

TOWN COUNCIL

STAFF REPORT

Projects and Watershed Resilience Department



MEETING DATE:	September 9, 2025
PROJECT:	Consideration of a Resolution Authorizing Acceptance of Easement Donations from Property Owners Necessary to Complete the Bridge Street Streetscape Project
PROJECT MANAGER:	Kimberly Washok-Jones, Director of Projects and Watershed Resilience

REQUEST: Town Staff requests Town Council approve the Resolution (Attachment 1) authorizing the acceptance of easement donations for the purpose of completing the Bridge Street Streetscape Project.

BACKGROUND: With the approval of the Fiscal Year 2025-2026 Strategic Plan, Staff continues with the planning of the Bridge Street Streetscape Project. The acquisition of these easements is necessary to complete roadway, sidewalk, drainage and lighting improvements from Thomas Heyward Street to Calhoun Street. Sample Easements are included as Attachment 2.

NEXT STEPS:

1. Town Council approves the acceptance of the easement donations.
2. Town Manager executes easements.
3. Recording of easements.

SUMMARY: Town Staff requests Town Council accept the donations of the easements and authorizes the Town Manager and Staff to take such actions as are necessary to complete the acceptance of the easement donations.

ATTACHMENTS:

1. Resolution
2. Sample Easements
3. Proposed Motion