

City Manager October Report

The following October report will give an overview of the objectives accomplished this past month, as well as future plans:

1. The current strategic planning effort is going to be converted to a Master Plan. This Master Plan will define the city's goals for growth and development for the next five to twenty years. It will inform the Capital Improvement Plan (CIP), Economic Opportunity Analysis (EOA), Transportation System Plan (TSP), Housing Needs Analysis (HNA), Comprehensive Plan, Development Code and Parks Master Plan. This plan will also assist the council in establishing short- and long-term goals to inform the growth and development of the city.
2. Reminder City Hall will be closed for two days on November 14th and 15th to allow staff uninterrupted time to assess current and historical records.
3. The city's initiative, "Keep Boardman Clean", has allocated 66 vouchers. Boardman continues to work at collaborating with community member and various stake holders. Our plan utilizes three main clean-up periods spearheaded by different entities during Spring, Summer and Fall. We will continue to evaluate the best use of the city's resources in regards to our voucher program.
4. Safety Update:
 - a. City staff held annual safety table top discussion- emergency response
 - b. *During the LOC annual conference in Bend, The City of Boardman was awarded the **CIS LOC Excellent in Safety.***
 - c. *City Manager and Public Works Director completed quarterly safety inspections.*
5. Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)

A. Smith Security	H. Oregon City Managers Mtg
B. Blue Mountain Community College	I. FEMA Discussion
C. Morrow County Transportation	J. Senior Center Visit
D. Regional Manager Mtg	K. BPA Discussion
E. Port of Morrow Commission Mtg	L. LOC Annual Conference
F. Department of Environmental Quality Discussion	M. Army Corp of Engineers
G. BCDA	N. LOC Small Cities Mtg
	O. North Morrow Times
	P. Cities-County-Port Mtg
	Q. CIS Supervisor Skills

CAPITAL IMPROVEMENT PROJECTS

2024-25

<u>General</u>	PROGRESS	Cost Estimate
BPA Greenspace	In Design	\$440,000
Surplus Old City Shop	Complete	\$75,000
<u>Planning</u>		
Strategic Planning	In Process	\$50,000
Economic Opportunity Analysis	In Process	\$60,000
Transportation System Plan	In Process	Grant Funded
Parks Master Plan	In Process	\$40,000
Development Code	PAC Selection	\$150,000
Municipal Code	In-House	-----
Housing Need Analysis	Waiting for state final requirements	
<u>Public Works</u>		
Maintenance Shop	In Construction	\$350,000
<u>Streets/Sidewalk</u>		
SE Front St	Complete	\$1,500,000
Wilson & Faler Sidewalk	In construction	\$400,000
S Main	Developing scope	\$2,500,000
Boardman Ave & N Main	Approval process	\$1,000,000
<u>Water/Wastewater</u>		
Bio Solids Removal	Summer 2025	\$1,250,000
Headworks Screen & Septage Receiving Station	Ordered headworks	\$1,050,000
NW Columbia Ave	In construction	\$1,300,000