

328, 330 and 332 Buck Island Road  
Zoning Map and Comprehensive Plan Amendment  
Application Meeting Sequence

Meeting	Date	Task Description/ Application(s) for Review	Action(s)
Pre-Application Meeting	June 6, 2024	Zoning Map and Comprehensive Plan Amendment	Review of Application Requirements and Timeline
Application Submittal Meeting	June 17, 2024	Zoning Map and Comprehensive Plan Amendment	Submittal of Applications
Planning Commission Workshop	July 24, 2024 6:00 p.m.	Zoning Map and Comprehensive Plan Amendment	Discussion and Comments for Consideration.
Public Hearing Notice 30 days Prior to Public Hearing	July 29, 2024	Zoning Map and Comprehensive Plan Amendment	<p>The Applicant shall send notice of the public hearing by certified US mail not less than 15 days prior to the public hearing to all owners of real property within 250 feet of the subject property.</p> <p>Post the property</p> <p>Newspaper Notification</p>
Planning Commission Public Hearing & Recommendation to Town Council	September 25, 2024 6:00 p.m.	Zoning Map and Comprehensive Plan Amendment	<p>Public Hearing and Recommendation to Town Council</p> <p>Public Hearing Cases</p>
Town Council Ordinance 1 <sup>st</sup> Readings	TBD 5:00 p.m.	Zoning Map and Comprehensive Plan Amendment	Ordinance 1 <sup>st</sup> Readings
Public Hearing Notice 30 days Prior to Town Council Public Hearing	TBD	Zoning Map and Comprehensive Plan Amendment	<p>Letters notifying adjacent property owners within 250’ radius of pending applications and upcoming Town Council Public Hearing</p> <p>Post the property</p> <p>Newspaper Notification</p>
Town Council Public Hearing & Ordinance 2 <sup>nd</sup> and Final Readings	TBD 5:00 p.m.	Zoning Map and Comprehensive Plan Amendment	<p>Public Hearing and Ordinance 2<sup>nd</sup> and Final Readings</p> <p>Public Hearing Cases</p>