

TOWN COUNCIL

STAFF REPORT

Projects and Watershed Resilience Department



MEETING DATE:	December 10, 2024
PROJECT:	Approval to Authorize a Construction Contract to Atlantic Asphalt for Pathway Pedestrian Safety Improvements Site Development Project - Phase 2 (Fiscal Impact: \$123,168.97)
PROJECT MANAGER:	Patrick M. Rooney, Capital Improvements Program Manager

REQUEST: Town Staff requests Town Council authorize the Town Manager to execute a contract (Attachment 2) with Atlantic Asphalt for \$102,640.81 to complete construction of pathways and crosswalk locations throughout the Historic District for the Pathway Pedestrian Safety Improvement project for compliance with the American with Disabilities Act. Additionally, Staff requests a 20% contingency allowance of \$20,528.16 to cover any unforeseen changes that may arise during construction.

The total fiscal impact is \$123,168.97 and is within the approved budget established for Fiscal Year (FY) 2025 and illustrated on the attached Project Data Sheet (Attachment 3).

BACKGROUND: With the approval of the Fiscal Year 2023-2024 Strategic Plan and Fiscal year 2025 Consolidated Budget, Town staff continues with construction of Phase 2 of the Pathway Pedestrian Safety Improvements for compliance with the American with Disabilities Act.

The bidding process was performed in accordance with the Town's Purchasing Ordinance including required public notice, a formal Invitation For Bid (IFB) posted on the Town's Vendor Registry, a sealed bid opening and bid evaluations process.

The bid opening was held 10/16/2024 with the results listed in the attached Bid Summary (Attachment 4). Bids were reviewed for accuracy and completeness with Atlantic Asphalt determined to be the lowest responsive and responsible bidder. The bid comparison for the scope of work listed above is as follows:

- | | |
|-------------------------|--------------|
| • Atlantic Asphalt, LLC | \$102,640.81 |
| • KTC Enterprises, Inc. | \$144,684.50 |

NEXT STEPS: Upon approval of this contract, Staff will initiate a pre-construction meeting and commence construction on 1/6/2025 to meet the agreed upon construction schedule which is subject to change due to inclement weather.

SUMMARY: This project originated from the 2024 Sidewalk Accessibility Analysis and the Town of Bluffton's 2023-2024 Strategic Plan. It is supportive of the following guiding principles of the Town:

Infrastructure and Community Quality of Life Guiding Principle #3. Enhance public safety business process improvements and innovative programs that ensure a safe community.

Town Staff is requesting Town Council to authorize the Town Manager to execute the proposed contract with Atlantic Asphalt.

ATTACHMENTS:

1. Presentation
2. Draft Contract
3. Project Data Sheet
4. Bid Evaluation
5. Proposed Motion