



## **MINUTES**

### **CITY COUNCIL MEETING - SPECIAL SESSION**

**MONDAY, SEPTEMBER 18, 2023 at 9:00 AM**

**Midtown Plaza, 401 McLaughlin Ave. Bonifay, FL 32425**

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#### **I. CALL TO ORDER**

Mayor Larry Cook called the meeting to order at 9:00 am.

##### **PRESENT**

Mayor Larry Cook  
Council Member James Sellers  
Council Member Shelley Carroll  
Council Member Rick Crews

Also present

City Clark Rickey Callahan, City Attorney Michelle Jordan, Police Chief Johnny Whitaker, Chief Plant Operator Matt Perry, Fire Chief Travis Cook, Deputy Clerk Tracy Walker, and Executive Assistant Sierra Smith.

##### **A. Invocation**

Executive Assistant Sierra Smith gave invocation.

##### **B. Pledge of Allegiance**

Executive Assistant Sierra Smith led the Pledge of Allegiance.

#### **II. APPROVE AGENDA**

Motion made to approve the agenda after adding Item B. Resolution 23-60 under New Business by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **III. APPROVE MINUTES**

No minutes to approve.

### **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable/Transfers/Financial Sheets by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **V. PLANNING & ENGINEERING**

No updates.

### **VI. OLD BUSINESS**

A. Pay Scale

B. Organizational Chart

C. Personnel Policy

Motion made to review the Pay Scale, Organizational Chart, and Personnel Policy and place on next agenda by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **VII. NEW BUSINESS**

A. Bank signature updates for First Federal & Peoples South

Remove: Former Mayor and Former Vice-Mayor

Add: Deputy City Clerk and Mayor

Motion made to approve removing former Mayor and former Vice-Mayor and adding Deputy City Clerk and Mayor for bank signatures at First Federal and Peoples South banks by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Motion made to adopt Resolution 23-60 by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **VIII. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

Council Members voted to change City Council meeting time to 9:00 am for the first meeting in the month. The second meeting in the month will remain at 6:00 pm.

Motion made by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

#### **A. Personnel Updates**

No Personnel updates.

#### **B. Department Updates**

No Department updates.

Motion made to advertise for a City Attorney in the Dothan Eagle, News Herald, and the Holmes County Advertiser by Council Member Sellers, Seconded by Council Member Crews.

### **IX. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

#### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

Joyce Everett voiced concern over changing the meeting of the first meeting of the month to 9am.

Mr. Willsey stated that the Council ignores what the people are saying; no where does it say the Police Chief answers directly to the Mayor as was stipulated in a prior meeting.

Jack Locke reminded citizens that the council was elected by majority vote. He stated he stands by the process.

James Russell said that he agreed with Jack Locke, and he also stands behind the Police Department, and asked the Council to do what is right.

Bob Davis stated that the Charter review needs to be started back as soon as possible.

### **X. ADJOURN**

Motion made to adjourn meeting by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor Cook adjourned the meeting at 6:30 pm.

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