

## City Manager March Report

*The following March report will give an overview of the objectives accomplished this past month, as well as future plans:*

### Road Ahead!

A major street improvement project is planned for NE Front Street, with contractors expected to be selected at the beginning of April. Once selected, a construction timeline will be distributed. Construction is currently estimated to begin in May 2026. The project will include the addition of NE 3rd Street and NE 4th Street, along with a new connection linking Boardman Avenue to Olson Road. This work is expected to improve traffic circulation, strengthen neighborhood connectivity, and support future development in the surrounding area. Once completed, the project will provide better access for residents, businesses, and visitors while helping prepare Boardman's transportation network for continued growth.

### Quality Services

Notary services remain an important public service the City provides to the community, helping residents complete essential documents in a timely and reliable manner, supporting access to business and legal transactions, and offering a convenient local resource for those who may otherwise have limited options. Providing these services through the City also promotes trust, accessibility, and customer service for community members who need assistance with official document verification. To continue offering this service effectively, notary services will now need to be **scheduled by appointment** to ensure qualified personnel are available, reduce wait times, and allow staff to better balance notary requests with other City responsibilities while maintaining access to this important community service.

### Clerical Update

In the September Council meeting, the City Council approved a resolution updating the Personnel Policy, which included the addition of de minimis language in section 4.8. A subsequent Personnel Policy update was approved at the December Council meeting; however, that later update did not include de minimis language. The December-approved policy will also include the de minimis language that was adopted with the September update, ensuring the December version reflects that provision as part of the Personnel Policy.

### Betterment of our Community

This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.

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|---|---|
| A. Stakeholder Listening Session            | M. Chief Prosperity Office Mtg.             |
| B. Morrow County Road Dept.                 | N. LOC Legislative Update                   |
| C. Splash Pad Installation Mtg.             | O. Fire Extinguisher Training               |
| D. Morrow County Administration             | P. Main Street Interchange Mtg              |
| E. NEACT                                    | Q. Morrow-Umatilla Water Steering Committee |
| F. Regional Development Mtg.                | R. Boardman Housing Committee               |
| G. Clean Water Consortium                   | S. Boardman Chamber Quarterly Luncheon      |
| H. Fire District Board                      | T. City Council Workshop                    |
| I. MIRL Application Review                  | U. LPSCC Mtg.                               |
| J. Port of Morrow Mtg                       | V. PATH Advisory Board Mtg.                 |
| K. BCDA Monthly Mtg                         | W. Youth Advisory Committee Mtg.            |
| L. Project Clearwater Basin<br>Introduction |   |

# CAPITAL IMPROVEMENT PROJECTS

## 2025-26

General	Status	Timeline	Cost Estimate
BPA Greenspace	Completed	Fall 2025	\$390,000
Splash Pad	In Progress	Current	\$550,000
<b>Planning</b>			
Economic Opportunity Analysis	Completed	Feb-26	\$60,000
Transportation System Plan	Completed	Jan-26	Grant Funded
Parks Master Plan	Completed	Jan-26	\$40,000
Development Code/Comp Plan	In Progress	December 2026	\$150,000
Municipal Code	In Progress	December 2026	-----
<b>Streets/Sidewalk</b>			
S Main Project	In Progress	Current	\$5,400,000
Annual Street Improvements	Bid Process	Current	\$2,000,000
Storm Water Flow	Bid Process	Current	\$600,000
<b>Water/Wastewater</b>			
NE Front Sewer	Completed	Jul-26	\$160,000
Bio Solids Removal	Construction	Summer 2026	\$1,250,000
Headworks Screen & Septage Receiving Station	Bid Process	Current	\$1,050,000
Hypochlorite System	Completed	Dec-25	\$380,000
Collector 2 Improvements	Completed	Current	\$150,000
Kunze Well	In Design	Current	\$1,000,000