



CITY COUNCIL MEETING

January 06, 2026 at 7:10 PM

Boardman City Hall Council Chambers MINUTES

1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:10 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Karen Pettigrew

Councilors Absent: Councilor Richard Rockwell

4. APPROVAL OF MINUTES

A. City Council Workshop Minutes December 2, 2025 – Timestamp 1:20

Motion to approve the City Council Workshop Meeting Minutes December 2, 2025 as presented.

Motion made by Councilor Baumgartner, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

B. City Council Meeting Minutes December 2, 2025 – Timestamp 1:42

Motion to approve the City Council Meeting Minutes December 2, 2025 as presented.

Motion made by Councilor Salata, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

5. FINANCIAL REPORT

A. Financial Report - November 2025 – Timestamp 2:01

Finance Director Barajas gave the staff report.

6. FORMAL PROCEEDINGS

A. Public Hearing - Appeal Decision 25-000761 (Dog) – Timestamp 5:09

Mayor Keefer opened the public hearing at 7:16 PM.

Mayor Keefer asked Councilors to disclose any conflict of interest. There were none.

Code Compliance Officer Norma Ayala gave the staff report.

Mayor Keefer asked for testimony in favor of the appeal. There was none.

Mayor Keefer asked for testimony in opposition of the appeal. Jesus Zuniga and Rosa Zuniga gave testimony.

Mayor Keefer asked for neutral testimony. There was none.

Mayor Keefer closed the public hearing at 7:41 PM.

Motion to deny the appeal of the Classification of Aggressive Dog for License #DOG24-000050 as recommended and presented by staff in the Findings of Fact.

Motion made by Councilor Profitt, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

7. PUBLIC COMMENT – Timestamp 36:12

A. Prearranged Presentation - Morrow County Schools, Boardman

There was none.

B. Report Only - Chamber/BCDA Report December 2025

8. ACTION ITEMS - ORDINANCES

A. Ordinance 1-2026 An Ordinance Amending the Boardman Municipal Code, Chapter 1.20 Code Compliance/Animal Control Program Policies by Amending Section 1.20.030 – Timestamp 36:32

Motion to approve the reading by title only of Ordinance 1-2026 an Ordinance amending the Boardman Municipal Code, Chapter 1.20 Code Compliance/Animal Control Program Policies by amending Section 1.20.030.

Motion made by Councilor Salata, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

City Manager read the title.

Motion to adopt Ordinance 1-2026 an Ordinance amending the Boardman Municipal Code, Chapter 1.20 Code Compliance/Animal Control Program Policies by amending Section 1.20.030.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

B. Ordinance 2-2026 An Ordinance Amending the Boardman Municipal Code Title 12 Streets, Sidewalks and Public Places by Amending Chapter 12.04 Sidewalk Construction and Maintenance and Chapter 12.12 Streets and Curbs, and adding Chapter 12.20 Drainage Swale Construction and Maintenance – Timestamp 39:56

Motion to approve the reading by title only of Ordinance 2-2026 An Ordinance Amending the Boardman Municipal Code Title 12 Streets, Sidewalks and Public Places by Amending Chapter 12.04 Sidewalk Construction and Maintenance and Chapter 12.12 Streets and Curbs and adding Chapter 12.20 Drainage Swale Construction and Maintenance.

Motion made by Councilor Profitt, Seconded by Councilor Salata.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

City Manager Hammond read the title.

Motion to adopt Ordinance 2-2026 An Ordinance Amending the Boardman Municipal Code Title 12 Streets, Sidewalks and Public Places by Amending Chapter 12.04

Sidewalk Construction and Maintenance and Chapter 12.12 Streets and Curbs and adding Chapter 12.20 Drainage Swale Construction and Maintenance.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

9. ACTION ITEMS - RESOLUTIONS

A. Resolution 30-2025 Adopting Curbside Recycling Service Rates – Timestamp 43:52

Motion to approve Resolution 30-2025 a resolution adopting curbside recycling service rates.

