

AGENDA BILL

City Council Meeting – November 4, 2025

Subject: Ordinance 9-2025 Amending the Boardman Municipal Code Title 5 Business Regulations

Category: Action Items- Ordinance

Staff Contacts: Carla McLane, Planning Official

Summary:

This chapter sets rules for **transient merchants** (people or businesses selling goods temporarily) in Boardman. Its purpose is to make sure they follow federal, state, and city laws, protect public health and safety, keep streets and sidewalks safe and clear, and help the city collect fees and useful information.

Key points:

- Anyone selling as a transient merchant in Boardman must have a **city license or permit**, unless specifically exempt.
- Exemptions include sales to wholesalers, schools, charitable organizations, political groups, or sales right next to a brick-and-mortar business.
- Each merchant on the same site must have a separate license. Employees or agents must also be licensed if acting on behalf of someone else.
- Applications are submitted online with required fees and must include details about the business.
- Transient merchants are **not allowed in residential areas**, and additional information about location, operations, and approvals may be required.

Attachment:

- Ordinance 9-2025 BMC Amendment Title 5 Business Regulations to add Transient Merchants
- Title 5 Transient Merchants DRAFT 09302025

Budget/Fiscal Impact: NA

Recommendation: Adopt

Proposed Council Motion:

Step 1 – Reading into the record

I move to approve the reading by title only of Ordinance 9-2025 Amending the Boardman Municipal Code Title 5 Business Regulations.

Step 2 – Staff member reads title of ordinance

Ordinance 9-2025 Amending the Boardman Municipal Code Title 5 Business Regulations.

Step 3 – Adoption

I move to adopt Ordinance 9-2025 Amending the Boardman Municipal Code Title 5 Business Regulations.