

CITY OF BOARDMAN
RESOLUTION NO. 3-2026

A RESOLUTION ESTABLISHING A FRAMEWORK FOR CITY COMMITTEES AND COMMISSIONS, INCLUDING APPOINTMENTS, TERMS, STAFF SUPPORT, AND COMMUNITY INPUT

WHEREAS, the City of Boardman (City) Charter Section 3.3(a) provides: "With the consent of the council, the mayor appoints members of commissions and committees established by ordinance or resolution"; and

WHEREAS, the City Council desires a consistent process for establishing commissions and committees, confirming appointments, setting terms, providing staff support, and encouraging community input; and

WHEREAS, the City Council further desires that, consistent with Charter Section 3.3(a), future committees may be created efficiently when appropriate through Council action by motion.

NOW, THEREFORE, BE IT RESOLVED, by the Boardman City Council that:

1. **Framework for Committees and Commissions.** The City Council may establish commissions and committees by ordinance or resolution, including standing or ad hoc bodies, to advise and support the City Council and City operations as described in the creating action.
2. **Creation of Future Committees by Motion.** Upon adoption of this Resolution, the City Council may, by motion, create future ad hoc committees and define their purpose and scope. Any committee created by motion shall operate under this framework, and appointments shall be made as provided in Section 3 of this Resolution.
3. **Appointments.** For commissions and committees, the Mayor appoints members with the consent of the City Council, consistent with Charter Section 3.3(a), whether the body is created by ordinance, resolution, or motion pursuant to Section 2.
4. **Terms and Term Limits.** The City Council shall set the term length and any term limits for each commission or committee, at the Council's discretion, in the creating ordinance, resolution, or motion (or in a subsequent Council action).
5. **Staff Support.** The City Manager, or designee, shall provide appropriate staff support and a staff liaison when practicable, consistent with available resources.

6. Community Input. Commissions and committees should seek community input appropriate to their scope of work and provide updates and recommendations to the City Council as requested.

Passed by the Boardman City Council this 6th day of January 2026.

CITY OF BOARDMAN

Mayor – Paul Keefer

Council President – Ethan Salata

Councilor – Cristina Cuevas

Councilor – Karen Pettigrew

Councilor – Brenda Profitt

Councilor – Heather Baumgartner

Councilor – Richard Rockwell

ATTEST:

Amanda Mickles – City Clerk