

## City Manager March Report

*The following March report will give an overview of the objectives accomplished this past month, as well as future plans:*

1. The business license community input session held on March 18<sup>th</sup> had an attendance of 6 business owners, two council members and two staff. A robust discussion was held with great input. This process of gathering information will continue to ensure local businesses and community members have an opportunity to voice their thoughts and concerns.
2. We received a letter from Barnett and Moro that terminated our auditing services for the city. An RFP has been posted to procure auditing services. Closing date for bid proposals is May 2<sup>nd</sup>. A recommendation for approval will be presented to council May 6<sup>th</sup>.
3. The City of Boardman Development Code (code) regulates construction and development. These Public Works Standards implement the rules and policies contained in the code. The purpose of these Public Works Standards is to provide a consistent policy under which certain physical aspects of public facility design and construction shall be implemented. A revision of our Public Works Standards is underway and will be presented to the council in August.
4. The city's *Keeping Boardman Clean* initiative has been discussed at length over the past several months regarding garbage voucher usage and availability. Based on council input, the city has established set months for free dump, three city wide clean-up activities and is working to implement a proactive code compliance driven program. Gargage vouchers will be available April and October of 2025. On April 22<sup>nd</sup> all Boardman schools will be working together with Tillamook staff on a community clean-up day, focusing on specified areas throughout the city. Other clean-up events are scheduled for July and October, additional information will be provided as dates approach.
5. Safety Update:
  - a. *City staff were given Fire Extinguisher training through the Fire Department on March 3rd.*
  - b. *City/County Insurance Services (CIS) online trainings were completed March 31st.*
6. Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)

A. Fire Extinguisher training	J. Morrow County School District
B. Department of Environment Quality	K. Senator Merkley Town Hall
C. FEMA 400 Training	L. Business License Community Input
D. NEACT	M. Safety Committee
E. AWS Hermiston Ribbon Cutting	N. Chamber Luncheon
F. Rees Training Center	O. Water System Feasibility
G. Senior Center- Rick Weiss	P. S Main Pre-Bid
H. Local Public Safety Coordinating Council (LPSCC)	Q. Morrow County Engineering
I. Technical Advisory Committee	R. Boardman Healthy Community Project

# CAPITAL IMPROVEMENT PROJECTS

## 2024-25

### General

BPA Greenspace

### **PROGRESS**

In Process

### **Cost Estimate**

\$390,000  
(adjusted)

### Planning

Economic Opportunity

In Process

\$50,000

Analysis

In Process

\$60,000

Transportation System Plan

In Process

Grant Funded

Parks Master Plan

In Process

\$40,000

Development Code

In Process

\$150,000

Municipal Code

In-House

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### Streets/Sidewalk

S Main

Advertise for Bid

\$2,500,000

### Water/Wastewater

Bio Solids Removal

Summer 2025

\$1,250,000

Headworks Screen &

2025-26 Budget

\$1,050,000

Septage Receiving Station