



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any action to adopt Resolution 2023-02 awarding an administration contract for a 2023 CDBG Downtown Revitalization Grant.

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

In 2021/2022 the City of Breckenridge applied for the Texas Community Development Block Grant Program Downtown Revitalization Grant Program. Although the City was not awarded this grant, we were the next city in line to receive funding. It has been recommended that because The City of Breckenridge was so close to being awarded the Grant that we reapply for the 2023 year.

The grant program is the same as last year and will fund a project between \$250,000.00 and \$500,000.00 with at least 50% of the project focused on sidewalks in a downtown area. We are submitting the same request, sidewalk improvements on Elm and Rose.

As part of the application process the staff sent out proposals to three planning firms on December 15, 2022, with a required response date of December 29, 2022. The City Only received one response from Public Management, therefore, staff is recommending the commission award the contract to Public Management for assistance with applying for the grant. There will be no charge for the application which means if we do not get awarded the grant the City will not be out any funds. Their proposal is \$35,000. Should we be awarded the grant, we will be required to provide \$75,000 in local funding. The local match can go towards admin fees and engineering fees.

Included in your packet is projected timeline for the project, background information on Public Management Inc., area map for proposed sidewalk, ADA Ramp, Lighting and Curb improvements, and the proposed Public Management contract.

FINANCIAL IMPACT:

The City will be responsible for \$75,000 in local funding if awarded

STAFF Recommendation:

Move to approve Resolution 2023-02 awarding an administration contract for a 2023 CDBG Downtown Revitalization Grant to Public Management Inc.