

AGENDA BILL

Urban Renewal Agency Meeting – March 3, 2026

Subject: URA Resolution 1-2026 A resolution amending governance and administrative policy

Category: Action Items- Resolutions

Staff Contacts: Brandon Hammond, City Manager

Summary:

Boardman Urban Renewal Agency Resolution 1-2026 amends and updates the Agency's governance and administrative policy, replacing the policy previously adopted in Resolution 1-2009. It reaffirms that the City's Mayor and Council serve as the Agency's governing body (the Commission), sets the Agency's office at Boardman City Hall, and states the Agency will generally follow the City's council rules where appropriate. The resolution also establishes that Agency meetings will be held at 7:00 p.m. on the first Tuesday of the month as needed (with special meetings allowed), designates key roles (Chair, Vice-Chair, Clerk), and provides for appointment of an Executive Officer (who will also serve as the Registered Agent) and a Budget Officer. Finally, it confirms the City of Boardman Budget Committee will serve as the Agency's Budget Committee and that the Agency will follow the annually adopted budget calendar, and it formally repeals the prior 2009 governance policy.

Attachments:

URA Resolution 1-2026

Budget/Fiscal Impact: NA

Recommendation: Approve

Proposed Council Motion:

I move to approve Resolution 1-2026 a resolution amending governance and administrative policy.