

December 06, 2022

REGULAR TOWN COMMISSION MEETING OF THE TOWN OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.

MAYOR
COMMISSIONER, PLACE 1
MAYOR PRO TEM, PLACE 2
COMMISSIONER, PLACE 3
COMMISSIONER, PLACE 4

BOB SIMS
BLAKE HAMILTON
ROB DURHAM
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
PARKS DIRECTOR
FINANCE DIRECTOR
PUBLIC WORKS DIRECTOR
FIRE CHIEF

CYNTHIA NORTHROP
JESSICA SUTTER
STACY HARRISON
DIANE LATHAM
ROBERT ALVAREZ
MALCOLM BUFKIN

CALL TO ORDER

Mayor called meeting to order at 5:30 p.m.

Invocation led by Stacy Harrison

OPEN FORUM

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.

Jean Hayworth, 207 E. 2nd.

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

1. Presentation by Will Thompson from Stephens County Appraisal District about pictometry project.

Will Thompson stated that the Stephens County appraisal district is purchasing pictometry software that will improve the quality and accuracy of property photography. Total cost is approximately \$43,000.00 per year. This cost will be split between multiple entities. City of Breckenridge portion is approximately \$6900.00 per year. The Stephens County Appraisal District will pay this portion this year and will request a line item of reimbursement and a line item for the 2024 tax year in the next budget cycle.

2. Presentation of service awards.

Mayor, Bob Sims presented service award for Noah Gray an Scott Gabriel 15 years of service.

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

City Manager

2. City Manager Reports.
4. Upcoming events and important dates.

December 10—Christmas Parade

December 10—Cookies and Cocoa

December 20—Staff Christmas Celebration

December 23,26 City Hall closed for Christmas Holiday

January 2-City Hall Closed for New Years Holiday

5. City Business.

Jordan from TxDot addressed Commissioners to provide an update on the US 183 project. The contractor for the project has been defaulted. The bonding company for the contractor is in contact with potential contractors to complete the project. Completion for the project is estimated to take eight to twelve months from the time they onboard a new contractor.

Sage Diller with EHT provided update of projects to commissioners. Prison lift station is ongoing, there are supplier delays for parts. Meter Replacement Project is almost completed. Anticipated completion is February 2023. Water Development Board project for water and wastewater are currently in the planning phases. Anticipated to be submitted during December. FM 3099 project construction is intended to be started in February 2023. Pavement evaluation project is in process. The intent is to have the evaluation done intime for upcoming paving season.

Police Chief

6. Police reports and updates.

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

7. Consider approval of the November 1, 2022 Regular Commission Meeting minutes as recorded

Mayor Pro Tem Durham moved to approve consent agenda item 7 as presented.
Commissioner Mercer seconded the motion. The motion passes 5-0.

PUBLIC HEARING ITEMS

8. Public hearing to discuss a proposed amendment to Chapter 22, Zoning, of the Breckenridge Code of Ordinances to update regulations pertaining to signs and to adopt those sign regulations as a separate chapter in the code.

This item was canceled and will be moved to January 3, 2023 Commission Meeting.

9. Public Hearing on Ordinance of the City of Breckenridge amending Chapter 18, "Subdivisions," of the Breckenridge Code of Ordinances by adding section 18-18, "Replatting" and Section 18-19, "Amending Plats"; adopting regulations regarding replatting and amending plats of land within the City

No speakers

ACTION ITEMS

10. Discuss and consider an amendment to Chapter 22, Zoning, of the Breckenridge Code of Ordinances to update regulations pertaining to signs and to adopt those sign regulations as a separate chapter in the code.

This item was canceled and will be moved to the January 3, 2023 Commission meeting.

11. Discussion and any necessary action regarding Ordinance 22-19 of the City of Breckenridge amending Chapter 18, "Subdivisions," of the Breckenridge Code of Ordinances by adding section 18-18, "Replatting" and Section 18-19, "Amending Plats"; adopting regulations regarding replatting and amending plats of land within the City

City Manager Cynthia Northrop Current ordinance does not specifically address city's process for replats. Adopting this Ordinance will clarify and codify the city's process for handling replats and amending plats. Staff and City Attorney have reviewed.

Commissioner Moore Moved to approve Ordinance 22-19 of the City of Breckenridge amending Chapter 18, , "Subdivisions," of the Breckenridge Code of Ordinances by adding section 18-18, "Replatting" and Section 18-19, "Amending Plats"; adopting regulations regarding replatting and amending plats of land within the City. Commissioner Hamilton seconded the motion. The motion passed 5-0.

12. Discussion and any necessary action regarding Construction Contract Change Order No. 1 for the Prison Lift Station Project

City Manager Cynthia Northrop addressed commissioner explaining that the contractor has been waiting on parts to complete the project. The initially specified plug valves called for a 2" nut operator, however a plug valve with a wheel operator can be expedited and ultimately will better support the project schedule. Current delivery estimates for specified parts are in February 2023. Contractor was able to locate an alternate part that is available now. This will require a change-order to the contract that will change the time on the contract but will not change the price.

Commissioner Mercer moved to approve construction contract change order No. 1 for the Prison List Station Project. Commissioner Moore seconded the motion. The motion passed 5-0.

13. Discussion and any necessary action regarding Resolution supporting legislation allowing WCTMWD Board Members to live outside city limits of respective city membership.

City Manager Cynthia Northrop stated that the West Central Texas Municipal Water District is requesting the City's support for a legislative change that would allow board members to live outside the City limits that they represent. Currently there are only a small pool of eligible directors. This would increase the number of people eligible to serve as a director.

Commissioner Hamilton made a motion to approve a resolution supporting legislation allwign WCTMWD Board members to live outside city limits of respective city membership. Mayor Pro Tem Durham seconded the motion. The motion passed 5-0.

14. Discussion and any necessary action regarding filling Planning and Zoning board vacancy and approving Resolution.

City Secretary Jessica Sutter explained that Planning and Zoning Commissioner place 4 position is currently vacant and is set to expire on February 28, 2022. We have received an application for a volunteer to serve to fill the vacancy. The application for JB Sparks is included in agenda packet for review and possible approval.

Mayor Pro Tem Durham moved to approve appointing JB Sparks to fill Planning and Zoning place 4 vacancy for a term to expire on February 28, 2022. Commissioner Moore seconded the motion. The motion passed 5-0.

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Real Property

§551.072: Deliberate the purchase, exchange, lease, or value of real property:

15. American Legion Hall

RECONVENE INTO OPEN SESSION

At 6:40 p.m., the City Commission reconvened into open session.

No action Taken.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

There being no further business, the Mayor adjourned the regular session at 6:41 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary