



# CITY COUNCIL MEETING

June 04, 2024 at 7:15 PM

Boardman City Hall Council Chambers  
**MINUTES**

## 1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:15 pm.

## 2. FLAG SALUTE

## 3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

## 4. APPROVAL OF MINUTES

### A. City Council Meeting Minutes - May 7, 2024

Motion to approve the May 7, 2024 Regular Meeting Minutes as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### B. Budget Committee Meeting Minutes - May 21, 2024

Motion to approve the May 21, 2024 Budget Committee Meeting Minutes as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

## 5. FINANCIAL REPORT

### A. April 2024 Financial Report - Final

Finance Director Barajas asked if the council had any questions regarding her April 2024 Financial Report. There were none.

### B. May 2024 Financial Report - Preliminary

Finance Director Barajas said the May Financials were not a busy month; there was a land purchase out of the General Fund. The large expenditures were in the Building Department Fund to pay out the Intergovernmental Agreement payments after the council approved the Supplemental Budget. She noted the interest rates in May were identical to April's interest rates. Councilor Pettigrew asked for clarification on inter-fund transfers.

## 6. FORMAL PROCEEDINGS

### A. 2024-2025 Budget Hearing

Mayor Keefer opened the public hearing at 7:20pm. He announced the purpose of the hearing was to take testimony regarding adoption of the 2024-2025 Budget. He outlined the conduct of the hearing and asked for the Staff Report.

Staff Report – Finance Director Barajas said the budget committee held a budget meeting on May 21, 2024. It was publicly noticed, and the budget committee approved the 2024-2025 budget. She is recommending the city council adopt the budget.

Testimony in Favor – None.  
Testimony in Opposition – None.  
Neutral Testimony – None.

Mayor Keefer closed the public hearing at 7:22pm.

There was no discussion by the council regarding the hearing.

#### B. Garbage Rate Increase Hearing

Mayor Keefer opened the public hearing at 7:23pm. He announced the purpose of the hearing was regarding increasing the rate structure for solid waste collection in the City of Boardman. He outlined the conduct of the hearing and asked for the staff report.

Staff Report – City Manager Hammond said this hearing is in response to Waste Connection’s presentation at the May 7, 2024 Council Meeting. The suggested increase on garbage is 37.5%. This would be just over four dollars a month more for the 90-gallon cart. He has contacted another solid waste provider in Arlington, however the provider there is unable, at this time, to provide the services Boardman would require. They may be able to do so in the future.

Testimony in Favor – None  
Testimony in Opposition – None  
Neutral Testimony – None.

Mayor Keefer closed the public hearing at 7:25pm.

Discussion – Councilor Rockwell asked if the cost of recycling would be on top of the increase proposed. He is concerned about the steep increase. City Manager Hammond said the recycling costs will be just the cost of the driver. He said Boardman has the cheapest garbage rates in the area due to the landfill being located in Morrow County. There was a brief discussion about smaller garbage cans and the senior citizen customers who are able to receive them due to availability.

## 7. PUBLIC COMMENT

#### A. Prearranged Presentation - Morrow County Schools, Boardman

Alina Chavez and Avery Campos gave an update on Sam Boardman Elementary School’s happenings.

Bella Brons and Judith Escobedo gave an update on Windy River Elementary School’s happenings.

## B. Prearranged Presentation - Cafe Cultura

Ivonne Navarro of Café Cultura screen shared a Power Point presentation regarding the proposed use of shipping containers as buildings for commercial purposes. She would like the council to consider code changes to allow them to be within the city limits. She shared statistics, photos and information in support of the request. She said Umatilla, Clackamas, Lane, and Deschutes counties all have codes allowing the use of shipping containers.

Mayor Keefer clarified when this topic was last discussed by the council, it was regarding residential and commercial uses. He is concerned about the use of shipping containers for residential. He said he was glad Ms. Navarro took time to give the presentation, he feels more comfortable about the possibility of them being used commercially.

Councilor Rockwell said the council is not anti-commercial for the use of shipping containers, but pro-business.

Councilor Pettigrew asked Ms. Navarro what is driving this request. Ms. Navarro said she wants to expand her current business into a shipping container and eventually would like to have a second and a third location using shipping containers.

## C. Prearranged Presentation - Morrow County

County Administrator Matt Jenson said the County is taking the lead in the water nitrate issue within Morrow County. They plan on holding a public meeting with property owners of the West Glen Subdivision and affected adjacent property owners to talk over options to having good drinking water. He asked the council how they feel about including options pertaining to the city being a provider of water and sewer to those residents. This could be in the form of a water district or annexation. The project may also include new roads.

Councilor Pettigrew asked why sewer would be included in the discussions. Mr. Jenson said septic systems are a contributor to the high nitrates in the water. It is not that much more expensive to add a sewer line while water lines are already being installed.

Mayor Keefer is concerned how these residents may feel. He wonders what they want. He does not want city tax payers to pay the infrastructure costs of hooking up. Mr. Jenson said there are other options, such as a Local Improvement District and grants. Mayor Keefer feels the city, county and the port should all work together on this project.

Councilor Rockwell said there is a perception out there that whatever resolution there is for good drinking water will be free to the residents.

