



REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION

Tuesday, August 5, 2025, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

**REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE
WITH THE FOLLOWING MEMBERS PRESENT.**

PRESENT

MAYOR
COMMISSIONER, PLACE 1
COMMISSIONER, PLACE 3
COMMISSIONER, PLACE 4

BOB SIMS
BLAKE HAMILTON
JUNIOR FERNANDEZ
PAUL HUNTINGTON JR.

CITY MANAGER
CITY SECRETARY
POLICE CHIEF
CODE ENFORCEMENT OFFICER
FIRE CHIEF
PUBLIC SERVICES DIRECTOR
FINANCE DIRECTOR

CYNTHIA NORTHROP
JESSICA SUTTER
BLAKE JOHNSON
J. POTTS
MALCOLM BUFKIN
TAYLOR HARDY
DIANE LATHAM

NOT PRESENT

MAYOR PRO TEM, PLACE 2

GREG AKERS

CALL TO ORDER

Mayor Sims called the meeting to order at 5:32 p.m.

Invocation

PLEDGE OF ALLEGIANCE

OPEN FORUM

Jaclyn Morehart-1507 W. Elliott

No Action Taken

STAFF REPORT

Fire Chief

1. Employee of the Month-Ryan Jenkins

City Manager

2. City Business

TWDB Project updates

BISD East Elementary update

3. Upcoming Events

08/11 Citizens Academy-Session 8

08/14 Bulk Pickup

08/26 Special Meeting-Public Hearing on Tax Rate

09/01 City offices closed in observance of Labor Day

No Action Taken

PUBLIC HEARING ITEMS

4. Hold a public hearing regarding the amendments to the uniform building codes addressed in Ordinance 2025-14.

CONSENT AGENDA.

5. Consider approval of the July 1, 2025, regular commission meeting minutes as recorded.
6. Consider approval of department head reports and monthly investment reports for June 2025.
7. Consider approval of the agreement between the City of Breckenridge and the Breckenridge Library and Fine Arts Foundation.
8. Consider approval of the second reading of Resolution 2025-20 approving BEDC Board recommendation for incentive to Fielden Aero.
9. Discussion and any necessary action regarding approval of Resolution 2025-21 BISD Homecoming Parade.

Commissioner Hamilton made a motion to approve consent agenda items 5-9 as presented. Commissioner Huntington seconded the motion. The motion passed 4-0.

ACTION ITEMS

10. Discussion and any necessary action regarding Ordinance 2025-14 amending Section 5-1 and Section 9-8 of the Breckenridge Code of Ordinances to adopt local amendments to uniform codes regarding address identification.

City Manager Northrop explained that commissioners approved Ordinance 2025-04 in March of 2025, which addressed inconsistent addressing throughout the city. Due to an administrative oversight that version was not the final version of the proposed ordinance. This amendment requires 4-inch address markers for residential properties and 6-inch address markers for commercial properties.

Commissioner Huntington made a motion to approve Ordinance 2025-14 as presented. Commissioner Fernandez seconded the motion. The motion passed 4-0.

11. Consider approval of Interlocal agreement with Young County, Texas for the purpose of funding a bond supervision officer.

City of Breckenridge, Stephens County, City of Graham, City of Olney, and Young county share the cost of an employee that manages the supervision of probationers within our jurisdiction. The annual cost rose this year from \$7,500 annually to \$9,157 annually.

Commissioner Hamilton made a motion to approve an interlocal agreement with Young County for the purpose of funding a bond supervision officer, as presented, authorizing the City Manager to execute the documents. Commissioner Fernandez seconded the motion. The motion passed 4-0.

12. Discussion and any necessary action regarding awarding a construction contract related to Phase III 2025 Street Improvements.

A Request for Proposal was advertised that included roadway rehabilitation of existing roadways throughout the city. Three bids were received. Engineers recommend awarding the contract to the lowest and best bidder, Raydon, Inc.

Commissioner Huntington made a motion to award bid for Phase III Paving improvements to Raydon, Inc., the lowest and best bid, and authorize the City Manager to execute the documents. Commissioner Hamilton seconded the motion. The motion passed 4-0.

13. Discussion and any necessary action regarding approval of Resolution 2025-22 accepting the 2025 Certified Appraisal roll.

City Manager Northrop reviewed the 2025 Tax Appraisal roll that was prepared by Stephens County Appraisal District.

Commissioner Hamilton made a motion to approve resolution 2025-22, accepting the 2025 certified appraisal roll as presented. Commissioner Fernandez seconded the motion. The motion passed 4-0.

14. Discussion and any necessary action regarding FY 2025-2026 Budget.

City Manager Northrop reviewed the 2025-2026 budget based on certified values.

No action, discussion only.

15. Discussion and any necessary action to schedule August 26, 2025, for Public Hearing on the proposed tax rate, discuss tax rate, NNR, and Voter Approval Rate, De Minimus Rate and take a record vote.

City Manager Northrop reviewed the proposed tax rate, no new revenue rate, voter approval tax rate, and De Minimus rate and explained that to comply with state statutes, commissioners should consider setting a public hearing on August 26, 2025.

Commissioner Hamilton made a motion to approve scheduling August 26, 2026, for a public hearing on the tax rate. Commissioner Huntington seconded the motion. City Secretary Jessica Sutter took a record vote with Mayor Sims, Commissioner Hamilton, and Commissioner Huntington voting yay, Commissioner Fernandez voting Nay, and Mayor Pro Tem Akers Not present. The motion passed 3-1.

16. Discussion and any necessary action regarding setting a Public Hearing to consider FY 2025/2026 proposed budget on September 2, 2025.

Commissioner Hamilton made a motion to approve setting a public hearing to consider the FY 2025/2026 proposed budget on September 2, 2025. Commissioner Fernandez seconded the motion. The motion passed 4-0.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA

No requests.

ADJOURN

There being no further business, Mayor Sims adjourned the regular session at 6:35 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary