



**BRECKENRIDGE CITY COMMISSION
AGENDA SUMMARY FORM**

Subject: Discussion and any necessary action regarding updates to the Personnel Policy - On Call Policy (4.09) and Call Back (4.10)

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

To provide clarity, staff have been reviewing and updating unclear and/or ambiguous sections in our Personnel Policy that have led to inconsistent adherence. This update clarifies the policy as it regards On Call and Call Back provisions (see attachments on existing and proposed).

FINANCIAL IMPACT:

NA

STAFF RECOMMENDATION:

Consider approval of proposed updates to the Personnel Policy – On Call Policy and Call Back Provisions as presented.