB	<b>INSURER A :</b> Texas Mutual Insurance Company	
		<b>INSURER B :</b> Continental Casualty Company	
		<b>INSURER C :</b> Continental Casualty Company	
		<b>INSURER D :</b> Continental Insurance Company	
		<b>INSURER E :</b>	
		<b>INSURER F :</b>	

**COVERAGES**

CERTIFICATE NUMBER: 667929184

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			6076387644	4/2/2021	4/2/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
D	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6076387613	4/2/2021	4/2/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
D	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6076387630	4/2/2021	4/2/2022	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			0001141768	4/2/2021	4/2/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER Y/N <input type="checkbox"/> N/A	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Professional & Pollution Liability			AEH591899237	4/2/2021	4/2/2022	Each Claim	\$5,000,000
							Aggregate	\$5,000,000
							SIR - Per Claim	\$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Cyber Liability, Policy Number: G28929444005, Carrier: Indemnity Insurance Company of North America (4/2/21-4/2/22)  
 \$1,000,000 Limit of Liability - each claim  
 \$1,000,000 Limit of Liability - aggregate  
 \$5,000 - Retention - each claim

Additional Insured form #CNA74858 edition 01/15 applies to the General Liability policy.  
 Waiver of subrogation form #CNA74858 edition 01/15 applies to the General Liability policy.  
 Primary & Non-Contributory General Liability form #CNA74858 edition 01/15.  
 See Attached...

**CERTIFICATE HOLDER****CANCELLATION**

For Information Only ..... .....	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**ADDITIONAL REMARKS SCHEDULE**

AGENCY Marsh & McLennan Agency, LLC		NAMED INSURED Enprotec/Hibbs & Todd, Inc. 402 Cedar St. Abilene TX 79601	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Additional Insured form #SCA23500D edition 10/11 applies to the Automobile Liability policy.  
 Waiver of subrogation form #SCA23500D edition 10/11 applies to the Automobile Liability policy.

Waiver of subrogation form #WC420304B edition 06/14 applies to the Workers Compensation policy.

The General Liability policy includes a blanket additional insured endorsement to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

The General Liability policy contains an endorsement with "Primary and Non-Contributory" wording that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

The General Liability policy contains a blanket waiver of subrogation endorsement that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

The Automobile Liability policy contains language that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

The Automobile liability policy includes waiver of subrogation wording that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

The Umbrella Liability policy contains a blanket waiver of subrogation endorsement that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

The Worker's Compensation policy includes a waiver of subrogation endorsement that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

Umbrella Policy is Follow Form per the terms and conditions of the policy.

Notice of Cancellation form #CNA74702XX (1-15) applies to the General Liability policy.  
 Notice of Cancellation form #CNA68021XX (2-13) applies to the Automobile Liability policy.  
 Notice of Cancellation form #WC 42 06 01 applies to the Workers Compensation policy.

The General Liability, Automobile Liability, & Worker's Compensation policies includes a blanket notice of cancellation to the certificate holder endorsement, providing for (30) days' advance written notice if the policy is canceled by the company, or 10 days' written notice before the policy is canceled for nonpayment of premium. Notice is sent to certificate holders with mailing addresses on file with the agent or the company. The endorsement does not provide for notice of cancellation to the certificate holder if the named insured requests cancellation.

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.  
 This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).  
 By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.  
 A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY	
Date Received	

**1 Name of vendor who has a business relationship with local governmental entity.**  
 Enrotec / Hibbs & Todd, Inc.

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate )

**3 Name of local government officer about whom the information is being disclosed.**  
 \_\_\_\_\_  
 N/A  
 \_\_\_\_\_  
 Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?  
 Yes       No      N/A

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?  
 Yes       No      N/A

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**  
  
 \_\_\_\_\_  
 Signature of vendor doing business with the governmental entity  
 \_\_\_\_\_  
 October 26, 2021  
 \_\_\_\_\_  
 Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a)**: "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B)**:

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 2

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 Enprotec/Hibbs & Todd Inc  
 Abilene, TX United States

