

MEMORANDUM

To: Mayor Keefer and member of the City Council
cc: Brandon Hammond, City Manager
From: Carla McLane, Planning Official
Date: June 24, 2025
RE: Vacation of an Easement

The request before you this evening is a vacation of an internal easement on property currently described as lots 4 and 5 of Block 3 of the Knudsen Commercial Park which are also described as tax lots 500 and 600 of Assessor's Map 4N 25E09DA. This is the property that has been sold for the development of a hotel and that has been the location of the Boardman dog park and parking area for the past several years.

As part of the land sale process the purchaser requested and the city agreed to vacate the subject easement to allow development without the hinderance of a utility easement. The easement runs along the internal property lines from the north to the south on both sides of the property line. Installed within the easement is a city sewer line and an Umatilla Electric power line. Both have been or will be relocated prior to development of the hotel property. A map is attached outlining the area to be vacated. The external easements are being retained to facilitate the installation of other utilities.

This public hearing was purposefully scheduled to occur after the Planning Commission public hearing to consider the hotel development as part of the Site Design Review process, a Type III Quasi-Judicial proceeding. It should be noted that the public hearing to consider the vacation of the utility easement is NOT a land use hearing and is required under Oregon Revised Statute Chapter 271 Use and Disposition of Public Lands Generally; Easements.

Please reach out if you have any questions.

