



# CITY COUNCIL MEETING W/PUBLIC HEARING & EXECUTIVE SESSION

May 06, 2025 at 7:00 PM

Boardman City Hall Council Chambers

## MINUTES

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### 1. CALL TO ORDER

Mayor Keefer called the meeting to order at 7:00 PM

### 2. FLAG SALUTE

### 3. ROLL CALL/EXCUSED ABSENCES

Councilors Present: Mayor Paul Keefer, Councilor Heather Baumgartner, Councilor Brenda Profitt, Councilor Ethan Salata, Councilor Cristina Cuevas, Councilor Richard Rockwell, Councilor Karen Pettigrew

### 4. APPROVAL OF MINUTES

A. City Council Meeting Minutes, April 1, 2025 - Timestamp 1:06

Motion to approve the minutes of April 1, 2025 City Council Regular Meeting as presented.

Motion made by Councilor Salata, Seconded by Councilor Baumgartner.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

### 5. FINANCIAL REPORT

A. Financial Report - March 2025 - Timestamp 1:33

Finance Director Barajas gave the report.

B. Purchasing Policy Discussion - Timestamp 5:16

City Manager Hammond introduced Esin Onart of Beery Elsner & Hammond, LLP to discuss the proposed purchasing policy.

### 6. FORMAL PROCEEDINGS

A. Supplemental Budget Hearing FY 2024-25 - Timestamp 21:55

Mayor Keefer opened the public hearing at 7:22 PM.

Finance Director gave the staff report.

Mayor Keefer asked for any testimony in favor of the action, against the action, or neutral testimony. There was none.

Mayor Keefer closed the public hearing at 7:33 PM.

Councilors had discussion and asked clarifying questions.

### 7. PUBLIC COMMENT

- A. Prearranged Presentation - Morrow County Schools, Boardman - Timestamp 42:34  
Students from Sam Boardman and Windy River Elementary Schools gave an update on current school happenings.
- B. Report Only - Chamber/BCDA Report, April 2025

## **8. ACTION ITEMS - RESOLUTIONS**

- A. Resolution 11-2025 Declaring Surplus Personal Property - Timestamp 48:33  
Motion to approve Resolution 11-2025 a resolution declaring City of Boardman public property as excess.  
Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.  
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew
- B. Resolution 12-2025 Supplemental Budget Fiscal Year 2024-25 - Timestamp 49:47  
Motion to approve Resolution 12-2025 a resolution to adopt the Supplemental City Budget for fiscal year 2024-2025.  
Motion made by Councilor Baumgartner, Seconded by Councilor Salata.  
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

## **9. ACTION ITEMS - OTHER BUSINESS**

- A. Capital Improvement Plan Adoption - Timestamp 53:02  
Motion to adopt the City of Boardman Capital Improvement Plan understanding it is a guide of future projects. The projects to be carried out as determined by priority and financial availability, as delineated in each years' budget.  
Motion made by Councilor Profitt, Seconded by Councilor Rockwell.  
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew
- B. IGA - Boardman Park & Rec District - Timestamp 55:27  
Motion to approve City Manager Hammond sign the intergovernmental agreement with the Boardman Park and Recreation District.  
Motion made by Councilor Cuevas, Seconded by Councilor Rockwell.  
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew
- C. Boardman Housing Initiative – RFQ - Timestamp 56:22  
Motion to approve City Manager Hammond to develop and enter into a contract for the management of the funding process of the Boardman Housing Initiative, after the 7 day protest period has ended.  
Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.  
Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew
- D. Letter of Support - Morrow County School District Bond Measure 25-104 - Timestamp 1:05:57  
Councilors voiced opinion to the requested letter of support.

**10. OTHER PUBLIC COMMENT – Timestamp 1:22:22**

Victor Scott with concerns of various issues

**11. DOCUMENT SIGNATURES**

**12. REPORTS, CORRESPONDENCE, AND DISCUSSION**

A. Police Report - Timestamp 1:30:30

Police Chief Stokoe gave his staff report.

B. Building Department Report - Timestamp 1:33:34

Building Official McIntire gave his staff report.

C. Public Works Department Report - Timestamp 1:34:47

Public Works Director Drago gave his staff report.

D. Planning Official Report - Timestamp 1:41:10

Planning Official McLane gave her staff report.

E. Committee Reports - There were none.

F. City Manager - Timestamp 1:43:55

City Manager Hammond gave his staff report.

G. Councilors - Timestamp 1:50:17

Councilors gave comment.

H. Mayor - Timestamp 1:53:34

Mayor Keefer gave comment.

**13. EXECUTIVE SESSION – Timestamp 1:55:05**

A. Executive Session - ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions

Mayor Keefer paused the regular meeting at 8:56 PM.

**14. ACTION ITEMS - OTHER BUSINESS**

A. Executive Session Decision

Mayor Keefer resumed the regular meeting at 9:16 PM.

Motion to allow City Manager Hammond to enter into negotiations to purchase properties located at 4N 25E 09DA lots 800, 100, and 101.

Motion made by Councilor Baumgartner, Seconded by Councilor Rockwell.

Voting Yea: Mayor Keefer, Councilor Baumgartner, Councilor Profitt, Councilor Salata, Councilor Cuevas, Councilor Rockwell, Councilor Pettigrew

**15. ADJOURNMENT**

Mayor Keefer adjourned the meeting at 9:17 PM.

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Paul Keefer, Mayor

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Amanda Mickles, City Clerk