

Keeping Boardman Clean and Safe

Keeping Boardman clean, safe, and welcoming takes all of us working together. Property owners and renters can help by keeping yards and outdoor areas free of trash, junk, standing water, and other unsafe conditions. Grass, weeds, trees, and bushes should be maintained so they do not create a fire hazard, block streets or sidewalks, or affect nearby properties. Open holes, old appliances, unsafe equipment, and other dangerous items should be removed, covered, or properly secured.

Sidewalks should also remain clear and safe for everyone. Vehicles, trailers, garbage cans, sports equipment, fences, plants, and other items should not block the sidewalk or make it difficult for people to walk safely. When the City identifies a concern, staff will work with the property owner or renter to explain the issue and help find a solution. Together, we can protect our neighborhoods, support our neighbors, and keep Boardman a community we are proud to call home.

Boardman Community Development Association Collaboration and Recommendation

The Boardman Community Development Association, also known as BCDA, was established in 1999 to help improve the Boardman community. BCDA supports housing, local businesses, job training, community beautification, and long-term growth.

In 2016, BCDA worked with the City and community partners to build an indoor recreation facility behind City Hall. The building is about 6,000 square feet and was planned for youth sports, community activities, and police training. BCDA raised through donations and in-kind labor around \$225,000. The project was a true community effort. On June 7, 2016, the City Council approved placing the building behind City Hall, with the City assisting with items such as the fire lane and lighting.

The purpose of this report is to begin the process of transferring ownership of the building from the City to BCDA. BCDA would like to invest an additional \$100,000 into the facility for repairs and upgrades. After the transfer, BCDA would be responsible for the building, including insurance, maintenance, operations, and other related costs.

Because BCDA originally led the project and plans to make a major new investment in the facility, I recommend that the City Council support moving forward with the transfer of ownership to BCDA. Staff would work with the City Attorney and BCDA to prepare the proper documents and make sure the transfer protects both organizations. Once the documents are complete and ready for review, they would be brought back to the City Council for formal approval and action.

Civic Center and Recreation Area Update

Following the City Council's direction, staff are revising the Civic Center plan to remove the proposed three-story building and focus only on constructing a new Police Department building.

This change leaves additional land available behind City Hall and next to the future Police Department. I recommend relocating the BCDA pickleball court project to this site. The City has already approved the project, so this proposal would only change its location. The basketball courts would also be moved closer to the area,

creating a small recreation space with pickleball courts, basketball courts, and the nearby children's park. The full area would be fenced to provide a connected and organized space for families and community members.

Staff would also like to create a community survey asking residents what they would like to see developed at the original pickleball court location. The survey would help the Council better understand community priorities before deciding how that property should be used.

Reviewing and Updating City Services

As City staff continue to review the Municipal Code and other City documents, we will continue to find areas that need to be updated or improved, including fees that no longer reflect the City's actual costs. One recent example is the fee for impounding dogs, which is currently \$35 for the first occurrence and \$45 for the second occurrence.

I recommend replacing the two separate fees with one standard impound fee. The new fee would be based on approximately 1.5 hours of staff time to transport the dog to the Hermiston Veterinary Clinic, along with mileage and the use of a City vehicle. This change would create a simpler fee structure and better recover the City's actual cost of providing the service.

Your Voice Matters

An engaged community helps make Boardman stronger. When residents attend meetings, ask questions, and share ideas, they help City leaders make better decisions. Community members may also submit electronic public comments for City meetings. To be included in the agenda packet, comments must be received by 5:00 p.m. the day before the meeting.

Public comments help City leaders understand community needs and concerns. They also give residents a chance to share ideas before decisions are made. Taking part in local meetings helps build trust between the City and the community. Every person who takes part can make a positive difference.

Your voice matters. By staying involved, you help shape Boardman's future.

