



CITY COUNCIL MEETING W/PUBLIC HEARING & EXECUTIVE SESSION

September 03, 2024 at 7:00 PM

Boardman City Hall Council Chambers

MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:03 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES – Timestamp 0:45

Councilors present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

Councilors absent: Councilor Ethan Salata (excused)

4. APPROVAL OF MINUTES

A. Joint Cities, County, Port Meeting Minutes - July 31, 2024 – Timestamp 0:55

Motion to approve the minutes of July 30, 2024, Joint Cities, County, Port Meeting as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. City Council Meeting Minutes - August 6, 2024 – Timestamp 1:36

Motion to approve the minutes of August 6, 2024, City Council Regular Meeting as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

5. FINANCIAL REPORT

A. Financial Report - July 2024 – Timestamp 2:01

City Manager Hammond gave the financial report for July 2024.

6. PUBLIC COMMENT – Timestamp 5:15

Mayor Keefer opened an additional Public Comment for anyone wishing to comment on items not on the agenda.

Crystal Davison – River Ridge Park

Ashli Barron – River Ridge Park

7. FORMAL PROCEEDINGS

- A. Public Hearing - Appeal of CUP24-000001 (Continued) – Timestamp 11:15

Mayor Keefer opened the public hearing at 7:15 PM

Motion to reopen the record and continue the public hearing to November 5, 2024, at 7pm in the Boardman City Hall Council Chambers to allow for further evidence and testimony.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

8. INTRODUCTIONS – Timestamp 20:07

- A. Stephanie Case - Principal Planner

- B. Maria Lomeli - Office Assistant

9. PUBLIC COMMENT – Timestamp 21:06

- A. Prearranged Presentation - Boardman Park & Recreation District

George Shimer, CEO of Boardman Parks and Recreation District asked for a joint meeting between the City Council and Boardman Parks and Recreation District Board on September 17, 2024, 6:00 PM. Council agreed.

- B. Report Only - July 2024 Chamber & BCDA Report

- C. Report Only - 2024 2nd Quarter TRT Report

10. ACTION ITEMS - RESOLUTIONS

- A. Resolution 17-2024 Decision on CUP24-000001 – Timestamp 33:30

Mayor Keefer stated there is no action at this time as this is directly related to the Public Hearing continued to November 5, 2024.

- B. Resolution 23-2024 Escrow Account Culbert Construction – Timestamp 33:41

Motion to approve Resolution 23-2024, a resolution establishing an interest-bearing escrow account for Culbert Construction, Inc. For work on SE Front Street and SE 1st Street improvements and assign Mayor Keefer, Council President Baumgartner, and City Manager Hammond as signers on the account.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- C. Resolution 24-2024 Boardman to Hemingway Agreements – Timestamp 35:51

Motion to approve Resolution 24-2024, a resolution approving a power line easement, an access road easement, and a temporary construction easement and authorizing the city manager to sign on behalf of the City of Boardman.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

11. ACTION ITEMS - OTHER BUSINESS

- A. Update Credit Card Account Administrators – Timestamp 42:35

Motion to have Brandon Hammond, Marta Barajas, and Amanda Mickles be our Credit Card Account Administrators, through Banner Bank, and to remove any previously listed Administrators.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. TSP Update - Public Advisory Committee Appointment – Timestamp 43:46

Motion to appoint Councilor Heather Baumgartner as the council representative to the Transportation System Plan Public Advisory Committee.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

Motion to appoint Heather Baumgartner, David Jones, Marci Rodelo, Dave Boor, Stephen Fuss, Reyna Pacheco, Jacob Cain, Torrie Griggs, Gabe Hansen, George Shimer, Patty Perry, Carla McLane, Rolf Prag, Mike Lees, Daisy Goebel, Erick Imes, Benjamin Tucker, Dawn Hert, Devin Hearing, Dejan Dudich, Angie Jones, Marlo Stanton, and Alex Hattenhauer to the Transportation System Plan Public Advisory Committee.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

C. Chapter 2.16 Planning Commission – Timestamp 52:35

Motion to approve amending chapter 2.16 to meet current statutory requirements and practice.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

D. Garbage Voucher – Timestamp 59:00

Motion to allow garbage 3 times in a year, once in spring, once in summer, once in fall.

Motion made by Councilor Profitt, Seconded by Councilor Pettigrew.
Voting Yea: Councilor Profitt, Councilor Cuevas, Councilor Pettigrew
Voting Nay: Mayor Keefer, Councilor Baumgartner, Councilor Rockwell

Council did not provide consensus, will continue this conversation on October 1 meeting.

E. Emergency & Evacuation Plan 2024 – Timestamp 1:12:21

Motion to adopt the City of Boardman Emergency-Evacuation Plan 2024 as the City's official document.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

F. Occupational Safety & Health Manual 2024 – Timestamp 1:12:48

Motion to adopt the City of Boardman Occupational Safety and Health Manual 2024 as the City's official document.

Motion made by Councilor Profitt, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

G. Missing Middle Housing Fund Decision – Timestamp 1:14:20

Consensus to keep discussing the City's involvement.

H. LOC Legislative Priorities Survey – Timestamp 1:18:44

Consensus for Priority Input for the LOC Legislative Priority Survey.

Motion to have City Manager Hammond submit the results from City Council ballots to the LOC for consideration into the legislative priorities.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

I. Liquor License Application - River Lodge & Cabins – Timestamp 1:28:33

Motion to approve the liquor license application for River Lodge & Cabins.

Motion made by Councilor Rockwell, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

12. OTHER PUBLIC COMMENT – Timestamp 1:28:56

Kathy Street concerns around Kinkade Park and garbage vouchers

13. DOCUMENT SIGNATURES

14. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Police Report – Timestamp 1:36:28

Police Chief Stokoe gave his report.

B. Building Department Report – Timestamp 1:39:03

City Manager Hammond gave the Building Department Report.

C. Public Works Department Report – Timestamp 1:39:23

Public Works Director Rolf Prag gave his report.

D. City Manager – Timestamp 1:43:50

City Manager Hammond gave his report.

E. Councilors – Timestamp 1:45:10

F. Mayor - "Caught Doing Good" – Timestamp 1:46:28

Mayor Keefer added an area where citizens can highlight people caught in the act of positive acts around the community.

15. EXECUTIVE SESSION

Mayor Keefer paused the regular meeting at 8:55 PM for the Council to meet in Executive Session. – Timestamp 1:49:05

- A. ORS 192.660 (2)(d) Conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- B. ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions
- C. ORS 192.660 (2)(i) Evaluate employment-related performance of the City Manager

Mayor Keefer resumed the regular meeting at 10:01 PM. Councilor Profitt left the meeting.

16. ACTION ITEMS - OTHER BUSINESS

- A. Decision from Executive Session – Timestamp 1:51:57

Motion to ratify the Boardman Police Officer Association Contract as presented for the next two years.

Motion made by Mayor Keefer, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

Council offered consensus for City Manager Hammond to move ahead with the sale of the property at 206 N Main Street.

Motion to continue employment with City Manager Brandon Hammond.

Motion made by Mayor Keefer, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

17. ADJOURNMENT

Mayor Keefer adjourned the meeting at 10:03 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk