

September 3, 2024

Banner Bank PO Box 218 10 South First Ave. Walla Walla, WA 99362

RE: UPDATE CREDIT CARD ACCOUNT ADMINISTRATORS CITY OF BOARDMAN - 00001789

To whom it may concern;

The City Council of the City of Boardman is requesting for the credit card account (00001789) administrators to be updated. Please remove all previous administrators and add the following individuals.

Brandon Hammond City Manager hammondb@cityofboardman.com

Marta Barajas Finance Director barajasm@cityofboardman.com

Amanda Mickles City Clerk micklesa@cityofboardman.com

The phone number and mailing address for all three administrators is the same as the City's.

PO Box 229 Boardman, OR 97818 (541) 481-9252

We appreciate your prompt assistance with this matter.

Sincerely,

Paul Keefer Mayor