

JANUARY 18, 2022

**SPECIAL TOWN COMMISSION MEETING OF THE TOWN OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:**

MAYOR  
COMMISSIONER PLACE 1  
COMMISSIONER PLACE 2  
MAYOR PRO TEM, PLACE 3  
COMMISSIONER PLACE 4

BOB SIMS  
RUSSELL BLUE  
ROB DURHAM (5:40 p.m.)  
VINCE MOORE  
GARY MERCER

CITY MANAGER  
PUBLIC WORKS DIRECTOR  
PARKS DIRECTOR

ERIKA MCCOMIS  
HOUSTON SATTERWHITE  
STACY HARRISON

**ABSENT**  
NONE

**CALL MEETING TO ORDER**

Mayor Sims called the regular meeting to order at 5:30 p.m.

**OPEN FORUM**

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings.

Tommy Wimberley – 400 W. Walker – informed the commission of concerns that he had including the need for updated street equipment, the time frame to get water taps installed, and speeding on Walker Street.

**STAFF REPORT**

**City Manager**

1. FY 22 1st Quarter Financials.
2. Texas Water Development Board Grants Update

**CONSENT AGENDA**

3. Consider approval of the December 7, 2021, Regular Commission meeting minutes as recorded.
4. Consider approval or Resolution 2022-01 adopting a policy in connection with the City's participation in the Federally funded projects associated with the American Rescue Plan Act (ARPA) - Coronavirus Local Fiscal Recovery Funds (CLFRF) and authorizing the Mayor to define and establish essential workers eligible for Premium Pay.

5. Consider approval of Resolution 2022-02 adopting policies in connection with the City of Breckenridge, Texas participation in Federally Funded projects associated with the American Rescue Plan Act-Coronavirus Local Fiscal Recovery Fund and adherence to the regulations described therein.
6. Consider approval of Resolution 2022-03 authorizing the acceptance of American Rescue Plan Act (ARPA) -Coronavirus Local Fiscal Recovery Funds (CLFRF) and authorizing the Mayor and City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's implementation of the ARPA-CLFRF funds.

Mayor Pro Tem Moore moved to approve the consent agenda as presented. Commissioner Mercer seconded the motion. **The motion passed 5-0.**

#### **ACTION ITEMS**

7. Consider approval of consent to encroachment with Caddo Creek Investments, LLC for an accessory building that encroaches twenty-two (22) inches into the City right-of-way at lots 10 and 11, block 9 Roselawn Addition.

Commissioner Durham moved to approve a consent to encroachment with Caddo Creek Investments, LLC. and authorize the Mayor to execute documents on behalf of the City. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

8. Consider approval of an Interlocal Agreement between the City of Breckenridge and Stephens County, Texas, to coordinate the operation of the Breckenridge Municipal Court and the Stephens County Justice of Peace Court and authorizing the Mayor to execute necessary documents on behalf of the City.

Commissioner Blue moved to approve the agreement and the appointment of Judge Spoon, current Stephens County Justice of Peace, as the Judge of the Breckenridge Municipal Court effective February 1, 2022. Commissioner Durham seconded the motion. **The motion passed 5-0.**

9. Consider approval of an Interlocal Agreement between the City of Breckenridge and Stephens County, Texas for fire protection and first responder services and authorizing the Mayor to execute necessary documents on behalf of the City.

Commissioner Mercer moved to approve the agreement. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

10. SECOND READING: Consider approval of Ordinance 2022-01 repealing and replacing Ordinance 21-11 establishing a General Fee Schedule for the City of Breckenridge and establishing an effective date. 13.

Commissioner Durham moved to approve Ordinance 2022-01 establishing an updated City of Breckenridge Fee Schedule. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

11. Consider approval of Ordinance 2022-02 amending the Fiscal Year 2021-2022 official budget adopted by Ordinance 21-09, appropriating \$89,000 for the purpose of funding employee salary adjustments in the General Fund, Water Fund, and Wastewater Fund.

Commissioner Durham moved to approve Ordinance 2022-02 as presented. Mayor Pro Tem Moore seconded the motion. **The motion passed 5-0.**

#### **EXECUTIVE SESSION**

*Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:*

##### **Personnel Matters**

*§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):*

12. City Secretary

#### **RECONVENE INTO OPEN SESSION**

At 6:26 p.m., the City Commission reconvened into open session with no action taken.

#### **ADJOURN**

There being no further business, Mayor Pro Tem Moore adjourned the regular session at 6:26 p.m.

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Bob Sims, Mayor

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Pamela Wright, Assistant City Secretary