

## Chapter X.XX ADDRESSING OF STRUCTURES

### Sections:

#### X.XX.XXX Purpose.

To establish and enforce a permanent, systematic and Citywide address and street naming system that is necessary for the protection of health, safety, and welfare of the residents of the City. A systematic addressing plan will facilitate the location by emergency services and others of dwellings, businesses, and other buildings of interest and importance by a site address and identifiable street name. Naming or renaming private lanes or public roads not currently in the City's maintenance system shall not mean that the City accepts or will maintain these streets or roads.

#### X.XX.XXX Uniform System.

All streets shall be designated and all structures fronting on streets, except accessory structures, shall be numbered in accordance with this chapter and the maps and plans on file in the office of the City Planner or designee.

#### X.XX.XXX Base Lines.

Main Street shall be the north-south base line; Interstate 84 shall constitute the east-west base line for the establishment of quadrants, with each base line extended to the city limits.

#### X.X.XXX Suffixes.

(A) All streets running northerly and southerly shall be denominated by numbers, that is, First Street, and shall be designated as "streets".

(B) A street lying between numbered streets shall be denominated by number and designated "place", for example, First Place. The exception being the street network south of Interstate 84 that was in place at the time this Ordinance was adopted with names including Olson, Anderson, Tatone, Falser, and Juniper. This Ordinance also will change the designator of those and other streets that run northerly and southerly to "street".

(C) All streets running in an easterly and westerly direction shall be named and designated "drives," "avenues," or "boulevards." "Drives" and "avenues" will typically run for several blocks while "boulevards" are designed to run for a significant length. Examples of "drives" and "avenues" include Columbia Avenue, Marine Drive and Willo Fork Drive. "Boulevards" include Oregon Trail, Wilson, and Kunze within the City Limits.

(D) Circular and semi-circular streets shall be designated as "courts."

(E) Streets that connect twice to a single "street," "avenue," "drive," or "boulevard" shall be designated as "loops."

#### X.XX.XXX Prefixes.

To indicate the general location of any street, it shall bear the prefix of the quadrant in which it is located, for example, "N.E. Third Street"; and for the same purpose, each drive, avenue, or boulevard shall bear the prefix of the half in which it is located, for example, "East Hurlburt Avenue."

#### X.XX.XXX Street Naming.

The City Administrator shall approve all street names proposed on subdivision plats or requested by property owners, based on the standards set forth in this Article. At the City Administrator's discretion, a street naming proposal may be referred to the City Council for decision. Any affected party may appeal the City Administrator's decision to the City Council.

- A. Existing street names shall be retained, modified as to directional reference, and extended when appropriate to the urban growth boundary area.
- B. When a street crosses jurisdiction lines, the existing street name shall be maintained unless the City and neighboring jurisdiction agree to a change in name.
- C. Streets shall have the same name throughout their entire length except that:
  - 1. A separate name for a street segment may be applied if there is a major direction change and at least three (3) buildings require an address on that segment.
  - 2. The street is interrupted or separated by a major barrier such as a major highway or topographical feature, where street connection is unlikely and confusion would be minimized by
- D. The proposed street name shall be limited by a maximum of fifteen (15) letters and shall not duplicate or sound similar to a street name within the City.
- E. Street names shall utilize and maintain historical references when possible.
- F. Private lanes with three (3) or more buildings may be named in accordance with provisions of this Article. The cost and maintenance of a street sign shall be the responsibility of the property owners abutting the private lane.

#### X.XX.XXX Changes to Street Names.

A change to a street name may be initiated by the City or other public agency or by an abutting property owner. The City Administrator may approve a change to a street name if requested by all property owners abutting the street and if the proposed name complies with standards of Section X.XX.XXX of this Article and other provisions of this Code. Abutting property owners shall pay any costs relating to the name change, including the cost of a new street sign.

#### X.XX.XXX Numbering of Structures.

A structure fronting a street shall be numbered as follows:

- (A) Even numbers shall be assigned to structures on the north side of streets directionally running east and west and on the west side of streets directionally running north and south. Odd numbers shall be assigned to structures on the south side of streets directionally running east and west and on the west side of streets directionally running north and south.
- (B) Numbers shall be fixed by grids as established by the maps and plans on file in the office of the City Planner or designee. Whenever feasible, each grid section shall encompass a square block and each grid's length shall be allowed 100 numbers. Numbers shall run consecutively with a new 100, starting at each grid line.
- (C) Owner(s) of groups of dwelling units may place an assigned number upon the principal building or office of the group and use numbers or letters to designate each of the units as may be required.

#### X.XX.XXX Address System.

The City Administrator shall assign addresses to all new buildings and structures within the City in accordance with standards of this Article. Address numbers shall be displayed on a building or structure in a manner, form, and size that is clearly visible from the public street.

A. Consistent With Current System: All addresses assigned within the City shall be numbered consistent with the current numbering system and generally based upon a grid established by the base lines and following the established block pattern in the older part of City, with the number "1" beginning at the base line and extending east-west from the base line.

B. Numbers Assigned: A number shall be assigned for each building or structure, with one number for each ten feet (10') of frontage.

C. Consecutive: All numbers shall run consecutively.

D. Blocks: A new "100" shall begin with each block or approximately every two hundred feet (200'). Ease of locating a lot or building shall guide establishing a new address, rather than strict adherence to an arbitrary grid pattern.

E. Even, Odd Numbers: Lots or buildings on the south and west side of each street shall bear even numbers and on the north and east side shall bear odd numbers.

F. Annexed Properties: Annexed properties shall change addresses to become consistent to the City's addressing system.

#### X.XX.XXX Address Changes.

The City or other agency or a property owner may request a change of address number. The City Administrator may grant the request if it is consistent with the standards of this Article. The City Administrator may refer any request for change of address number to the City Council for decision and any decision of the City Administrator may be appealed to the City Council.

#### X.XX.XXX Authority to Assign Numbers.

In conformity with the provisions of this subchapter, the City Planner or designee shall assign numbers to all structures now or hereafter to be constructed. A person who obtains a Development Review permit for construction of a new building shall, at the time of application of the permit, shall also apply for an Access and Address in conformance with the Development Code.

#### X.XX.XXX Location and Type of Numbers.

Numbers assigned shall be at least 3 1/2 inches high including background and shall be of a nature, including lighting, and location as to be easily legible from the center line of the street, and shall be installed within 60 days from the date of issue of the number.

#### X.XX.XXX Notification.

Notification of naming or renaming of streets and the issuance of addresses shall be sent to the following, and any other agencies or jurisdictions deemed necessary:

- A. Public Works Department.

- B. Assessor's office.
- C. Post office.
- D. County Clerk's office.
- E. Utility companies including, but not limited to, telephone, electrical service provider, gas company, sewer and water districts, and television cable company.
- F. Affected Fire Department or district.
- G. Local school district.
- H. County Surveyor.
- I. Police agency.
- J. 911 dispatch.
- K. Building Department.
- L. Hospital(s).
- M. Ambulance services.