



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Action Item

MEETING DATE:

January 4, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of Ordinance 2022-02 amending the Fiscal Year 2021-2022 official budget adopted by Ordinance 21-09, appropriating \$89,000 for the purpose of funding employee salary adjustments in the General Fund, Water Fund, and Wastewater Fund.

BACKGROUND INFORMATION:

Budget amendments are requested when a need arises to revise the current year's approved fiscal budget to reflect changes that occur throughout the fiscal year. When the original budget was approved employee raises or salary adjustments was not included. The city manager and finance director have reviewed the current budget and propose the use of fund balance (if needed) and CLFRF funds to provide various salary adjustments for current employees. The proposed adjustment will also bring all employees to a \$12 an hour minimum. Approximately \$60,000 of the budget amendment request will be from the CLFRF funds as a premium pay to essential employees.

FISCAL IMPACT: Not Applicable Proposed Expenditure:

General Fund - \$53,000

Water Fund - \$28,000

Wastewater Fund - \$8,000

 General Ledger Code:

Various

 Proposed Revenue: Budget Amendment Required:

Yes

 Financial Review Completed by:

E. McComis and D. Latham

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Ordinance

RECOMMENDED MOTION AND/OR ACTION:

Move to approve Ordinance 2022-02 amending the Fiscal Year 2021-2022 official budget adopted by Ordinance 21-09, appropriating \$89,000 for the purpose of funding employee salary adjustments in the General Fund, Water Fund, and Wastewater Fund.