



JONATHAN HOLLOWAY, P.A.

VIA ELECTRONIC MAIL

December 12, 2025

Hon. Larry F. Cook
Mayor, City of Bonifay, Florida
301 J. Harvey Etheridge Street
Bonifay, Florida 32435

Re: Supplemental Agreement to Existing Services Contract

Dear Mayor Cook:

It is my pleasure to serve the City of Bonifay as its City Attorney. I am proud to work alongside you and your dedicated staff, and to be a small part of Bonifay's progress and continued improvement in the provision of municipal services. My agreement with City began in January, 2024, and governs general attorney services for the City. I am pleased to submit the following proposal for a limited-engagement Supplemental Agreement to provide grant administration services to the City in connection with the Recreation Center Project.

My proposal is to provide, with my staff and consultants when needed, grant administration services in connection with the HUD grant, as a replacement to Liberty Partners which backed out of the project this summer. I propose that my firm will provide such additional services during the life of the Recreation Center Project for 8% of the grant amount, less such amounts previously paid to Liberty Partners. The fee shall be paid at the rate of \$4,000 per month until project completion or the contract maximum is reached.

I look forward to our continued work together on this and many other projects. If the City Council is agreeable after a public meeting, please countersign this proposal and return a copy to me.

Sincerely,

Jonathan T. Holloway

Accepted by City of Bonifay:

Larry F. Cook, Mayor