



## **MINUTES**

### **CITY COUNCIL MEETING - REGULAR SESSION**

**MONDAY, AUGUST 28, 2023 at 6:00 PM**

**Bonifay City Hall Council Meeting Room – 301 J Harvey Etheridge St.**

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#### **I. CALL TO ORDER**

Mayor McCann called the meeting to order at 6:00 pm.

##### **PRESENT**

Mayor Emily McCann  
Vice-Mayor Larry Cook  
Council Member James Sellers  
Council Member Shelley Carroll  
Council Member Rick Crews

Also present:

City Clerk Rickey Callahan, City Attorney Michelle Jordan, City Superintendent Trey Barbee, Deputy Clerk and Finance Director Tracy Walker, Executive Assistant Sierra Smith, Police Chief Jimmy Macon, and Fire Chief Travis Cook

##### **A. Invocation**

City Clerk Callahan gave invocation.

##### **B. Pledge of Allegiance**

City Clerk Callahan led the Pledge of Allegiance.

#### **II. APPROVE AGENDA**

Mayor McCann requested the agenda be amended with the addition of Item G, Halloween in the City, under New Business.

Motion made by Council Member Crews to approve with changes, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **III. APPROVE MINUTES**

#### **A. 08-17-23 Workshop**

Motion made to approve the 08-17-23 Workshop minutes by Council Member Carroll, Seconded by Vice-Mayor Cook.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

#### **B. 08-14-23 Regular Session**

Motion made to approve the 08-14-23 Regular Session minutes by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **IV. APPROVE ACCOUNTS PAYABLE / TRANSFERS / FINANCIAL SHEETS TO REVIEW**

Motion made to approve Accounts Payable, Transfers, and Financial Sheets by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

### **V. VISITORS – PUBLIC ADDRESSING THE COUNCIL**

#### **NON- AGENDA AUDIENCE**

Effective October 1, 2013, Florida Statute 286.0114 mandates that “members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission.” Each individual shall have three (3) minutes to speak on the proposition before the Board.

#### **A. Tracy Andrews**

Tracy Andrews, with Florida Power & Light, said it is definitely a privilege to present a check to Waukesha Way. She had met with the President, Ms. Andrews, and also with Sierra Smith, one of the liaisons, and we talked about how we could help with the splash pad at Middlebrooks Park. We came to a common agreement, that it is all about our youth and our community, so we just wanted to partner and help to restore the splash pad to make it safe for our children to enjoy the splash pad for many, many summers.

Mayor McCann said the project those grant funds will go to will be Middlebrooks splash pad, and Ms. Smith was able to actually get some more donated funds for that project. Our City Superintendent is going to be working on that, and hopefully we can see a change.

**B. Richard Willsey**

Richard Willsey spoke in support of the Bonifay Police Department.

Shirley Mitchell spoke in support of the Bonifay Police Department.

Charles Flowers spoke in support of the Bonifay Police Department.

Sonya Booth spoke in support of the Bonifay Police Department.

James Russell spoke in support of the Bonifay Police Department.

Shannon Carroll spoke in support of the Bonifay Police Department.

Angela Willsey spoke in support of the Bonifay Police Department.

Latchuan Bishop spoke in support of the Bonifay Police Department.

Jennifer Baugh spoke in support of the Bonifay Police Department.

Joyce Everett spoke in support of the Bonifay Police Department.

Vickie Clemmons spoke in support of the Bonifay Police Department.

**VI. PLANNING & ENGINEERING**

**A. City Planner**

No updates from the City Planner.

**B. Dewberry**

No updates from Dewberry.

**C. DHM Melvin Engineering**

No updates from DHM Melvin Engineering.

**D. Mott MacDonald**

No updates from Mott MacDonald.

**VII. OLD BUSINESS**

**A. Police Department**

Motion made to outsource to Holmes County Sheriff's Department by Vice-Mayor Cook, Seconded by Mayor McCann.

Voting Yea: Mayor McCann, Vice-Mayor Cook

Voting Nay: Council Member Sellers, Council Member Carroll, Council Member Crews

Mayor McCann called for a 5 minutes recess on the advise of the City Attorney.

Motion made for Mayor McCann and Chief Macon to work on a budget between \$635,000 and 1.1 million and bring back to the Council by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Council Member Sellers, Council Member Carroll, Council Member Crews

Voting Nay: Vice-Mayor Cook

#### B. Ordinance 433 - Utility Deposits

Mayor McCann adjourned the Regular Session and entered into a Public Hearing of Ordinance 433. City Clerk Callahan read the heading of Ordinance 433.

