

City Manager June Report

The following June report will give an overview of the objectives accomplished this past month, as well as future plans:

1. Field House building management and coordination of use discussion.
2. Our City Clerk, Amanda Mickles, recently attended the International Institute of Municipal Clerks. During this training she learned the best practices in the State of Oregon regarding meeting minutes. Currently, we are using detailed/summary minutes to recap our meetings. Through the use of our recording practices it is recommended that we transition to Action minutes.
3. Due to the recent garbage rate increase our voucher program cost increased significantly. In 2023 the total expense did not exceed \$9,000 (358 vouchers). For April and May the payment was over \$16,000 (227 vouchers).
4. ICMA is the International County/City Manager Association. This is the largest conference for local government managers. Their 2024 conference will be held in Pittsburgh PA September 21-25. The conference is an excellent forum for reviewing current issues that impact local governments and to further training of administrative staff. **Cost rate- Flight/Hotel \$2051~ and Conference cost \$1625.**
5. City Manager Evaluation set for executive session August 6th.
6. On the corner of SW Front and S Main the city has an antique wagon. I would like to discuss the future of this artifact.
7. On June 24th the city held a community input session regarding potential additions to our Municipal Code, specifically Chicken and Business licenses.
8. Safety Update:
 - a. Safety Committee attended annual Blue Mountain safety conference in Pendleton.
 - b. The city held our annual Evacuation Training and review.
9. Community Outreach....(This will be a regular section that I will include with each report. This is a way for myself and the council to keep in mind the importance of ongoing outreach to our community and highlight what has been done and will be upcoming for the future.)
 - A. CREZ Meeting
 - B. Blue Mountain Safety Conference
 - C. Morrow County School District
 - D. Workforce Housing
 - E. (CHIP) of Morrow County
 - F. Morrow County Water Mtg
 - G. Project Developers
 - H. RHS Compost Recycling
 - I. Boardman Community Development Association
 - J. Nextiva Phone Company
 - K. Land Use Planning Consultants
 - L. Chemeketa Community College
 - M. Chamber Luncheon
 - N. West of West Architecture
 - O. SDC Reengagement Mtg
 - P. Representative Greg Smith
 - Q. OCCMA Conference
 - R. Boardman Healthy Community Project Meeting

CAPITAL IMPROVEMENT PROJECTS

2024-25

General

BPA Greenspace
Surplus Old City Shop

Planning

Economic Opportunity Analysis
Transportation System Plan
Parks Master Plan
Development Code
Municipal Code
Housing Need Analysis

Public Works

Maintenance Shop

Streets/Sidewalk

SE Front St
Wilson & Faler Sidewalk
S Main
Boardman Ave & N Main

Water/Wastewater

Bio Solids Removal
Headworks Screen & Septage Receiving
NW Columbia Ave

PROGRESS

Obtaining BPA final approval
Need council resolution

Obtaining quotes and selection
In beginning stage of development
Obtaining quotes and selection
Obtaining quotes and selection
In house project
Waiting for state final requirements

Site design

Construction underway
Going out for bid
Developing scope
In approval process

Summer project
Ordered headworks
Construction underway