

**MEMORANDUM**

To: Mayor Keefer and City Council  
From: Carla McLane, Planning Official  
Date: January 23, 2026  
RE: Housing Capacity Analysis (HCA)  
Appointment of the Public Advisory Committee (PAC)

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The Housing Capacity Analysis (HCA) is now underway. An important component is to appoint the Public Advisory Committee (PAC) for this work. The list below represents input from the selected contractor, planning staff, and the City Manager and includes individuals from a variety of organizations as well as some citizens to serve in this important role. The requested action is to appoint this slate of individuals to the HCA PAC.

NAME	REPRESENTING
TBD	Boardman City Council
Rod Taylor	Boardman Planning Commission
Juan Reyna	Farm Worker Housing
Dan McCarty	Local Landowner
Travis Hyder	POM Employers Representative
Vivi Torres	First Time Home Buyer Representative
Good Shepherd Representative	Healthcare Provider
Dan Deltoso	Head Start/Low Income Sector
Karen Guillen-Chapman	DLCD Housing
Dawn Hert	DLCD Regional Representative

Proposed Motion:

“I move to appoint \_\_\_\_\_(Councilor), Rod Taylor, Juan Reyna, Dan McCarty, Travis Hyder, Vivi Torres, a Representative of Good Shepherd, Dan Deltoso, Karen Guillen-Chapman, and Dawn Hert to the Housing Capacity Analysis Public Advisory Committee to serve in an advisory capacity to the City Council for the duration of the development of the Housing Capacity Analysis which is anticipated to be completed by the fall of 2026.“

Please reach out if you have any questions. Thanks much.