AN ORDINANCE OF THE CITY OF BONIFAY, FLORIDA, INCREASING UTILITY DEPOSITS AND CONNECTION FEES FOR NEW SERVICE ACCOUNTS; PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICTS AND REPEALER, AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McCann closed the Public Hearing and entered back into Regular Session.

Council Members voted to approve second reading and adoption of Utility Deposit Ordinance 433.

Motion made by Council Member Sellers, Seconded by Council Member Crews.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

#### C. RFP for Engineering Services

Council Members voted to approve the RFP for Engineering Services.

Motion made by Vice-Mayor Cook, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

#### D. RFP for Lobbying Services

Council Members voted to approve the RFP for Lobbying Services.

Motion made by Council Member Crews, Seconded by Vice-Mayor Cook.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**E. RFP for Grants Writing & Management**

Council Members voted to approve RFP for Grants Writing & Management.

Motion made by Vice-Mayor Cook, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**F. RFP for Community Project B-22-CP-FL-0229 Grant Administration**

Council Members voted to approve RFP for Community Project B-22-CP-FL-0229 Grant Administration.

Motion made by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

**VIII. NEW BUSINESS**

**A. Rodeo Parade and Bull Run road closings**

Council Members voted to approve the Rodeo Parade permit.

Motion made by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Council Members voted to approve closing Banfill Avenue from 7:30 am until 9:30 am on September 30, 2023 for the annual Bull Run.

Motion made by Vice-Mayor Cook, Seconded by Council Member Crews.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

Council Members voted to close Depot Street from 4:00 pm until 11:00 pm and making Veterans Blvd. one-way for traffic on October 6th & 7th for the Rodeo.

**B. Resolution 2023-30 Opposing Judicial Circuit Consolidation**

Council Members voted to approve Resolution 2023-30 Opposing Judicial Circuit Consolidation.

Motion made by Vice-Mayor Cook, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

C. Resolution 2023-35 Veterans Memorial Park FRDAP

Council Members voted to approve Resolution 2023-35 Veterans Memorial Park FRDAP.

Motion made by Vice-Mayor Cook, Seconded by Council Member Crews.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

D. Resolution 2023-40 Procurement Policy

Council Members voted to approve Resolution 2023-40 adopting the Procurement Policy.

Motion made by Council Member Sellers, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

E. Credit Card Addendum & Bank Account

Mayor McCann informed the Council Members that the City only has 1 credit card, and are in need of 3 more.

Mayor McCann stated the City needs to open a bank account for future equipment purchases.

Motion made by Vice-Mayor Cook, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

F. Ordinance 434 Water & Wastewater rates

Mayor McCann adjourned the Regular Session and entered into a Public Hearing of Ordinance 434. City Clerk Callahan read the heading of Ordinance 434.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONIFAY, FLORIDA, REPEALING ORDINANCE 427 OF THE CITY OF BONIFAY RELATING TO WATER AND SEWER UTILITY RATES; ADOPTING AND ESTABLISHING MINIMUM UTILITY (WATER AND SEWER) RATES FOR RESIDENTIAL AND COMMERCIAL CUSTOMERS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McCann closed the Public Hearing and entered back into Regular Session.

Council Members voted to approve the first reading of Ordinance 434 Water & Wastewater rates.

Motion made by Council Member Crews, Seconded by Council Member Carroll.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

G. Halloween hours

Council Members voted to approve Halloween in the City hours from 5:00 pm until 8:00 pm.

Motion made by Council Member Crews, Seconded by Council Member Sellers.

Voting Yea: Mayor McCann, Vice-Mayor Cook, Council Member Sellers, Council Member Carroll, Council Member Crews

## **IX. COUNCIL / DEPARTMENT SUPERVISORS / CITY ATTORNEY DISCUSSION**

Items not listed on Formal Agenda.

### **A. Personnel Updates**

Mayor McCann informed the Council Members that Chief Wasterwater Plant Operator Matt Perry was in the hospital.

### **B. Department Updates**

No Department Updates.

### **C. Employee Spotlight**

No updates.

## **X. ADJOURN**

Mayor McCann adjourned the meeting at 7:33 pm.

**Persons with disabilities needing special accommodations to participate in this proceeding should contact City Hall at (850) 547-4238, at least five days prior to the proceedings.**