

AGENDA BILL

City Council Meeting – July 7, 2026

Subject: Ordinance 12-2026 An ordinance Amending the Boardman Municipal Code Title 1 General Provisions To Repeal Chapters 1.16 General Penalty; Violations And Fines; Procedure In Criminal Matters Generally And 1.20 Code Compliance/Animal Control Program Policies And Replace Them With Chapters 1.16 Code Compliance And 1.20 Code Hearings Officer

Category: Action Items- Ordinances

Staff Contacts: Brandon Hammond, City Manager

Summary:

Ordinance 12-2026 amends Title 1 of the Boardman Municipal Code by repealing the existing Chapter 1.16, General Penalty; Violations and Fines; Procedure in Criminal Matters Generally, and Chapter 1.20, Code Compliance/Animal Control Program Policies, and replacing them with updated Chapter 1.16, Code Compliance, and Chapter 1.20, Code Hearings Officer. The purpose of the amendment is to create a clearer and more consistent process for code compliance and enforcement, including procedures for complaints, investigations, notices of violation, voluntary compliance agreements, and failure to correct violations.

The proposed Chapter 1.16 establishes the City's code compliance process and identifies code areas that may be enforced under the chapter, including transient merchants, animal control, public nuisances, water and sewer systems, solid waste, and building code violations. It also clarifies that code compliance staff will be assigned by the City Manager and that police officers may continue to enforce certain areas of the municipal code under the oversight of the Police Chief.

The proposed Chapter 1.20 creates the position of Code Hearings Officer to hear code violation complaints and appeals. The chapter outlines the hearing process, notice requirements, rights of parties, evidence procedures, authority of the hearings officer, issuance and enforcement of orders, judicial review, penalties, and liens. If the City does not appoint a hearings officer, the City Council would serve as the decision-making authority, and the Council retains the ability to hear certain matters itself.

Adoption of Ordinance 12-2026 will provide the City with a more formal, fair, and efficient process for addressing code violations, supporting public health, safety, property maintenance, and consistent enforcement of the Boardman Municipal Code and Boardman Development Code. The ordinance is scheduled to take effect August 6, 2026.

Attachments:

Ordinance 12-2026
Exhibit A
Exhibit B
Exhibit C
Exhibit D
Exhibit E

Budget/Fiscal Impact:

NA

Recommendation:

Approve

Proposed Council Motion:

Step 1 - Reading into the Record

I move to approve the reading by title only of Ordinance 12-2026 An Ordinance Amending The Boardman Municipal Code Title 1 General Provisions To Repeal Chapters 1.16 General Penalty; Violations And Fines; Procedure In Criminal Matters Generally And 1.20 Code Compliance/Animal Control Program Policies And Replace Them With Chapters 1.16 Code Compliance And 1.20 Code Hearings Officer.

Step 2 - Staff member reads title of the Ordinance

Step 3 - Adoption

I move to adopt Ordinance 12-2026 An Ordinance Amending The Boardman Municipal Code Title 1 General Provisions To Repeal Chapters 1.16 General Penalty; Violations And Fines; Procedure In Criminal Matters Generally And 1.20 Code Compliance/Animal Control Program Policies And Replace Them With Chapters 1.16 Code Compliance And 1.20 Code Hearings Officer.