

## MEMORANDUM

To: Mayor Keefer and members of the City Council  
Cc: Brandon Hammond, City Manager  
From: Carla McLane, Planning Official  
Date: January 23, 2026  
RE: Planning Department Monthly Update

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At the conclusion of your meeting on February 3, 2026, we will have completed three of our Strategic Planning projects – the TSP, PMP, and EOA!!! I do think it is time for some celebration!

**Strategic Planning Program:** Three down, three to go!! You can follow these projects at [this location](#) on the City's website. For more information on the various projects, see below:

### Completed or Nearly Completed Projects:

- **Transportation System Plan (TSP):** The same day that the City Council packet is posted the Morrow County Planning Commission will hold their Public Hearing to consider co-adoption of the City's TSP. The Board of Commissioner's Public Hearing is currently scheduled for February 18, 2026. You can follow the next steps of the TSP Update [here](#).
- **Parks Master Plan (PMP):** You were all there on January 13! The adoption documents will be posted [here](#).
- **Economic Opportunity Analysis (EOA):** The City Council Public Hearing is scheduled for February 3. See you there!! You can follow the EOA [here](#).

### Projects Underway or Soon To Be:

- **Boardman Development Code (BDC) and Comprehensive Plan (CP):** This project was in a holding pattern for the past couple of months as my focus was on adoption of other plans. We are reengaged and adjusting the schedule a bit to allow for information that will come out of the Housing Capacity Analysis and potentially the Main Street Interchange Area Management Plan Refinement work. You can follow the CP/BDC PAC [here](#).
- **Housing Capacity Analysis (HCA):** With the appointment of the Public Advisory Committee on February 3, we are up and running. You can follow the HCA [here](#).
- **Main Street Interchange Area Management Plan Refinement (MS IAMP):** We are working on the Request for Qualifications. In the next month or so a Strategic Plan page will be established and a Public Advisory Committee appointed soon thereafter. More to come.

**Other Programmatic work:** Work is also progressing on other projects with a planning focus. Those include the:

- **System Development Charge (SDC) Update:** Look for work on this project in the new year.
- **Boardman Municipal Code (BMC):** A consultant has been identified that can assist with this project. A scoping meeting will be held prior to the February 3 City Council meeting. Other work that has been discussed includes:
  - Addressing Ordinance: Work is currently stalled.
  - Park Regulations: More on this topic over the next two or three months.

**Planning Reviews and Approvals:** My intent here will be to add Planning Department actions that end in an approval for development. I will be cautious to protect the City Council's role as the appeal body for any local decisions. And if there haven't been any decisions this section may be blank.

- ✓ **Homes, homes, and more homes:** We have seen an uptick in applications for homes with three coming in the past couple of weeks in the River Ridge Subdivision. The Chaparral subdivision has continued work on the installation of infrastructure with pavement happening this spring.
- ✓ **Community Development:** As 2026 gets underway there are several action items that the Planning Commission will be reviewing over the next several months that will include industrial upgrades, commercial development on both sides of the Interstate, and multi-family development.