**Certificate Number:**  
 2021-776046

**Date Filed:**  
 10/26/2021

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 City of Breckenridge, Texas

**Date Acknowledged:**

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 Proposal  
 Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Benham, CPA, Bob	Abilene, TX United States	X	
	Kindle, PE, Keith	Aledo, TX United States	X	
	Rich, PE, Colden	Abilene, TX United States	X	
	Yungblut, PE, Scott	Abilene, TX United States	X	
	Diller, PE, Sage	Abilene, TX United States	X	
	Berryhill, PE, Joshua	Abilene, TX United States	X	
	Hay, PE, Christopher	Granbury, TX United States	X	
	Hay, PE, Scott	Abilene, TX United States	X	
	Todd, PE, David	Abilene, TX United States	X	
	Hibbs, PE, Jordan	Abilene, TX United States	X	
	Hibbs, PE, Scott	Abilene, TX United States	X	



# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

2 of 2

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
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 City of Breckenridge, Texas

**Date Acknowledged:**

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 Proposal  
 Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Bob Benham, and my date of birth is 3/12/1955

My address is 18 Augusta Drive, Abilene, Tx, 79606, USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Taylor County, State of Texas, on the 26th day of October, 2021  
(month) (year)

  
 \_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)

**SAM Search Results**  
**List of records matching your search for :**

**Search Term : Enprotec \ Hibbs & Todd, Inc.\***  
**Record Status: Active**

<b>ENTITY</b> Enprotec / Hibbs & Todd, Inc.	Status: Active
DUNS: 199821034 +4:	CAGE Code: 0HLV8 DoDAAC:
Expiration Date: 01/18/2022	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 402 Cedar St Ste Lower City: Abilene ZIP Code: 79601-5734	State/Province: TEXAS Country: UNITED STATES

Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, Enprotec / Hibbs & Todd, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



\_\_\_\_\_  
Signature of Contractor's Authorized Official

Sage Diller, Associate Vice President

\_\_\_\_\_  
Printed Name and Title of Contractor's Authorized Official

October 26, 2021

\_\_\_\_\_  
Date



October 28, 2021

City of Breckenridge  
Attn: Bob Sims  
Mayor  
105 N Rose Avenue  
Breckenridge, Texas 76424

**Re: Statement of Conflicts of Interest**

Dear Mayor Sims:

Enprotec / Hibbs & Todd, Inc. (eHT) certifies that our firm nor any of our key employees have any conflicts of interest regarding the proposed services provided.

Sincerely,

**Enprotec / Hibbs & Todd, Inc.**

A handwritten signature in blue ink that reads 'Sage Diller'.

Sage Diller, PE  
Associate Vice President

*Environmental, Civil & Geotechnical Engineers*

**Abilene Office**  
402 Cedar  
Abilene, Texas 79601  
P.O. Box 3097  
Abilene, Texas 79604  
325.698.5560 | 325.690.3240 fax

**Lubbock Office**  
6310 Genoa Avenue, Suite E  
Lubbock, Texas 79424  
806.794.1100 | 806.794.0778 fax

[www.e-ht.com](http://www.e-ht.com)

**Granbury Office**  
1310 Weatherford Highway, Suite 116  
Granbury, Texas 76048  
682.498.6000 | 682.498.6293 fax

PE Firm Registration No. 1151  
PG Firm Registration No. 50103  
RPLS Firm Registration No. 10011900



October 28, 2021

City of Breckenridge  
Attn: Bob Sims  
Mayor  
105 N Rose Avenue  
Breckenridge, Texas 76424

**Re: Required Contract Provisions**

Dear Mayor Sims:

Enprotec / Hibbs & Todd, Inc. (eHT) understands that all applicable provisions must be included in all contracts executed as a result of this Request for Qualifications.

Sincerely,

**Enprotec / Hibbs & Todd, Inc.**

A handwritten signature in blue ink that reads 'Sage Diller'.

Sage Diller, PE  
Associate Vice President

*Environmental, Civil & Geotechnical Engineers*

**Abilene Office**  
402 Cedar  
Abilene, Texas 79601  
P.O. Box 3097  
Abilene, Texas 79604  
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