Motion made by Mayor Keefer, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

B. Resolution 1-2026 Declaring Surplus Property - Personal Property – Timestamp 53:53

Motion to approve Resolution 1-2026 A Resolution Declaring City of Boardman Personal Property as Excess.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

C. Resolution 2-2026 A Resolution Accepting The Sale Proceeds Of The Tower Road Property And Making An Appropriation From Those Proceeds – Timestamp 56:20

Motion to approve Resolution 2-2026 A resolution accepting the sale proceeds of the Tower Road property and making an appropriation from those proceeds.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

D. Resolution 3-2026 Establishing Framework for City Committees and Commissions

Mayor Keefer stated this Resolution has been removed from the agenda.

10. ACTION ITEMS - OTHER BUSINESS

A. Election of Council President – Timestamp 1:01:04

Motion to appoint Cristina Cuevas as Council President for the 2026 year.

Motion made by Councilor Salata, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

B. Appoint 2026-27 Budget Officer – Timestamp 1:02:59

Motion to appoint Finance Director Marta Barajas as the Budget Officer for the City of Boardman.

Motion made by Councilor Baumgartner, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

C. Approve 2026-27 Budget Calendar – Timestamp 1:03:21

Motion to approve the 2026-2027 Budget Calendar for the City of Boardman.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

D. Budget Committee Members Appointment – Timestamp 1:03:39

Motion to appoint Alit Rosales to the Budget Committee, term ending December 31, 2027.

Motion made by Councilor Profitt.

Motion died.

Motion to appoint Alejandra Mendoza to the Budget Committee, term ending December 31, 2028.

Motion made by Councilor Baumgartner, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

Motion to appoint Ariana Andrews to the Budget Committee, term ending December 31, 2027.

Motion made by Mayor Keefer, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

Motion to appoint Marie Shimer to the Budget Committee, term ending December 31, 2028.

Motion made by Councilor Cuevas, Seconded by Councilor Pettigrew.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Cuevas, Councilor Pettigrew

Voting Nay: Councilor Salata

E. Fire Safety Committee Appointment – Timestamp 1:09:56

Motion to appoint Local Resident Joe Wightman, Morrow County Weed Program Manager Corey Sweeney, and a representative from the Boardman City Council, Boardman Public Works, Boardman Police Department, Boardman Fire & Rescue District, Boardman Code Enforcement to the Fire Safety Committee, beginning January 7, 2026, term ending June 1, 2026.

Motion made by Councilor Profitt, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

F. Port of Morrow Lease Agreement - Kunze Lane – Timestamp 1:11:27

Motion to authorize the City Manager to negotiate and sign a lease agreement with the Port of Morrow to use City-owned property off Kunze Lane for a pump station, with legal review by the City Attorney.

Motion made by Councilor Profitt, Seconded by Councilor Cuevas.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

G. Joint Letter of Intent with Morrow County for Circuit Court Annex – Timestamp 1:13:09

Motion to authorize the City Manager to draft and sign a letter of intent, in coordination with the Morrow County Administrator, to Judge Hill and Judge Temple requesting the establishment of a Circuit Court annex within Boardman.

Motion made by Councilor Cuevas, Seconded by Councilor Profitt.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Pettigrew

11. OTHER PUBLIC COMMENT – Timestamp 1:16:03

Austin Woody gave comment.

A. Public Comment - Email D. Anderson

12. DOCUMENT SIGNATURES

13. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. Police Report – Timestamp 1:20:25

Police Chief Stokoe gave his report.

B. Building Department Report – Timestamp 1:22:38

Building Official McIntire gave his report.

C. Public Works Department Report – Timestamp 1:24:08

Public Works Director Drago gave his report.

D. Planning Department – Timestamp 1:29:15

Planning Official McLane gave her report.

E. Committee Reports – Timestamp 1:29:48

Housing Committee gave update on their next meeting.

F. City Manager – Timestamp 1:30:26

City Manager Hammond gave his report.

G. Councilors – Timestamp 1:34:59

Councilors gave comment.

H. Mayor

Mayor Keefer had no comment.

14. ADJOURNMENT

Mayor Keefer adjourned the meeting at 8:48 PM.

Paul Keefer, Mayor

Amanda Mickles, City Clerk