BUILDING DEPARTMENT

Boardman saw a small increase in building activity from July 2025 to July 2026. The number of permits sold rose from 14 to 15, an increase of 7.1%. New home construction showed the largest change, doubling from two homes in July 2025 to four homes in July 2026. No

manufactured home placement permits, or multi-family units were reported in either month. Overall, permit activity remained steady, while the increase in new home construction suggests stronger residential development in Boardman during July 2026.

PLANNING DEPARTMENT

Efforts remain focused on regional growth through the strategic plan, while staff concurrently manage steady residential and commercial development citywide. Notably, the Chaparral subdivision is advancing toward completion to create 65 new buildable residential lots.

The 2026 Portland State University (PSU) Population Survey is underway and due in mid-August. This survey collects retroactive annual housing unit and population data to generate the official population estimates released every year. These estimates are used to direct the distribution of state shared revenue and support local planning and decision-making as well as improve data to enhance the accuracy of net changes since the decennial Census.

Looking ahead, staff are also preparing for the upcoming 2027 Population Forecast for Morrow County. Forecast data directly impact Boardman's long-term planning, as PSU's official population projections are the legal baseline to determine whether a city has the mandatory 20-year supply of buildable land. The upcoming numbers will dictate whether the city can justify future expansions of its Urban Growth Boundary (UGB) to accommodate ongoing industrial and residential expansion. The forecast that was previously published in 2023 can be found here: <https://www.pdx.edu/population-research/past-forecasts>.

Strategic Planning Program: You can follow these projects at [this location](#) on the City's website. For more information on the various projects, see below:

Completed or Nearly Completed Projects:

- **Transportation System Plan (TSP):** Both the City's TSP and the County's co-adoption have been appealed. As of last Friday, July 24, the appellant has withdrawn the appeal of the City's adoption. You can follow the TSP Update [here](#).
- **Parks Master Plan (PMP):** The PMP has been appealed. You can follow the PMP [here](#). You can find the new Parks Page on the City of Boardman website [here](#)!
- **Economic Opportunity Analysis (EOA):** The adoption documents are posted [here](#).

Projects Underway or Soon To Be:

- **Boardman Development Code (BDC) and Comprehensive Plan (CP):** When you gather for the next City Council meeting the July 30 Planning Commission/PAC Workshop will have occurred. The agenda for that meeting includes Comprehensive Plan policies, a Future Land Use Map, a table of development code standards, and a draft Zoning Map. You can follow the CP/BDC PAC [here](#).

- **Housing Capacity Analysis (HCA):** Still in a bit of a holding pattern as we wait for the draft Wastewater Facilities Plan. You can follow the HCA [here](#).
- **Main Street Interchange Area Management Plan Refinement (MS IAMP):** This project is moving quickly with the second TAC and PAC meetings held on July 23rd with a review of 13 alternatives. You can follow the MS IAMP project [here](#).

Other programmatic work: Work is also progressing on other projects with a planning focus. Those include the:

- **System Development Charge (SDC) Update:** Staff are meeting with the consultant team on July 30. Look for proposed changes to the Municipal Code as well as a methodology and schedule of charges in the next 30 to 45 days.
- **Boardman Municipal Code (BMC):** With the adoption of the procedures next comes work on the regulations. The initial push includes the nuisance provisions in Title 8 and the traffic provisions in Title 10. We are also making refinements to Title 5 Business Regulations and creating Title 14 that will address Fences and Signs (moving provisions from within the Municipal Code as well as the Development Code).

POLICE DEPARTMENT

The Boardman Police Department remained highly active during July 2026, responding to 658 total incidents. Although this was a slight decrease from the 695 incidents recorded in June, July remained one of the busiest months of the year.

This level of activity is especially significant because the department was operating two officers below authorized staffing levels during the reporting period. Despite the reduced staffing, officers continued to respond to calls for service, conduct criminal investigations, maintain proactive patrol efforts, and address traffic safety concerns throughout the community.

