



MWH GROUP
CERTIFIED PUBLIC ACCOUNTANTS
CONSULTANTS

Bob Sims, Mayor
City of Breckenridge, Texas
105 North Rose Ave.
Breckenridge, TX 76424

Dear Mr. Sims:

Thank you for the opportunity to provide a proposal for audit services for the City of Breckenridge, Texas (City) for the year ended September 30, 2026.

MWH Group, P.C. has been providing auditing, accounting, and consulting services to governments throughout the North Texas area since our Firm's inception in the 1960's. With such a large segment of our practice devoted to governments, we have committed significant resources, including personnel, training, and financial, to maintain our status as a leader in the industry.

We are committed to providing the services you are requesting in a professional and timely manner. We value the opportunity to include City of Breckenridge, Texas as one of our clients. We take great pride in our clients and the services that we provide to them. As a result, we strive to ensure that our clients receive professional, timely, and personal services. You can be certain that our team assigned to your City will be one of experience and knowledge in serving the governmental industry. Such an approach allows for an efficient and beneficial audit process.

As a client service organization, we know that our business depends on successful relationships with the clients that we serve. In addition to audit services, we are committed to do the following to continually build our relationship with you.

- Meet periodically with the finance staff or members of City Council to share planning ideas, discuss the results of the audit, and receive feedback on the services performed.
- Provide guidance for staff on accounting and tax issues, including updates on pertinent regulatory issues.

We understand that it is necessary for an audit firm to possess certain critical components in order to perform efficient and effective audits. We believe the following areas are key expectations of the audit firm:

- Experience in serving governmental clients;
- A highly qualified service team;
- Competitive fees; and
- A technical resource and advisor for the City.

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Experience in Serving Governmental Clients

We have served as the independent certified public accountants for many cities and local governments. All of this knowledge and experience will directly benefit the City and provide for the more efficient and effective audit. We will periodically rotate certain staff members engaged to work on the audit to increase the level of professional skepticism our Firm brings to your City. However, each team member will be trained in the area of governmental audits.

We perform audits in accordance with *Government Auditing Standards* for many other local governments and nonprofit entities, including City of Burkburnett, Texas, City of Electra, Texas, and City of Iowa Park, Texas.

A Highly Qualified Service Team

We have an Accounting & Audit Department, whose primary emphasis is in providing accounting, auditing, and consulting services to our clients, and in particular governmental clients. In this department we have team members specifically dedicated to providing services to our governmental clients. It is from these members that we have selected the team to serve you.

Valerie R. Halverson, CPA, will serve as the audit shareholder and will coordinate and supervise the activities of the professional team members assigned to this engagement. She has over sixteen years of experience in public accounting and performing audits of local governments.

Rodney D. Case, CPA, MAFF, will serve as the engagement quality control reviewer for all services to the City of Breckenridge, Texas. He is the head of the audit and accounting department, with over twenty-five years of experience in public accounting.

Competitive Fees

We understand that local governments are faced with budget constraints, and we know that it is important to City management to pay a fair price for audit services. We believe that our fees for the services to be provided will be reasonable and competitive with other accounting firms for similar quality services. We estimate that our fees will be as follows:

<u>Fiscal Year</u>	<u>Proposed Fee</u>
September 30, 2026	\$45,000

Presentations of the audit report that require in-person attendance will be charged an additional fee of \$1,500, plus travel time at standard hourly rates and travel costs. Our professional fees will be based on the actual time required to perform the audit at hourly rates related to the experience level of the professionals serving on the engagement. If actual time required for these engagements is less than these amounts, you will be charged the lesser amount.

A Technical Resource and Advisor for the City

We are available any time throughout the year to provide assistance to our clients, whether it be simply answering questions, providing assistance with accounting or bookkeeping matters, or assisting with more complex projects. Our goal is to provide personalized, one-on-one services to assist our clients in any way we can.

We are large enough to draw upon specialized resources as the need arises. Our reference materials contain complete, up-to-date information, regarding the most current accounting and auditing requirements, trends,

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and practices affecting the governmental environment. In addition to our technical library, the Firm maintains voluntary membership in the AICPA Government Audit Quality Center, the Government Finance Officers Association, the AICPA Center For Audit Quality, and the AICPA Private Company Practice Section as additional sources of current information.

With respect to our proposal and other matters related to this engagement, the following people are authorized to make representations on behalf of our Firm and will be responsible for conducting the City's audit:


Valerie R. Halverson, C.P.A., Shareholder
Rodney D. Case, C.P.A., M.A.F.F., Shareholder

Both may be contacted by phone at (940) 723-1471, by mail at P. O. Box 97000, Wichita Falls, Texas 76307-7000, or by e-mail at vhalverson@mwhpc.com and rcase@mwhpc.com, respectively.

We appreciate this opportunity to present our qualifications, capabilities, and the approach we will take to serve your needs. We believe the quality and experience of the personnel involved, our approach, and the organization of our efforts are all of vital importance in providing you with outstanding professional services.

This proposal is a firm and irrevocable offer for one year and will be held open for acceptance for 90 days. We will be happy to discuss any questions you may have regarding our proposal or any other matters related to this engagement.

Very truly yours,



MWH GROUP, P.C.

Wichita Falls, Texas
April 24, 2026