

REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION



Tuesday, March 5, 2024, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS' PRESENT.

PRESENT

MAYOR
COMMISSIONER, PLACE 2
COMMISSIONER, PLACE 3
MAYOR PRO TEM, PLACE 4

BOB SIMS
ROB DURHAM
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
INTERIM POLICE CHIEF
PUBLIC SERVICES DIRECTOR
CODE ENFORCEMENT/FIRE CHIEF
PUBLIC WORKS DIRECTOR

CYNTHIA NORTHROP
JESSICA SUTTER
TOMMY WILLIAMS
STACY HARRISON
MALCOLM BUFKIN
TODD HENDERSON

NOT PRESENT

COMMISSIONER, PLACE 1

BLAKE HAMILTON

CALL TO ORDER

Mayor Sims called the meeting to order at 5:30 p.m.

Invocation led By Will Anderson of Lighthouse Church

PLEDGE OF ALLEGIANCE

OPEN FORUM

No Speakers

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

(Mayoral proclamations, presentations of awards and certificates, and other acknowledgements of significant accomplishments or service to the community.)

1. Presentation by TMCN Youth Leadership

This item was postponed to a future agenda.

2. Presentation of the Breckenridge Chamber of Commerce Annual Report

No Action Taken

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

City Manager

3. City Business

Park Project Update

Police Chief search update

Planning Grant update

Department Head reports

4. Upcoming Events

3/18-3/22 Brush Pickup

3/21 Bulk Pickup

3/29 City Offices closed for Good Friday

3/31 Easter

Fire Chief

5. Employee of the Month – Blaine Kayga

No action taken.

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

6. Consider approval of the February 6, 2024 Regular Commission Meeting minutes as recorded.
7. Consider approval of the February 22, 2024, Special Commission Meeting minutes as recorded.
8. Consider acceptance of the Breckenridge Chamber of Commerce annual report.

Commissioner Moore made a motion to approve consent agenda items 6-8 as presented. Mayor Pro Tem Mercer seconded the motion. The motion passed 4-0.

ACTION ITEMS

9. Discussion and any necessary action regarding Ordinance 24-05 update P&Z Membership requirements

City Manager Cynthia Northrop explained that at a meeting held on February 6, 2024, commissioners directed staff to prepare an ordinance updating the P&Z membership requirements to include City Residency or owning property within the City.

Mayor Pro Tem Mercer made a motion to approve Ordinance 24-05 as presented. Commissioner Durham seconded the motion. The motion passed 4-0.

10. Discussion and any necessary action regarding Resolution 2024-03 appointing Eric Brennan to the Planning and Zoning Commission for a term set to expire on February 28, 2025.

City Manager Northrop stated that Planning and Zoning Commissioner place 2 is set to expire on February 28, 2025, and is currently vacant. The previously approved ordinance extended membership requirements to include City Residency or owning Property within the City. Eric Brennan has expressed interest in serving on the board and does own property within the city.

Commissioner Moore moved to approve resolution 2024-03 appointing Eric Brennan to the Planning and Zoning Commission for a term set to expire on February 28, 2025. Commissioner Durham seconded the motion. The motion passed 4-0.

11. Discussion and any necessary action regarding updates to the Personnel Policy-Longevity Pay (9.10)

Northrop explained that this update provides a policy providing rules and procedures for longevity pay. The city has been paying employees longevity pay for many years, however, there has not been a policy in place.

Commissioner Durham made a motion to approve updates to the Personnel Policy-Longevity Pay (9.10) as presented. Mayor Pro Tem Mercer seconded the motion. The motion passed 4-0.

12. Discussion and any necessary action regarding Ordinance 24 – 06 amending FY 2023-2024 official budget adopted by Ordinance 23-15

City Manager Northrop said that typically, budget amendments are presented bi-annually or quarterly to revise the current year's fiscal budget. Most of the adjustments do not raise the bottom-line budget and are between line items. However, two budget amendments will raise the budget, including the FM 3099 project and the lease/purchase of a Vactor truck, which was previously approved by Commissioners (Jan 2024).

Commissioner Durham moved to approve Ordinance 24-06 as presented. Mayor Pro Tem seconded the motion. The motion passed 4-0.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

There being no further business, Mayor Sims adjourned the regular session at 5:54 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary