



CITY COUNCIL WORKSHOP

February 06, 2024 at 6:00 PM

Boardman City Hall Council Chambers
MINUTES

1. CALL TO ORDER

Mayor Keefer called the City Council Workshop to order at 6:01 PM.

2. FLAG SALUTE

3. ROLL CALL/EXCUSED ABSENCES

PRESENT: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, and Councilor Karen Pettigrew.

Staff Present: City Manager Brandon Hammond, City Clerk Amanda Mickles, Building Clerk Jackie McCauley.

Audience: George Shimer - Boardman Park & Recreation District

4. REPORTS, CORRESPONDENCE, AND DISCUSSION

A. City of Boardman Charter of 1985

City Manager Hammond starts by saying page one of the packet is a general timeline for meetings and events leading up to finalizing the Charter update by the August 27th deadline to get the new Charter on the November ballot. All proposed language changes will go to City attorneys for final review. This is the time to go through the charter one section at a time to discuss any proposed changes.

Mayor Keefer stated he likes how the League of Oregon Cities (LOC) model cleans up and aligns with the state's charter, Councilor Baumgartner agreed. Councilor Salata stated he went through the whole document and chose which version of each section he liked better, item by item. The council decided to discuss each section as they work their way through the document.

Page 1 - Preamble - general consensus is to use the LOC model.

Section 1 - Title of enactment - general consensus is to use the LOC model as it is easier to understand.

Section 2 - Name of City - general consensus is to use the LOC model.

Section 3 - Boundaries - general consensus is to use the LOC model.

Section 4 - Powers of the City - general consensus is to use the LOC model.

Section 5 - Construction of Charter - general consensus is to use the LOC model.

Not currently in the Charter - Distribution - general consensus is to add the LOC model to the charter.

Section 6 - Where Powers Vested - "General Powers and Duties" general consensus is to use the LOC model.

Section 7 - Council - general consensus is to use the current Charter language. There was discussion around definitions of the words elected and appointed, citizens elect to vacant positions during the election cycle, the City Council appoints in case of vacancy. Nominations are not accepted for the vacancies, an individual must apply.

Section 8 - Council Members - general consensus is to use the current Charter language.

Section 9 - Mayor - general consensus is to use the LOC model.

Section 10 - Appointment of Officers - City Manager Hammond will get further information about what the officers means. Council does not hire the recorder, the City Manager hires a clerk.

Section 11 - Salaries - City Manager Hammond will clarify the language addition for the Merit Systems as this is not something the City currently practices. Discussion was around the possibility of demotion, suspension, layoff or dismissal of an employee. Mayor Keefer stated he feels like this is overstepping on their part. An information update to any issues arising would be appropriate, but being part of the process would be inappropriate on the Council's part. Councilor Cuevas stated it says the council will determine the rules governing those areas, not that the council would act on any portion.

Section 12 - Qualifications of Officers - general consensus is to use the LOC model. There was a clarification of the reasoning behind this section. Councilors explained a person should not be on the council and be a city employee. Mayor Keefer stated the Ethics Commission says they can be both. Councilor Salata asked if the Ethics Commission is what governs the City. Councilor Pettigrew clarified the Charter is what governs the council, the ethics commission is there for the community to ensure the council is acting appropriately.

Section 13 - Meetings - general consensus is to use the LOC model.

Section 14 - Quorum - general consensus is to use the LOC model. With clarification of section 7.9 referenced in LOC model. The referenced section refers to vacancies on the council referred to in section 30 of the current charter.

Section 15 - Record of Proceedings - general consensus is to use the LOC model.

Section 16 - Meetings to be in Public - City Manager Hammond will get more information since the LOC model does not have anything.

Section 17 - Mayor's Functions at Council Meetings - general consensus is to use the LOC model.

Section 18 - President of the Council - general consensus is to use the current charter and include the language from the LOC model.

Section 19 - Vote Required - general consensus is to use the LOC model.

Not currently in the Charter - Rules - the council would like further information on whether this needs to be added to the charter or not.

Section 20 - Mayor - general consensus is to use the current charter.

Section 21 - Recorder - general consensus is to remove this section as it specifies a certain position, when the charter already states the meeting must be recorded and the job description of the City Clerk is to be present to record meetings.

5. ADJOURNMENT

Mayor Keefer adjourned the City Council Workshop at 6:52 PM.

Paul Keefer – Mayor

Amanda Mickles – City Clerk