

MEMORANDUM

To: Mayor Keefer and members of the City Council
cc: Brandon Hammond, City Manager
From: Carla McLane, Planning Official
Date: December 30, 2024
RE: Addressing Ordinance

It has come to my attention that Boardman does not have an Ordinance that regulates how addressing occurs. Such an Ordinance would dictate baselines, suffixes (street, avenue, boulevard, etc), prefixes or directionals, street name requirements, how to change a street name, how numbers are assigned and should be posted, and other requirements to carry out the issuance and management of addresses. This proposed Ordinance is designed to address a variety of problems and to create a system to issue addresses going forward.

The draft attached to this memorandum also been provided to the users of our addressing system: the Police chief, the Fire Chief and Fire Marshall, the Sheriff's Office, and the local Post Master. With nearly 20 years of experience in issuing addresses in Morrow County, most residents and users of the addressing system believe that its primary purpose is to allow FedEx and Amazon to get packages to their door. The real reason that addressing exists is to ensure that in times of emergency first responders can find you at the address you share within the E911 system.

This is an early heads up that work is needed in this process and this Ordinance will only be a first step. Once adopted there will be many residents and businesses that will see a change to their address whether it be a prefix or suffix or even a change in number. My intent is that, going forward, there will be fewer mistakes made when issuing addresses and that emergency services will have an easier time navigating Boardman to get them where they need to be in time of emergency.

Please reach out with any questions or concerns.