

## **Chapter 2.16 PLANNING COMMISSION**

### **Sections:**

#### **2.16.010 Established.**

There is reestablished a city planning commission for the city.

(Prior code § 1-3.1)

#### **2.16.020 Members.**

The commission shall consist of seven members to be appointed by the council ~~and the mayor and city engineer as ex officio nonvoting members~~. Commission members shall receive no compensation. Individual positions on the commission are not geographically designated. The members presently serving shall continue until the expiration of their regular term.

(Ord. 4-2004 § A: prior code § 1-3.2)

#### **2.16.030 Terms of office.**

A. The terms of the seven appointed members of the commission shall expire as follows:

1. Position 1 expires December 31, 2004;
2. Position 2 expires December 31, 2004;
3. Position 3 expires December 31, 2004;
4. Position 4 expires December 31, 2005;
5. Position 5 expires December 31, 2005;
6. Position 6 expires December 31, 2006;
7. Position 7 expires December 31, 2006.

B. Successors shall hold office for three years, commencing on January 1st following expiration of the previous term. Any vacancy shall be filled by the council for the unexpired portion of the term.

(Ord. 4-2004 § B: prior code § 1-3.3)

#### **2.16.040 Election of officers.**

The commission, at its first meeting each year, shall elect a ~~president chair~~ and vice ~~president chair~~, who shall be members appointed by the ~~mayor council~~ and who shall hold office during that year at the pleasure of the commission.

(Prior code § 1-3.4)

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### **~~2.16.050 Election of secretary.~~**

~~The commission shall elect a secretary who need not be a member of the commission. The secretary shall keep an accurate record of all commission proceedings. The commission shall on the first day of October of each year make and file a report of all its transactions with the city council.~~

(Prior code § 1-3.5)

### **2.16.060 Quorum—Rules and regulations—Meeting times.**

A majority of the voting members of the commission shall constitute a quorum. The commission may make and alter rules and regulations for its government governance and procedures consistent with laws of this state and with the city charter and ordinances. It shall meet at least once a month as needed, at such times and places as may be fixed by the commission. ~~Special meetings may be called at any time by the president or by five members by written notice served upon each member of the commission at least three hours before the time specified for the proposed meeting.~~

(Prior code § 1-3.6)

### **2.16.070 Removal of members.**

~~Members of the commission may be removed by the city council subsequent to a hearing for misconduct or nonperformance of duty. A commission member may be removed following a hearing before the city council for good cause. Good cause shall include absence from three (3) consecutive meetings or fifty percent (50%) of meetings in any six (6) month period, failure to divulge a conflict or bias or other action or deed not deemed to reflect the best interest of the community.~~

(Prior code § 1-3.7)

### **2.16.080 Membership restrictions.**

Not fewer than six of the commission shall reside within the city limits of the city of Boardman. No more than two voting members shall be engaged in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, that is engaged principally therein. No more than two voting members shall be engaged in the same kind of business, trade, profession or occupation.

(Ord. 4-2004 § C: prior code § 1-3.8)

### **2.16.090 Employment of staff.**

The commission may employ consulting advice on municipal problems, a secretary and such clerks planner or planning department as may be necessary, and pay for their services, and for such other expenses as the commission may lawfully incur, including the necessary disbursements incurred by its members in the performance of their duties as members of the commission, out of funds at the disposal of the commission, as authorized by the city council. ~~The commission may set reasonable charges and fees for services to defray its expenses.~~

(Prior code § 1-3.9)

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### **2.16.100 Powers of the commission.**

The commission shall have all the powers which are now or hereafter granted to it by ordinances of this city or by general laws of the state of Oregon. ~~The commission shall control the subdivision of land and may make recommendations to the city council, to public officials and to individuals regarding land use; location of thoroughfares, public buildings, parks and other public facilities; and, regarding any other matter relating to the planning and development of the city and the surrounding area.~~ The commission may make studies, hold hearings and prepare reports and recommendations on its own initiative or at the request of the city council. The commission may recommend the city council enter into planning agreements with other public planning authorities. The commission shall make, or cause to be made, all studies which may be necessary to determine the feasibility and costs for any land use program which may be proposed to the commission or for programs related to land use planning which the commission on its own motion may choose to study or participate in. Said programs are without limit as to their origin or nature, that is, they may arise locally, or they may be programs arising from county, state, or federal planning groups or from projects proposed to the city for its participation with county, state, or federal groups or authorities. It is expected that the commission's activities will involve the Comprehensive Plan, Development Code, Transportation System Plan, and other plans or programs related to land use planning.

(Prior code § 1-3.10)

### **2.16.110 Recommendations in writing.**

All recommendations and suggestions made to the city council by the commission shall be in writing.

(Prior code § 1-3.11)

### **2.16.120 Expenditure restrictions.**

The commission shall have no authority to make expenditures on behalf of the city, or to obligate the city for the payment of any sums of money, except as provided in this chapter, and then only after the city council shall have first authorized such expenditures by appropriate ordinance (or resolution), which ordinance (or resolution) shall provide the administrative method by which such funds shall be drawn and expended.

(Prior code § 1-3.12)