Calls for Service and Officer-Initiated Activity

During July, officers handled:

- 229 Calls for Service
- 429 Officer-Initiated Incidents

Officer-initiated activity accounted for approximately 65 percent of the department's total monthly incidents. This demonstrates that officers continued to maintain a visible and proactive presence despite the department's staffing shortage.

Proactive Enforcement Activity

Officers conducted the following proactive activities during July:

- 305 Traffic Stops
- 124 Other Officer-Initiated Incidents

- 74 Vehicle and Pedestrian Checks
- 4 Business and Building Checks

Traffic stops decreased from the unusually high total recorded in June but remained among the highest monthly totals of the year. Vehicle and pedestrian checks also remained consistent with recent months.

The department's proactive activity reflects continued efforts to deter criminal behavior, identify suspicious activity, improve roadway safety, and remain visible throughout the City of Boardman.

Officer Reports and Criminal Investigations

Officers completed 42 cases during July. The cases were classified as follows:

- 3 Felony Cases
- 18 Misdemeanor Cases
- 13 Information Cases
- 2 Crash Investigations
- 5 Unclassified Cases
- 1 Other Case

Information cases are used to document incidents, suspicious circumstances, community concerns, and other matters that may not immediately result in criminal charges but remain important for investigative and public safety purposes.

The department completed these cases while balancing a high volume of calls and reduced staffing availability.

Arrest Activity

Officers made 17 misdemeanor and felony arrests during July. The arrests included:

- 16 Misdemeanor Arrests
- 1 Felony Arrest

Arrest activity remained consistent with the department's recent monthly averages. Officers continued to address criminal conduct while using sound judgment and available enforcement options based on the circumstances of each incident.

Citation Activity

Officers issued 54 citations during July, representing the highest monthly citation total recorded so far in 2026. The citations included:

- 51 Violation Citations
- 2 Criminal Citations
- 1 City Code Citation

The increase in citations reflects the department's continued emphasis on traffic safety and enforcement of violations that create risks for motorists, pedestrians, and the community.

Field Interviews

Officers completed 0 Field Interviews during July.

Field interviews are separate from documented vehicle and pedestrian checks and may be completed when officers obtain information that could assist with future investigations or criminal intelligence.

Monthly Comparison

July's activity remained significantly above the levels recorded during the first several months of 2026.

- Total incidents increased from 304 in January to 658 in July.
- Officer-initiated incidents increased from 118 in January to 429 in July.
- Traffic stops increased from 75 in January to 305 in July.
- Citations increased from 21 in January to 54 in July.

These figures demonstrate the substantial increase in workload experienced by the department as the year has progressed.

Staffing Impact

The Boardman Police Department was operating two officers below authorized staffing levels during this reporting period.

Working below authorized staffing creates additional demands on the department's existing personnel. Officers are required to balance emergency response, routine calls for service, criminal investigations, traffic enforcement, court obligations, training requirements, and other administrative responsibilities with fewer available personnel.

Despite these challenges, officers maintained a high level of productivity and continued to provide professional and responsive law enforcement services. The department's activity levels demonstrate the dedication and work ethic of its officers, supervisors, and support personnel.

The department continues to work toward filling its vacant positions while ensuring that applicants meet the professional, ethical, and training standards expected of a Boardman police officer.

Summary

July continued the department's trend of elevated activity throughout 2026. Officers responded to 658 incidents, conducted 305 traffic stops, completed 42 cases, made 17 arrests, and issued 54 citations.

These accomplishments occurred while the department was operating two officers below authorized staffing levels. Despite the reduced staffing, officers continued to respond to community needs, investigate criminal activity, maintain proactive enforcement efforts, and address traffic safety concerns.

The sustained level of officer-initiated activity demonstrates the Boardman Police Department's commitment to remaining visible in the community, deterring criminal behavior, and addressing public safety concerns before they escalate.

The professionalism, dedication, and work ethic displayed by department personnel during this reporting period are commendable. The Boardman Police Department remains committed to providing professional, fair, and responsive police services while continuing its efforts to recruit and retain qualified officers.

