

City Manager August Report

The following August report will give an overview of the objectives accomplished this past month, as well as future plans:

1. On September 24th from 3:00-6:00pm the city will hold an open house to allow our community an opportunity to see the newly completed building department.
2. In order to keep the council informed regarding the myriad of planning document updates and development projects, I would like to suggest that a monthly report be shared by our Planning Official.
3. As part of our Capital Improvement Plan (CIP), the city will be updating the language within the municipal code. To assist the council with this project we would like to hold a work session in December, prior to the December 3rd council meeting.
4. League of Oregon Cities will conduct a virtual training focused on the proper use of social media as a city council member, Tuesday September 10th from 5:30-6:30pm.
5. Safety Update:
 - a. *Emergency & Evacuation Plan* and *Occupational Safety & Health Manual* presented to council for adoption.
 - b. CIS conducted a *Basics Training 101* for the safety committee.
 - c. SAIF *Policy Snapshot* completed
 - d. City Manager completed *Best Practice Annual Survey* with CIS.
6. Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)

A. Housing Summit
B. Ford Family Foundation
C. Land use Planning Consultants
D. Health Clinic Community Event
E. Boardman Parks & Rec District
F. Oregon Trail Library District
RFP Interviews
G. Heritage Trail Committee Meeting

H. CIS; Lisa Masters
I. Morrow County Commission
J. Unbrick Construction
K. League of Oregon Cities
L. Franchise Agreement Consulting
M. Boardman Healthy Community Project

CAPITAL IMPROVEMENT PROJECTS

2024-25

General

BPA Greenspace
Surplus Old City Shop

PROGRESS

Obtaining BPA final approval
Complete

Planning

Economic Opportunity Analysis
Transportation System Plan
Parks Master Plan
Development Code
Municipal Code
Housing Need Analysis

Working on community outreach
In beginning stage of development
Working on community outreach
Obtaining quotes and selection
In house project
Waiting for state final requirements

Public Works

Maintenance Shop

In Site design

Streets/Sidewalk

SE Front St
Wilson & Faler Sidewalk
S Main
Boardman Ave & N Main

Construction underway
Construction beginning September
Developing scope
In approval process

Water/Wastewater

Bio Solids Removal
Headworks Screen & Septage Receiving
NW Columbia Ave

Summer 2025
Ordered headworks
Construction underway