



HOLMES COUNTY PLANNING OFFICE

107 E Virginia Ave,
Bonifay, FL 32425
Office: 850-547-1119
Fax: 850-547-4134

RIGHT-OF-WAY USE PERMIT APPLICATION

DATE: _____ RECEIVED BY: _____

APPLICANT/OWNER NAME: _____

APPLICANT/OWNER ADDRESS: _____

APPLICANT/OWNER CONTACT #: _____

PRECISE DESCRIPTION OF PROPOSED WORK: _____

EXPECTED COMPLETION DATE OF PROPOSED WORK: _____

SUBMITTAL CHECKLIST

Please leave a check mark for all provided materials.

A. Three (3) copies of drawings of the intended construction: ____

B. The location of the work: ____

C. Information regarding any special conditions: ____

D. A maintenance traffic plan: ____

E. Any other submittals as required by the County: ____

ADDITIONAL PERMIT REQUIREMENTS

Insurance: Unless specifically required by the Board of County Commissioners, the permit shall not be effective for any purpose whatsoever until the applicant, or his designated representative, delivers to the County a certificate of liability insurance evidencing bodily injury and property damage coverage. For additional information regarding the required certificate of insurance, please reference **Section 10.07.05.E.2** of the Holmes County Land Development Regulations.

Time Limit: The permit shall be considered valid for sixty (60) days beginning on the date of issuance. If work does not commence by the sixtieth (60th) day, the permit shall be considered void, and reapplication will be necessary. Work must be completed by the completion date indicated on the application. Work not completed by the completion date will be subject to stop work order, re-application, additional fee, or other remedy as may be required by the County Commission.

Restoration: No person shall use County right-of-way or easement for any purpose for which a permit is required without first obtaining a permit therefor. In the event County or municipal rights-of-way or easements are used and/or construction takes place without a permit, upon written notice by the approving authority, the person shall remove any constructed facility, restore the area to its original condition and cease any non-permitted use.

Utilities: The County reserves the right to require utility lines of all kinds to be constructed and installed beneath the surface of the ground as a condition on the issuance of a right-of-way utilization permit. Provided that no bulk electric power supply lines, including, but not limited to, transmission lines and primary distribution feeder lines shall be required to be placed underground unless directed by the Board of County Commissioners.

APPLICANT ACKNOWLEDGEMENTS

The undersigned applicant confirms that the information provided in this permit is true, and that they are aware of the information provided in **Section 10.07.05** of the Holmes County Land Development Regulations pertaining to Right of Way Use Permits.

PRINTED NAME OF APPLICANT: _____

APPLICANT SIGNATURE: _____

STATE OF: _____

COUNTY OF: _____

BEFORE ME, the undersigned Notary Public in and for said County and State, appeared
_____, who is personally known to me or who has produced
_____, as identification, and who executed the foregoing instrument.

Given under my hand and seal this _____ day of _____, _____.

Signed Name of Notary Public

Printed Name of Notary Public

Commission Number: _____

Expiration Date: _____

(Seal)