PUBLIC WORKS DEPARTMENT

General Operations

Public Works completed daily tasks including locates, utility checks, work orders, rounds and regular system monitoring to keep city operations running smoothly. Working with contractors on NE Front Street, Columbia View, and N Main St. lighting. New integrator of record G6 has been working hard to get our SCADA system more user friendly and able to track trends better.

Water/Wastewater

Staff completed several water, wastewater, and stormwater improvements, including replacing meters, improving water valving and hydrants, addressing water pressure concerns, and upgrading irrigation controls. Crews also installed new storm drains and five stormwater wet wells, continued lift station maintenance and lagoon irrigation, and began construction of the new lagoon headworks.

Streets, Parks, Facilities & Equipment

Staff continued streetlight, sidewalk, park, and road improvements, including opening NE Boardman Avenue, NE 3rd Street, and NE 4th Street for travel and preparing the new dog park for use. Crews also maintained city grounds and equipment, installed a new lift at the City Shop, and used the Genie lift for work on South Main Street light poles.

Training & Certifications

Staff continued CIS, water, and wastewater treatment training, received instruction on new iPERL meters and automated meter reading, and trained on the new iamGIS asset management program. One employee also earned a Wastewater Collection Level 2 certification.

Animal Control

Staff responded to several dog-related calls and transports, worked with local vendors on permit compliance, coordinated weed spraying at the wastewater lagoons and other city properties, and assisted residents with new sidewalks and driveway approaches on Mt. Hood.

Betterment of our Community – City Manager Outreach

This is a way for myself and the Council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.

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| A. Oregon Department of Transportation | L. League of Oregon Cities-Small Cities |
| B. Community Partners Collaboration | M. U.S. Small Business Administration |
| C. Boardman Chamber Board | N. Civic Plus |
| D. BCDA Economic Development | O. Community Clean Up |
| E. Boardman Civic Center | P. Middle Income Revolving Loan Review |
| F. Sanitary Disposal | Q. Morrow County Commissioner |
| G. Community Clean-Up Day | R. Boardman Housing Committee |
| H. Park and Rec District | S. Health District Board |
| I. Morrow Clean Water Consortium | T. LPSCC |
| J. Fire District Board | U. Park and Rec District Board |
| K. AWS Community Fund Celebration | V. Port of Morrow Board |

CAPITAL IMPROVEMENT PROJECTS 2026-27

General	Status	Timeline	Cost Estimate
Police Department Expansion Design	In Design	Current	\$900,000
Splash Pad	In Progress	Current	\$700,000
BPA Rock	In Progress	Current	\$100,000
Building/Planning			
Housing Capacity Analysis	In Progress	Current	\$100,000
Development Code/Comp Plan	In Progress	December 2026	\$120,000
North URA			
NE Front	In Progress	Current	\$4,515,000
Parks			
Master Parks Design	In Bid Process	Current	\$150,000
Pickleball	In Design	Current	\$100,000
Dog Park Bathroom	In Design	Current	\$25,000
Park Improvements	In Design	Current	\$50,000
Sewer Reserve			
Headworks Station	In Progress	Current	\$900,000
Wastewater Facility Plan	In Progress	Current	\$50,000
Stormwater Flow	In Progress	Current	\$300,000
Lift Station 4 & 6	In Design	Current	\$1,000,000
Streets Reserve			
Oregon Trail	In Design	Current	\$4,300,000
Annual Street Improvements	In Progress	Current	\$660,000
Annual Sidewalk Improvements	In Progress	Current	\$300,000
Main Street IAMP	In Progress	Current	\$120,000
Main Street Off Ramp Improvements	In Design	Current	\$200,000
Kinkade	In Design	Current	\$200,000
Water Reserve			
Water Management Plan	In Progress	Current	\$50,000
Reservoir Recoating	In Progress	Current	\$450,000
Kunze Well	In Design	Current	\$1,000,000
Collector 2 Generator	In Progress	Current	\$650,000