Councilor Cuevas asked if any of the residents do not agree with one of the options, will the project still move forward. She would like to know ahead of time if connecting West Glen to city utilities will result in a utility rate increase. Mr. Jenson said that a majority vote of the residents will determine the option.

The community meeting will be in July sometime. A time and place have not yet been determined. He will let the council know when the meeting is scheduled.

## **8. ACTION ITEMS - RESOLUTIONS**

### **A. Resolution 11-2024 Adoption of 2024-2025 Budget**

Motion to approve Resolution No. 11-2024, a resolution adopting the 2024-2025 budget.

Motion made by Councilor Salata, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### **B. Resolution 12-2024 Imposing & Categorizing Taxes for 2024-2025 Fiscal Year**

Motion to approve Resolution No. 12-2024, a resolution imposing and categorizing taxes for the 2024-2025 fiscal year. Councilor Salata asked for clarification on the meaning of the resolution and if it is one that is passed every year. Finance Director Barajas said it is a resolution the council passes every year.

Motion made by Councilor Rockwell, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### **C. Resolution 13-2024 Election to Receive State Revenues**

Motion to approve Resolution No. 13-2024, a resolution electing to receive state revenues.

Motion made by Councilor Cuevas, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### **D. Resolution 14-2024 Appointing Custodial Treasurer**

Motion to approve Resolution No. 14-2024, a resolution appointing Morrow County Treasurer as custodial officer.

Motion made by Councilor Rockwell, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### **E. Resolution 15-2024 Garbage Rate Increase**

Motion to approve Resolution No. 15-2024, a resolution for increasing the rate structure for solid waste collection in the City of Boardman. motion to approve Resolution No. 15-2024, a resolution for increasing the rate structure for solid waste collection in the City of Boardman.

Motion made by Councilor Salata, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell

## **9. ACTION ITEMS - OTHER BUSINESS**

### **A. Safe Drinking Water Grant from the Oregon Business Development Department Approval and Acceptance**

City Manager Hammond explained the city applied for and was awarded this \$20,000.00 grant. A motion is needed to meet the conditions of the grant.

Motion to approve application of the FY24 Community Project Fund Boardman Business Opportunity Incubator Grant as presented in the March 7, 2023, City Council Packet and accept the FY24 Community Project Fund Boardman Business Opportunity Incubator Grant and it's conditions.

Motion made by Councilor Baumgartner, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

B. FY24 Community Project Fund-Boardman Business Opportunity Incubator

City Manager Hammond explained this grant has also been awarded in the amount of \$1.5 million. A motion is needed to meet the conditions of the grant.

Motion to approve application of the FY24 Community Project Fund Boardman Business Opportunity Incubator Grant as presented in the March 7, 2023, City Council Packet and accept the FY24 Community Project Fund Boardman Business Opportunity Incubator Grant and it's conditions.

Motion made by Councilor Cuevas, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

## 10. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. City Manager

City Manager Report

City Manager Hammond asked the council to discuss three areas of the charter for updating.

- Section 12(D) will be kept as presented.
- Chapter 24 – will be kept as presented.
- Chapter 29 – will be “felonies’ only; “Misdemeanors” will be removed.

B. City Manager - Chicken Ordinance Discussion

City Manager Hammond asked the council for their comments after reading the draft of the ordinance pertaining to chickens. Mayor Keefer would like it to be made clear that this is allowing chickens only, not all fowl. Councilor Rockwell said the language needs to be made clear on how to deal with predators. Councilor Pettigrew thinks the city is opening a can of worms. There was discussion pertaining to allowing chickens for eggs and not for slaughtering.

C. City Manager - Business License Ordinance Discussion

City Manager Hammond asked the council for their comments after reading the draft of the ordinance pertaining to business licenses. Both of these ordinances will be discussed in a community meeting to get the community's input.

9:02pm Councilor Profitt left the meeting.

Chamber of Commerce Director Torrie Griggs if this would include licensing sidewalk pop-up vendors. Planning Official McLane said it would.

There was discussion regarding which types of businesses/vendors this ordinance would regulate such as farmer's markets, community events, home-based businesses. These are all things being considered as this language is being written. Planning Official McLane said a fee structure is still being worked on as well.

### **City Manager Report Continued**

City Manager Hammond said he does not know what kind of mailboxes will be installed in neighborhoods once the new sidewalks are installed. The thought is perhaps CBU's, group mailboxes.

There is information in the council packet regarding the proposed stop light. There are some changes to the original plan. The information is clear on what those changes are.

Mayor Keefer announced there would be no more staff reports due to the lateness of the meeting.

#### **D. Councilors**

Councilor Rockwell said he appreciates the discussions happening.

#### **E. Mayor**

He said he is glad Ivonne Navarro gave the presentation tonight on shipping containers.

He asked the councilors if they see a need to move the July 2, 2024, meeting, since it was 2 days before the 4th of July holiday. There was consensus to keep the meeting on July 2, 2024.

## **11. ADJOURNMENT**

The meeting was adjourned at 9:14pm.

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Paul Keefer – Mayor

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Amanda Mickles – City Clerk

Meeting Minutes Prepared by Jackie McCauley