

## TOWN COUNCIL

### STAFF REPORT

#### Public Services Department



<b>MEETING DATE:</b>	November 12, 2024
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Larry Beckler, Director of Public Services

#### PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
  - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
  - **Ditch Inspections** - Performed ditch inspections
    - Arrow ditch (2,569 LF)
    - Red Cedar ditch (966 LF)
    - Buck Island roadside ditch (15,926 LF)
    - Simmonsville roadside ditch (13,792 LF)
  - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
  - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

### 3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

### 4. ADDITIONAL ACTIVITIES

- TS Helene Clean
- Dubois Park Pavilion Rebuild: Completed
- New landscape install & turf at DuBois Park
- Installed two back flow preventers for CIP at Splash Pad
- Removed downed tree on Calhoun Street
- Located and labeled electrical circuits @ Martin Family & DuBois
- Replaced sensor & element on generator block heater at LEC
- Removed fallen limb at Police Substation
- Replaced broken window at Rotary
- Oyster Factory Dock repair floating dock “P” profile Rub rail molding
- New Riverside Trail Restrooms pump out septic tank vault
- Installed new Dutch-door at Evidence in Law Enforcement Center
- Fixed condensation leak at LEC
- Installed Banner for Arts and Seafood Festival
- Tree down Bridge Street – cut & Remove
- Tree limb down on Oyster Factory – cut & remove
- Fire Protection Inspections completed at Town Hall and LEC (Coastal Pipe & Fire)

### 5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for following events:
  - Blufftember Fest-Oyster Factory
  - Martin & Wright Family for wedding event
  - Martin & Wright & Oyster Factory parks for Arts & Seafood Fest
  - Groundbreaking DRCI Buckwalter Place
  - October Spooktackular

### 6. Equipment Maintenance & Repair

- Service on “Jiffy” manlift

- Alignment on Kubota Utility Vehicle
- New diesel pump installed on truck fuel tank
- Installed battery trickle charge system for grounds maintenance equipment
- Serviced and installed new chains on all chainsaws
- Repaired landscape trailer ramp
- Built security cage for power washer
- Repaired trailer jack on “Jiffy” Lift
- Repaired ballfield clay grader

**1. BEAUTIFICATION PROGRAM**

- **Committee met 10/17/2024-** Agenda attached

**2. ATTACHMENTS**

- **Public Services Monthly Cost Report** – Attachment 1
- **Beautification Committee Agenda** - Attachment 2
  - **Tour of Parks**

**Public Services Monthly Cost Reports - October 2024**

*(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$3,429.80
PARKS	\$6,017.31
ROADS AND TRAILS	\$19,103.34
SPECIAL EVENTS	\$1,350.00



## **Beautification Committee Meeting**

**Thursday, October 17, 2024 at 9:00 AM**

**New Riverside Barn, 30 Red Barn Drive, Bluffton, SC**

### **AGENDA**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. ADOPTION OF MINUTES**

#### **IV. PUBLIC COMMENTS**

#### **V. OLD BUSINESS**

1. Start tour at New Riverside Barn, 30 Barn Drive

Buckwalter Place Park

Oyster Factory Park

Wright Family Park

Martin Family Park

Dubois Park

Oscar Frazier Park

#### **VI. NEW BUSINESS**

#### **VII. DISCUSSION**

1. Butterfly Garden Final Plans - New Riverside Barn

#### **VIII. ADJOURNMENT**

**NEXT SCHEDULED MEETING DATE: Thursday, January 16, 2025**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here: <https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>  
Public comment is limited to 3 minutes per speaker.*