



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action regarding approval of an engineering contract for a 2025-2026 CDBG Grant.

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

The City of Breckenridge is again pursuing a Community Development Block Grant. This is for the 2025/2026 CDBG. We applied for a grant during the prior period but did not get selected.

The City has already procured a grant consultant, Public Management, Inc. This is the Engineering procurement. We received eight submissions (Statement of Qualifications) for this Request for Qualifications. We advertised (Jan. 8, 2025) and submissions were due by January 23, 2025.

Submissions were received by the following:

Burkes & Walker Engineering
eHT Engineering
Freeman-Millican, Inc. (FMI)
Jacobs & Martin
MRB Group
Mundo & Associates
Sealy Engineering, Inc.
WTC Engineers/Surveyors

Based on the scoring committee's score, the recommendation is to select eHT as the winning proposal.

FINANCIAL IMPACT:

The City will negotiate the fee schedule with the winning proposer.

STAFF RECOMMENDATION:

Consider selecting eHT as recommended by the scoring committee and authorize the City Manager to negotiate and execute the contract.