

City Manager September Report

The following August report will give an overview of the objectives accomplished this past month, as well as future plans:

1. City Hall will be closed on **Thursday, November 13, and Friday, November 14** to provide staff uninterrupted time to conduct a comprehensive review of current and historical records. Proper record retention is a critical component of City Hall operations, and this dedicated period will ensure the continued accuracy, efficiency, and compliance of our records management system. In addition, staff will receive training on the records retention process to strengthen consistency and support long-term best practices.
2. Over the years, Boardman has grown and developed into a vibrant community, shaped by its unique history and the dedication of its residents. Although efforts to incorporate the City of Boardman began in 1921, the official incorporation was not finalized until 1927. As the city approaches its 100th anniversary, preparations are underway to celebrate this milestone centennial in 2027, honoring the city's rich heritage and looking forward to its continued growth and success.
3. Boardman students got creative! Kids from **Sam Boardman Elementary** and **Windy River Elementary** helped name our new city vehicles in a fun contest. The winning names? **"Lil Sweep"** for the street sweeper and **"Big Boy"** for the vac truck—ready to roll through the city with style! A big thank you to the students for their creativity and participation in our vehicle-naming contest!
4. The City of Boardman is working with Anderson Perry & Associates and GEL Oregon, Inc. to study water and wastewater rates for 2025. The project will review the city's current systems, budgets, and plans, and create a **20-year financial forecast** to ensure the water and wastewater systems are financially sustainable.

The study will look at:

- How much it costs to operate and maintain the systems, including staff, materials, and equipment.
- How much revenue is needed for ongoing operations, capital improvements, and debt payments.
- Different scenarios for rates, including keeping current rates or adjusting them to meet minimum fund requirements.

The goal is to give the city council clear information on how rates may need to change to keep the systems running efficiently and sustainably over the long term. A workshop will be held in December to review the final draft of the analysis.

5. Exciting progress continues on the new greenspace area! Fencing is being completed and hydroseeding is close behind. The loop road is now open to the public, allowing S. Main Street to be temporarily closed. Paving on S. Main is expected to be finished by the end of November, and we ask for your continued patience as this final stage of construction is completed.

Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)

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| A. NEACT | L. Morrow County SD- Weenaha |
| B. US Corp of Engineers | M. Apple Valley News |
| C. Urban Form | N. Safety Committee |
| D. Fire District Board Mtg | O. Chamber Luncheon |
| E. Clean Water Consortium | P. League of Oregon Cities |
| F. Boardman Chamber | Q. Rec District Board |
| G. Port of Morrow | R. BIZ Oregon |
| H. BCDA Monthly Mtg | S. Park Master Plan |
| I. Technology Consulting | T. MCURD |
| J. Community Connection-Video | U. Health District Board Mtg |
| K. Housing Advisory | V. LOC Annual Conference |

CAPITAL IMPROVEMENT PROJECTS

2025-26

General

BPA Greenspace
Splash Pad

PROGRESS

Oct. est. completion
TBD

Cost Estimate

\$390,000
\$550,000

Planning

Economic Opportunity Analysis

Oct est. completion

\$60,000

Transportation System Plan
Parks Master Plan
Development Code
Municipal Code

Dec est. completion
July est. completion
May 2026
In progress

Grant Funded
\$40,000
\$150,000

Streets/Sidewalk

S Main Project
Annual Street Improvements
Storm Water Flow

In progress
Est February 2026
TBD

\$5,000,000
\$2,000,000
\$600,000

Water/Wastewater

NE Front Sewer
Bio Solids Removal
Headworks Screen & Septage
Receiving Station
Hypochlorite System
Collector 2 Improvements

Completed
Summer 2026
2025-26 Budget

\$160,000
\$1,250,000
\$1,050,000

Est December 2025
Est December 2025

\$380,000
\$150,000