

# TOWN COUNCIL



## STAFF REPORT

### Human Resources Department

<b>MEETING DATE:</b>	November 12, 2024
<b>PROJECT:</b>	October 2024 Activity Report
<b>PROJECT MANAGER:</b>	Anni Evans, Director of Human Resources

#### Human Resources Summary:

**New Hires: 0**

**Exits: 0**

#### **Promotions: 1**

Craig Karafa

Title: Police Captain

Date: October 3, 2024

Department: Police

#### Jobs posted:

Police Officer

Police Recruit

Police Corporal

Police Lieutenant

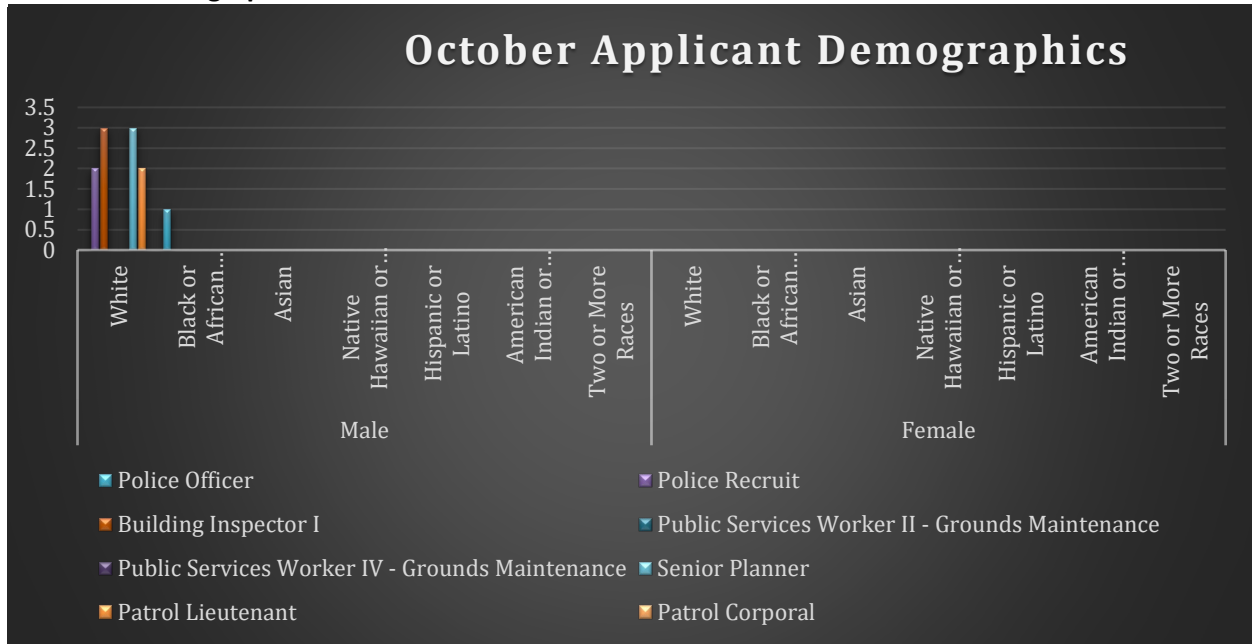
Crossing Guard

Building Inspector I

Public Services II, IV Grounds Maintenance

Senior Planner

- Birthday/Anniversary Celebration – October 16 Candy Bar
- Wellness Event:
  - Step Challenge – Winner = 1 vacation day!
  - Breast Cancer Awareness Month
    - Weekly informational emails
    - October 18 = Wear it Pink Day – social media campaign
- Attended Job Fair at Coastal Carolina: October 30
- Rolled out PTO Donation Policy
- May River Tour for new employees
- Met with Rock Hill to work on formalizing annual Intern Program
- NeoGov training for approvers of Job Requisition requests and offer of employment requests

**Candidate demographics:****Employee demographics:**