

**RESOLUTION 2023-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONIFAY TO NAME COUNCIL MEMBER SHELLEY CARROLL AS THE COUNCIL REPRESENTATIVE TO REVIEW ALL ACCOUNTS PAYABLE FOR THE CITY.**

**WHEREAS**, the City Council of the City of Bonifay (“City Council”) desires to improve the efficiency of City operations; and

**WHEREAS**, the City Council desires to establish an effective auditing mechanism to inspect all invoices and stubs for the benefit of the City Council; and

**WHEREAS**, the City Council finds that delegating the authority to review invoices and payment stubs to a single Council Member will sufficiently improve City operations; and

**WHEREAS**, the City Council nominated Council Member Shelley Carroll to serve in this capacity and she accepted the nomination; and

**WHEREAS**, the City Council directs that the City Bookkeeper will continue to process accounts payable per usual and will notify Council member Shelley Carroll to review accounts for accuracy; and

**WHEREAS**, Council member Shelley Carroll will sign and date all check stubs and will make a recommendation to approve Accounts Payable checks issued at the following meeting.

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF BONIFAY FLORIDA THAT:**

The City Council of the City of Bonifay issues this resolution to name Council member Shelley Carroll as the Council Representative to review all accounts payable for the City as described herein, until such time as the end of her term in office or as otherwise deemed appropriate by the Council.

**RESOLVED** after due motion, second and discussion in open session this \_\_\_\_\_, day of \_\_\_\_\_ 2023.

ATTEST:

City of Bonifay

\_\_\_\_\_  
Ricky Callahan  
City Clerk

\_\_\_\_\_  
Dr. Emily Rone McCann  
Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Michelle Blankenship Jordan  
City Attorney