



CITY COUNCIL MEETING W/ EXECUTIVE SESSION

October 07, 2025 at 7:00 PM

Boardman City Hall Council Chambers
MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:00 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

Councilors Absent: Councilor Heather Baumgartner

4. APPROVAL OF MINUTES

A. TSP Joint City/County Workshop August 26, 2025 – Timestamp 1:30

Motion to approve the minutes of August 26, 2025 TSP Joint City/County Workshop as presented.

Motion made by Councilor Salata, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. Council Meeting Minutes September 2, 2025 – Timestamp 1:59

Motion to approve the minutes of September 2, 2025 Regular Council Meeting as presented.

Motion made by Councilor Salata, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

5. FINANCIAL REPORT

A. Finance Report August 2025 – Timestamp 2:20

Finance Director Barajas gave the Financial Report.

6. PUBLIC COMMENT

A. Prearranged Presentation - Morrow County Schools, Boardman – Timestamp 4:40

Sam Boardman Elementary student gave an update on school happenings.

B. Prearranged Presentation - Jonathan Tallman, The Real 'Missing Housing' Funds: Where They Are—and How to Unlock Them for Boardman – Timestamp 6:38

Jonathan Tallman gave his presentation.

7. ACTION ITEMS - ORDINANCES

- A. Ordinance 7-2025 Amending the Boardman Development Code Adding Shipping Container Standards - Timestamp 21:38

Motion to approve the reading by title only of Ordinance 7-2025 Amending the Boardman Development Code Adding Shipping Container Standards.

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager Hammond read the title.

Motion to adopt Ordinance 7-2025 Amending the Boardman Development Code Adding Shipping Container Standards.

Motion made by Councilor Cuevas, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Ordinance 9-2025 Amending the Boardman Municipal Code Title 5 Business Regulations – Timestamp 28:30

Motion to approve the reading by title only of Ordinance 9-2025 Amending the Boardman Municipal Code Title 5 Business Regulations.

Motion made by Councilor Salata, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

City Manager Hammond read the title.

8. ACTION ITEMS - RESOLUTIONS

- A. Resolution 24-2025 Park Naming – Timestamp 30:48

Motion to approve Resolution 24-2025 a Resolution Naming Parks.

Motion made by Councilor Rockwell, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

9. ACTION ITEMS - OTHER BUSINESS

- A. Appoint CREZ II Members – Timestamp 41:50

Motion to appoint Mayor Keefer and Karen Pettigrew with alternate Ethan Salata as members to represent the City of Boardman for CREZ II.

Motion made by Councilor Rockwell, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- B. Appoint CREZ III Members – Timestamp 53:51

Motion to appoint Councilor Rockwell, Councilor Salata, and Mayor Keefer with alternate Councilor Profitt as members to represent the City of Boardman for CREZ III.

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- C. Housing Advisory Committee - Comprehensive Real Estate Development Master Plan – Timestamp 1:05:10

Motion to rescind the previous motion in the September 2, 2025 meeting, and move to approve the Housing Advisory Committee to spend up to \$50,000 out of the current Housing Initiative Fund to hire a consultant to develop and prepare a Comprehensive Real Estate Development Master Plan with the intent the Housing Advisory Committee will seek additional funding from external sources for any cost exceeding \$50,000.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- D. Housing Advisory Committee - Moderate Income Revolving Loan Fund – Timestamp 1:06:14

Motion to approve the Housing Advisory Committee to use \$5,000 of the current Housing Initiative fund to access the Moderate-Income Revolving Loan Fund the State of Oregon has set up for housing.

Motion made by Councilor Rockwell, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

- E. City Attorney Services – Timestamp 1:15:10

Motion to approve City Manager Hammond to sign the amended Personal Services Agreement for Berry, Elsner & Hammond, LLP for City Attorney services.

Motion made by Councilor Profitt, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

10. OTHER PUBLIC COMMENT – Timestamp 1:15:10

There were none.

11. DOCUMENT SIGNATURES

12. REPORTS, CORRESPONDENCE, AND DISCUSSION

- A. Police Report – Timestamp 1:15:23

Police Chief Stokoe gave his report.

- B. Building Department Report – Timestamp 1:21:05

Building Official McIntire gave his report.

- C. Public Works Department Report – Timestamp 1:22:10

Public Works Director Drago gave his report.

- D. Planning Department Report – Timestamp 1:28:51

Planning Official McLane gave her report.

- E. Committee Reports

There were none.

F. City Manager – Timestamp 1:38:36

City Manager Hammond gave his report.

G. Councilors – Timestamp 1:41:48

Councilors gave comment.

H. Mayor – Timestamp 1:52:03

Mayor Keefer gave comment.

13. EXECUTIVE SESSION – Timestamp 1:55:18

Mayor Keefer resumed the regular meeting and adjourned at 9:38 PM.

- A. 192.660 (2)(d) The purpose of this executive session is for the City Council members to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

14. ADJOURNMENT

Mayor Keefer resumed the regular meeting and adjourned at 9:38 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk