

TOWN COUNCIL STAFF

REPORT

Public Services Department



MEETING DATE:	September 09, 2025
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**

- **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
- **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
- **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.

2. **FACILITIES**

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

3. **PARKS**

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.

4. ADDITIONAL ACTIVITIES

- Working on wood replacement for bench to be installed at Town Hall
- Town Hall Roof top HVAC unit repaired
- Town Hall Court area HVAC unit repaired
- Replaced ceiling tiles at Town Hall
- Cleaned mini split filters and replaced at Garvin Garvey House
- Repaired lights at Calhoun Dock & bulkhead
- Oscar Frazier & DuBois restroom repairs
- Started up new HVAC unit in LEC Evidence area
- Window tint at DRC office doors
- Sign repair at Oyster Factory
- Re-contoured and graded Stormwater parking lot
- Toilet repair Martin family park
- New fence at Pritchard Pocket Park
- Repainted sign for Calhoun & Green
- Installed new Trash Receptacles at Oscar Frazier Pavillion
- Replaced A/C unit in LEC "Q" Shed
- Hardware installation at DRCI
- Formed & poured concrete pad for new bench at Town Hall
- Installed new bench for Bus stop at Town Hall
- Assembled and installed new desk at Stormwater Building
- Dock repairs at Oyster Factory Dock
- Setup temp AC units for Town Hall Court Offices while we wait for parts to repair unit
- HVAC repairs at Town Hall completed
- Re-installed two in-street crosswalk signs on Bruin Rd
- Removed dead tree at Dubois Lane near May River Rd
- Move wall mounted TV's at LEC
- Replaced two light fixtures at Jennie
- Fence repair at Dubois Ln- tree limb fell and damaged
- Filled sink hole at edge of pavement on Goethe Rd near Bluffton Pkwy
- Straighten up sign at Wharf and 46
- Cleared access path on Town Owned property behind Bluffton Park Town Houses off Sugar Maple Street and Sugar Maple Lane
- Removed Independence banners & installed Back to School Banners
- Installed new fence at bluff of Pritchard Pocket Park
- Prepped Street signs for Buckwalter Place for new printing
- Replaced cross walk pylon on Mellichamp
- Painted columns at Town Hall

- Fixed table in Town Managers office
- Replaced all flush valves at Martin Family Park restrooms
- Replaced two interior lights in Stormwater Building
- Replaced damaged electrical box at Oyster Factory Pavillion
- Removed hornets' nest at New Riverside Barn Park (Owl & back pavilion)
- Set new pots at May River Rd across from Dollar General
- Graded along Oyster Factory Boat Ramp
- Cut roadsides along New Riverside Barn Park
- Graded Pritchard Street (South end)

5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set up and support for the following events:
 - Farmers Market at Martin Family Park (x4)
 - Supported Back-to-School Fun Day

6. EQUIPMENT MAINTENANCE AND REPAIR

- Ordered parts for Ford Ranger
- Serviced Exmark Batwing Mower
- Installed roof ladder rack on new van
- Started upfit of interior for new van
- Serviced and changed blades on Kubota ZG327 mower
- Belt pully repairs and replacement on Batwing mower
- Picked up Genie lift from repair show in Savannah
- Repaired ignition on the Ford Ranger
- Worked on Toyota Tundra
- Service to Nifty lift
- Replaced muffler on Kubota UTV
- Finished repairs on Toyota Tundra
- Installed new tires on Kubota mower

7. TRAINING

- Staff completed weekly training topics

8. BEAUTIFICATION COMMITTEE

- August Cancellation Notice Attached

9. ATTACHMENTS

- Public Services Monthly Cost Report - Below

Public Services Monthly Cost Reports – August 2025 *(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$18,188.00
PARKS	\$20,818.00
ROADS AND TRAILS	\$8,139.00
SPECIAL EVENTS	\$400.00



PUBLIC NOTICE

The Beautification Committee (BC)
Meeting scheduled for

Thursday, August 21, 2025 at 9:00 a.m.

Has been CANCELED
due to a lack of agenda items.

The next meeting is scheduled for Thursday,
September 18, 2025.

If you have questions, please contact
Public Services at: 843-706-4582