

University Investment & Grande Oaks II, LLC Annexation,
Zoning Map Amendment, Buckwalter PUD Text Amendment, Buckwalter Development Agreement Amendment, Buckwalter Concept
Plan Amendment, & Comprehensive Plan Future Land Use Map Amendment
Application Meeting Sequence

Attachment 19

Meeting	Date	Task Description/ Application(s) for Review	Action(s)
Pre-Application Meeting	Fall 2023	Annexation Petition	Review of Application Requirements and Timeline
		Zoning Map Amendment	
Application Submittal Meeting	November 1, 2023	Annexation Petition	Submittal of Revised Annexation Petition
Town Council “Intent to Annex”, Acceptance of Petition & Referral to Negotiating Committee	December 12, 2023 5:00 p.m.	Annexation Petition	Town Council acceptance of petition by majority vote if they desire to move forward with the request & referral to the Negotiating Committee if deemed necessary. Town Council voted to accept the Annexation Petition and forgo referring the application to the Negotiating Committee.
Concurrent Application Submittals	February 21, 2024	Zoning Map Amendment	Submittal of Revised Application Packages
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
UDO Administrator and Applicable Staff and Outside Agency Comments Due	March 20, 2024	Annexation Petition	Comments forwarded to applicant before scheduled Development Review Committee
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
Development Review Committee	March 27, 2024	Buckwalter Concept Plan Amendment	Discussion and Comments
Submittal of Revisions for Planning Commission Workshop Packet	April 24, 2024	Annexation Petition	Resubmittal of Applications with Revised Materials
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
Planning Commission Workshop	May 22, 2024 6:00 p.m.	Annexation Petition	Discussion and Comments for Consideration.
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
Public Hearing Notice Posting 30 days Prior to Public Hearing	May 27, 2024	Annexation Petition <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Mail letters notifying adjacent property owners within 500’ radius of pending applications and upcoming rescheduled Planning Commission Public Hearing <input type="checkbox"/> Post the property <input type="checkbox"/> Newspaper Notification <input type="checkbox"/>
		Zoning Map Amendment <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
		Buckwalter PUD Text Amendment <input type="checkbox"/>	
		Buckwalter Development Agreement Amendment <input type="checkbox"/>	
		Buckwalter Concept Plan Amendment <input type="checkbox"/>	
		Comprehensive Plan Future Land Use Map Amendment <input type="checkbox"/>	
Submittal of Revisions for Planning Commission Public Hearing Packet	May 29, 2024	Annexation Petition	Any revisions to plans will need to be resubmitted by this date to provide adequate time for staff to review and comment.
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	

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Application Meeting Sequence

Meeting	Date	Task Description/ Application(s) for Review	Action(s)
		Comprehensive Plan Future Land Use Map Amendment	
Planning Commission Public Hearing & Recommendation to Town Council	July 24, 2024 6:00 p.m.	Annexation Petition ▲	Public Hearing and Recommendation to Town Council Public Hearing Cases ▲
		Zoning Map Amendment ▲	
		Buckwalter PUD Text Amendment ▲	
		Buckwalter Development Agreement Amendment ▲	
		Buckwalter Concept Plan Amendment ▲	
		Comprehensive Plan Future Land Use Map Amendment ▲	
Submittal of Revisions for Town Council 1 st Readings Packet	July 29, 2024	Annexation Petition	Any revisions to plans will need to be resubmitted by this date to provide adequate time for staff to review and comment.
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
Town Council Ordinance 1 st Readings	September 10, 2024 5:00 p.m.	Annexation Petition	Ordinance 1 st Readings
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
Public Hearing Notice Posted 30 days Prior to Town Council Public Hearing	October 11, 2024	Annexation Petition □ □ □	Letters notifying adjacent property owners within 500’ radius of pending applications and upcoming Town Council Public Hearing □ Post the property □ Newspaper Notification □
		Zoning Map Amendment □ □ □	
		Buckwalter PUD Text Amendment □	
		Buckwalter Development Agreement Amendment □	
		Buckwalter Concept Plan Amendment □	
		Comprehensive Plan Future Land Use Map Amendment □	
Submittal of Revisions for Town Council Public Hearing and 2 nd & Final Reading Packet	November 12, 2024	Annexation Petition	Any revisions to plans will need to be resubmitted by this date to provide adequate time for staff to review and comment.
		Zoning Map Amendment	
		Buckwalter PUD Text Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
		Comprehensive Plan Future Land Use Map Amendment	
Town Council Public Hearing & Ordinance 2 nd and Final Readings	October 8, 2024 5:00 p.m.	Annexation Petition ▲	Public Hearing and Ordinance 2 nd and Final Readings Public Hearing Cases ▲
		Zoning Map Amendment ▲	
		Buckwalter PUD Text Amendment ▲	
		Buckwalter Development Agreement Amendment ▲	
		Buckwalter Concept Plan Amendment ▲	
		Comprehensive Plan Future Land Use Map Amendment ▲	