

TOWN COUNCIL

STAFF REPORT

Projects and Watershed Resilience Department



MEETING DATE:	November 12, 2024
PROJECT:	Consideration of a Resolution Authorizing Acceptance of Easement Donations from Property Owners Necessary to Complete a Portion of the Bridge Street Streetscape Project
PROJECT MANAGER:	Kimberly Washok-Jones, Director of Projects and Watershed Resilience

REQUEST: Town Staff requests Town Council approve the Resolution (Attachment 1) authorizing the acceptance of easement donations for the purpose of completing Phase 2 of the Bridge Street Streetscape project.

BACKGROUND: With the approval of the Fiscal Year (FY) 2023-2024 Strategic Plan and Fiscal Year 2025 Consolidated Budget, Town staff continues with planning of Phase 2 of the Bridge Street Improvements. The acquisition of these easements is necessary to complete some of the parking, sidewalks and lighting improvements from Calhoun Street to Huger Covee. Sample Easement is included as Attachment 2.

NEXT STEPS:

1. Town Council approve the acceptance of the easement donations.
2. Town Manager executes easements.
3. Recording of easements.

SUMMARY: Town Staff requests Town Council accepts the donation of the easement(s) and authorizes the Town Manager and Town Staff to take such actions as are necessary to complete the acceptance of the easement donation(s).

ATTACHMENTS:

1. Resolution
2. Sample Easement
3. Proposed Motion