



# CITY COUNCIL MEETING W/EXECUTIVE SESSION

March 04, 2025 at 7:00 PM

Boardman City Hall Council Chambers  
**MINUTES**

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## 1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:00 PM.

## 2. ROLL CALL/EXCUSED ABSENCES

Councilors present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

## 3. APPROVAL OF MINUTES

### A. City Council Workshop Minutes, February 4, 2025 - Timestamp 0:24

Motion to approve the minutes of February 4, 2025 Joint City Council and Planning Commission workshop as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### B. City Council Meeting Minutes, February 4, 2025 - Timestamp 0:58

Motion to approve the minutes of February 4, 2025 regular meeting as presented.

Motion made by Councilor Salata, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### C. City Council Special Meeting Minutes, February 21, 2025 - Timestamp: 1:15

Motion to approve the minutes of February 21, 2025 special meeting as presented.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

## 4. FINANCIAL REPORT

### A. Financial Report - January 2025 - Timestamp: 2:12

Mayor Keefer stated there is no financial report.

## 5. PUBLIC COMMENT

### A. Prearranged Presentation - Morrow County Schools, Boardman - Timestamp: 2:24

Sam Boardman students gave an update.

### B. Prearranged Presentation - Morrow County Clean Water Consortium - Timestamp: 6:35

County Commissioner David Sykes and County Administrator Matt Jensen gave a presentation.

## **6. ACTION ITEMS - ORDINANCES**

- A. Ordinance 2-2025 Amendment to the Boardman Municipal Code adding Title 12, Chapter 12.16 Utility Use of the Rights-of-Way - Timestamp: 22:29

Motion to approve the reading by title only of Ordinance 2 – 2025 an ordinance to approve an amendment to the Boardman Municipal Code adding Title 12, Chapter 12.16 Utility Use of the Rights-of-Way.

Motion made by Councilor Profitt, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager Hammond read Ordinance 2 – 2025 an ordinance to approve an amendment to the Boardman Municipal Code adding Title 12, Chapter 12.16 Utility Use of the Rights-of-Way.

Motion to adopt Ordinance 2 – 2025 an ordinance to approve an amendment to the Boardman Municipal Code adding Title 12, Chapter 12.16 Utility Use of the Rights-of-Way.

Motion made by Councilor Cuevas, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Ordinance 3-2025 Amendment to the Boardman Municipal Code adding Chapter 13.12 Underground Wiring Control District - Timestamp: 25:25

Motion to approve the reading by title only of Ordinance 3-2025 an ordinance to approve an amendment to the Boardman Municipal Code adding Chapter 13.12 Underground Wiring Control District.

Motion made by Councilor Baumgartner, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager Hammond read Ordinance 3-2025 an ordinance to approve an amendment to the Boardman Municipal Code adding Chapter 13.12 Underground Wiring Control District.

Motion to adopt Ordinance 3-2025 an ordinance to approve an amendment to the Boardman Municipal Code adding Chapter 13.12 Underground Wiring Control District.

Motion made by Councilor Salata, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

## **7. ACTION ITEMS - RESOLUTIONS**

- A. Resolution 6-2025 Surplus Personal Property - Timestamp: 26:50

Motion to approve Resolution 6-2025 a resolution declaring City of Boardman personal property as excess.

Motion made by Councilor Profitt, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Resolution 7-2025 Adopting Design Standards for Small Wireless Facilities Installed within City of Boardman Right of Way - Timestamp: 31:35

Motion to approve Resolution 7-2025 a resolution adopting design standards for small wireless facilities to be installed within City of Boardman Right-of-Way.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

## **8. ACTION ITEMS - OTHER BUSINESS**

- A. Morrow County Clean Water Consortium - Community Members - Timestamp: 35:00

Motion to appoint Mike Lees as the City of Boardman representative for the Morrow County Clean Water Consortium and authorize City Manager Hammond to provide names to the Consortium for their consideration.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Public Advisory Committee Appointments - Timestamp: 41:57

Motion to to authorize City staff to make representative adjustments to Public Advisory Committees for the Parks Master Plan, Transportation System Plan, Economic Opportunities Analysis, Housing Needs Analysis, and Comprehensive Plan/Development Code to meet needs of entity representation as necessary. Appointment changes will be noticed to the Council without need of formal reappointment.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- C. Strategic Plan Adoption - Timestamp: 43:42

Motion to adopt the Strategic Plan as presented.

Motion made by Councilor Rockwell, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- D. PMP – Park Naming and Park Design Contests - Timestamp: 45:00

Motion to approve City Staff to proceed with the Park Naming and Park Design Contests and appoint Councilor Brenda Profitt to be the City Council representative of the Park Design Selection Committee.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- E. OLCC Local Government Recommendation - Liquor License - Timestamp: 1:03:31

Motion to approve the OLCC Local Government Recommendation for a liquor license and authorize Police Chief Stokoe to complete the recommendation.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

F. Rezone Application Letter of Support - Timestamp: 1:11:33

Motion to approve Mayor Keefer sign the Rezone Application Letter of Support.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

G. Umatilla-Morrow County Connect Project Letter of Support - Timestamp: 1:12:52

Motion to approve Mayor Keefer sign the Umatilla-Morrow County Connect Project Letter of Support.

Motion made by Councilor Cuevas, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

**9. OTHER PUBLIC COMMENT - Timestamp: 1:13:46**

There were none.

**10. DOCUMENT SIGNATURES**

**11. REPORTS, CORRESPONDENCE, AND DISCUSSION**

A. Police Report - Timestamp: 1:14:00

Mayor Keefer stated the only staff report given will be the Police Report. Police Chief Stokoe gave his report.

G. Councilors - Timestamp: 1:39:08

Councilors Salata, Pettigrew, Rockwell, and Cuevas gave comment.

H. Mayor - Timestamp: 1:43:30

Mayor Keefer gave comment.

**12. EXECUTIVE SESSION**

A. Executive Session - ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions

Timestamp: 1:44:35

Meeting paused for Executive Session at 8:46 PM.

Regular meeting resumed at 9:14 PM.

Motion to authorize City Manager Brandon Hammond to sign any documents relating to City conveyances.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### **13. ADJOURNMENT**

Mayor Keefer adjourned the meeting at 9:14 PM.

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Paul Keefer, Mayor

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Amanda Mickles, City Clerk