

AGENDA BILL

City Council Meeting – December 2, 2025

Subject: Resolution 29-2025 A resolution of the city of Boardman adopting a personnel policy and repealing Resolution 25-2025

Category: Action Items- Resolution

Staff Contacts: Brandon Hammond, City Manager

Summary:

Three areas of the personnel policy were updated: Section 6.1(C) Retirement Benefits now clarifies that employees are responsible for establishing their individual retirement accounts; Section 6.3(A) Insurance Benefits specifies that, under insurance regulations, employees must have a regular work schedule of 30 hours or more per week to qualify for coverage; and Section 7.12(2) Shared Leave adds qualifying language to include situations involving a minor dependent with a Serious Health Condition.

Attachment:

Resolution 29-2025
Personnel Policy

Budget/Fiscal Impact: NA

Recommendation: Approve

Proposed Council Motion:

“I move to approve Resolution 29-2025 A resolution of the City of Boardman Adopting a Personnel Policy and repealing Resolution 25-2025”.